

# Meeting of the Board of Trustees of the Infinity Charter School

Date: May 10, 2022 Time: 3:30 p.m.  
Location: 5405 Locust Lane, Harrisburg, PA 17109



**INFINITY CHARTER SCHOOL**

## MINUTES

---

1. Call Meeting to Order and Roll Call – 3:40pm

<input type="checkbox"/> Michelle Coleman (President) - <i>absent</i>	<input checked="" type="checkbox"/> Andreja Rocknage (Secretary & Parent Rep.)
<input checked="" type="checkbox"/> Michelle Haring (Vice President)	<input checked="" type="checkbox"/> Suzanne Gausman (CEO)
<input checked="" type="checkbox"/> Matthew Blaylock (Treasurer)	<input checked="" type="checkbox"/> Tammy Geiger (Asst. Principal)
<input checked="" type="checkbox"/> Shelly Fredericks (Bus. Mgr.)	

2. Additions, Deletions, or Modifications to the Agenda

None

3. Review and Approval of the April 12, 2022 Meeting Minutes

Motion for approval by Andreja, Second by Matthew. Unanimously approved. (Action #1, attached).

4. Information

- a. Announcement of Executive Session
- b. Community/Public Speakers  
None

5. Committee Reports

- a. IVO  
Staff Appreciation Week wraps up with the coffee truck today. Elections were held last week, the new officers for the 2022-2023 School Year are: Pres – Stefanie Patterson, VP – Lisa Teach, Sec – Damali Murray, Treas – Diane Rudy. The IVO also voted to donate \$7500 as their annual gift with \$2500 going to the library and \$5000 going to help furnish the new science lab.  
Spring Fling was a great success.
- b. Curriculum Committee  
Nothing to Report
- c. Grounds Committee  
Nothing to Report
- d. Policy Committee  
Leave Policy will be updated and put up for approval at next month's meeting.

6. Business Manager's Report

Standard monthly report presented by Shelly Fredericks, along with Phase 2 Out of Pocket payment summary, and reviewed by the board.

Motion for approval by Andreja, Second by Matthew. Unanimously approved. (Action #2, attached).

7. Administrative Report

Report was presented by Suzanne Gausman and Tammy Geiger and reviewed by the Board

8. Phase 2 Update

Things are moving along, rough finishing date is August 16<sup>th</sup>. Roofing should start on May 24<sup>th</sup>.

9. Old Business

- a. Health & Safety Plan

We continue to review covid cases and protocol. There has been one student and one teacher test positive since last month. No changes to policy.

10. New Business

a. Pay Application

Shelly seeking approval to ECI for \$142,008.51 (pay application #3), approved by architect and others to be paid.

Motion for approval by Andreja, Second by Matthew. Unanimously approved. (Action #3, attached).

b. Mentor Stipends

Shelly seeking approval to pay a total of \$1,250 to five mentors as discussed last fall.

Motion for approval by Andreja, Second by Matthew. Unanimously approved. (Action #4, attached).

c. Policy – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors

Suzanne seeking board approval of policy, contingent upon final review and approval after review/approval of school nurse and lawyer.

Motion for approval by Andreja, Second by Matthew. Unanimously approved. (Action #5, attached).

11. Personnel

a. Interviews continue to fill needed positions.

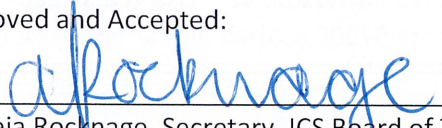
12. Confirm Next Meeting Date and Time – Monday, June 13, 2022 at 3:30 p.m.

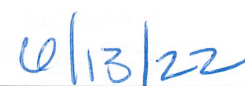
(Executive Session one hour prior to meeting start time)

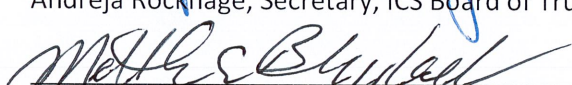
13. Adjourn Meeting

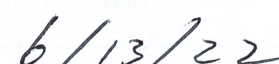
Motion to adjourn at 4:15 by Andreja, Second by Matthew. Unanimously approved. (Action #6, attached).

Approved and Accepted:

  
\_\_\_\_\_  
Andreja Rocknage, Secretary, ICS Board of Trustees

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Michelle Coleman, President, ICS Board of Trustees

  
\_\_\_\_\_  
Date

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For May 10, 2022  
Action # 1

Action Taken: Motion to approve the April 12, 2022 Board Meeting minutes.

Motion by: Andreja Rocknage

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____X_____	_____
Andreja Rocknage	_____X_____	_____	_____	_____
Michelle Haring	_____X_____	_____	_____	_____
Matthew Blaylock	_____X_____	_____	_____	_____

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For May 10, 2022  
Action # 2

Action Taken: Motion to approve Business Managers report as presented.  
Motion by: Andreja Rocknage  
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____X_____	_____
Andreja Rocknage	_____X_____	_____	_____	_____
Michelle Haring	_____X_____	_____	_____	_____
Matthew Blaylock	_____X_____	_____	_____	_____

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For May 10, 2022  
Action #3

Action Taken: Motion to approve ECI Pay Application #3 in the amount of \$142,008.51.  
Motion by: Andreja Rocknage  
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For May 10, 2022  
Action #4

Action Taken: Motion to approve payment of \$1,250 total to five mentors as discussed last fall.  
Motion by: Andreja Rocknage  
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____X_____	_____
Andreja Rocknage	_____X_____	_____	_____	_____
Michelle Haring	_____X_____	_____	_____	_____
Matthew Blaylock	_____X_____	_____	_____	_____

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For May 10, 2022  
Action # 5

Action Taken: Motion to approve Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors Policy, contingent upon final review and approval after review/approval of school nurse and lawyer.

Motion by: Andreja Rocknage

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____X_____	_____
Andreja Rocknage	_____X_____	_____	_____	_____
Michelle Haring	_____X_____	_____	_____	_____
Matthew Blaylock	_____X_____	_____	_____	_____

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For May 10, 2022  
Action # 6

Action Taken: Motion to adjourn at 4:15pm.  
Motion by: Andreja Rocknage  
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____X_____	_____
Andreja Rocknage	_____X_____	_____	_____	_____
Michelle Haring	_____X_____	_____	_____	_____
Matthew Blaylock	_____X_____	_____	_____	_____

Comments: