

Infinity Charter School

meeting minutes of the Board of Trustees



INFINITY CHARTER SCHOOL

Date: September 14, 2021 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109

Meeting – Called meeting to order at 3:34 P.M. at Infinity Charter School

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) <u>zoom</u>	Michelle Haring (Vice Pres.) <u>X</u>
Megan Mines-Hall (Secretary & Parent Rep) <u>X</u>	Matthew Blaylock (Treas.) <u>X</u>
Staff: Suzanne Gausman (CEO) <u>X</u>	Tammy Geiger (Asst Principal) <u>X</u>
Shelly Fredericks (Business Mgr.) <u>X</u>	

Review and Approval of the August 17, 2021 and August 24, 2021 Board Meeting Minutes—

A motion was made (See Action #1) to approve the both the regular and special Board of Trustee meeting minutes for August.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled September Board meeting, there was an executive session that was held prior to the public meeting

Community members present included: Aidan Colt Hall and Holden Slate Hall. Both are students of Infinity Charter School.

Items 11.b under New Business added to the agenda.

Committee Reports—

IVO: exploring opportunities to better connect to the Infinity parent community who don't understand English.

Curriculum Committee Report: no report this month.

Grounds Committee: no report this month.

Policy Committee: no report this month

Business Manager's Report—

Report provided to the board and a motion was made by the Board (See Action #2) to accept the report. Of note, the first month billing was submitted, there are 255 students enrolled, and the audit is ongoing.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board.

Assistant Principal's Report -

Induction structure being established. No other formal report at this time.

Phase 2--

No formal update at this time.

Old Business -

New Business—

- A. **Permanent substitute position for the 2021-2022 School Year** Lack of substitute teachers available is an issue. Using ESSR ARP funds, permanent substitute position create for the remainder of the academic year. (See Action #3)
- B. **Procure large tents and picnic tables.** Further encourage education outside with the procurement of large canopy tents and picnic tables.. (See Action #4)

Personnel—

- A. **Employment of Kiel Eckert as permanent substitute** CEO requested approval from the Board of Trustees to hire Kiel Eckert as the permanent substitute teach for the remainder of the school year. (See Action #5)

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 P.M. on Tuesday, October 12, 2021
(Executive session will be held 1 hour prior to the meeting)

Announcement of special board of trustees meeting - to award bids on Thursday September 23, 2021 at 2:00 P.M. (See Action #6)

Adjournment—

Having concluded all necessary business, a motion (see Action #7) was made to adjourn at 3:59 P.M.

Approved and Accepted:

Megan Mines-Hall

Megan Mines-Hall, Secretary, ICS Board of Trustees

10-26-2021

Date

Michelle Coleman

Michelle Coleman, President, ICS Board of Trustees

10-13-2021

Date

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions

For September 14, 2021

Action # 1

Action Taken: Motion to approve the August 17 and August 24, 2021 Board Meeting minutes.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For September 14, 2021

Action # 2

Action Taken: Motion was made to accept the Business Manager's report as provided.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

September 14, 2021

Action # 3

Action Taken: A motion made to create a permanent substitute position for the 2021-2022 fiscal year using ESSR ARP funds.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

For September 14, 2021

Action # 4

Action Taken: A motion made to purchase 3 large canopy tents and 12 picnic tables to encourage educational opportunities outside using ESSR ARP funds. The initial purchase will be 1 tent and 3 tables before additional purchases are made.

Motion By: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

For September 14, 2021

Action # 5

Action Taken: A motion made to hire Kiel Eckert as a permanent substitute teacher for the remainder of the 2021-2022 school year.

Motion By: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 6

Action Taken: A motion made to announce a special board of trustees meeting to award bids on Thursday September 23, 2021 at 2:00 P.M.

Motion By: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 7

Action Taken: Motion was made to adjourn the September Board meeting at 3:59 P.M.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: