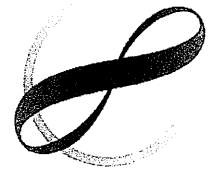


Meeting of the Board of Trustees of the Infinity Charter School

Date: July 12, 2022 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

MINUTES

1. Call Meeting to Order and Roll Call at 3:40pm

<input checked="" type="checkbox"/> Michelle Coleman (Pres.) via Zoom	<input checked="" type="checkbox"/> Andreja Rocknage (Secretary & Parent Rep)
<input checked="" type="checkbox"/> Michelle Haring (Vice Pres.)	<input checked="" type="checkbox"/> Suzanne Gausman (CEO)
<input checked="" type="checkbox"/> Matthew Blaylock (Treasurer)	<input checked="" type="checkbox"/> Tammy Geiger (Asst. Principal)
<input checked="" type="checkbox"/> Shelly Fredericks (Bus. Mgr.)	

2. Additions, Deletions, or Modifications to the Agenda
New Business, item "g"

3. Review and Approval of the June 13, 2022 Meeting Minutes

Motion for approval by Matthew, second by Michelle H. Unanimously approved. (Action #1, attached).

4. Information

- Announcement of Executive Session
- Community/Public Speakers
None

5. Committee Reports

- I/O - Nothing to report
- Curriculum Committee – Nothing to report
- Grounds Committee – Nothing to report
- Policy Committee – Nothing to report

6. Business Manager's Report

Standard report was presented by Shelly and reviewed by the board. The budget for next year has been uploaded to PDE, just awaiting signature upload. Audit is scheduled for August 9th – 11th.
Motion for approval by Matthew, second by Michelle H. Unanimously approved. (Action #2, attached).

7. Administrative Report

Administrative report was presented by Tammy and reviewed by the board.

8. Phase 2 Update

The library was just sheet-rocked and getting ready to paint. The steel beams are set in the gym. Partial occupancy (classrooms, not gym) will hopefully be before the beginning of school.

9. Old Business

- Charter Renewal
ICS Charter was renewed, approved 9-0.

10. New Business

- Election of Board Officers for the 2022-2023 School Year
President – Michelle Coleman
VP – Michelle Haring
Secretary – Andreja Rocknage (election not required)
Treasurer – Matthew Blaylock

Motion to accept slate as presented by Andreja, second by all. Unanimously approved (Action #3, attached).

- b. Election of Committee Chairs for the 2022-2023 School Year
IVO Liaison – Andreja Rocknage, parent rep (election not required)
Curriculum – Michelle Coleman
Grounds – Matthew Blaylock
Finance – Matthew Blaylock
Policy – Michelle Haring

Motion to accept slate as presented by Andreja, second by all. Unanimously approved (Action #4, attached).

- c. Pay Applications

Four pay applications – ECI #6 for \$95,605.63, Mann Heating & Plumbing #2 for \$49,950, ElecTech #4 for \$43,374.06, and ElecTech #5 for \$26,186.62; for a total of \$215,116.31.

Motion to pay all applications as presented by Matthew, seconded by Michelle H. Unanimously approved (Action #5, attached).

- d. First Lego League Challenge – More info: [Vision and Mission | FIRST \(firstinspires.org\)](https://www.firstinspires.org)

Suzanne is seeking approve for an after school, pilot program as emailed to the board previously.

Motion to approve to move forward, but with stipulation that details/rules need to be worked out and more information needs to be provided to the board, by Matthew, Second by Michelle H. Unanimously approved. (Action #6, attached).

- e. Technology Purchase

Shelly is requesting approximately \$20,766 to buy replacement Chromebooks and licenses that cannot be repaired, as well as to have some extras.

Motion for approval by Matthew, second by Michelle H. Unanimously approved. (Action #7, attached).

- f. Annual Report Approval

Shelly is asking for approval of annual report as presented that is due August 1st.

Motion for approval by Matthew, second by Michelle H. Unanimously approved. (Action #8, attached).

- g. Furniture Quote for New Spaces

New furniture is needed for the new spaces that was not included in any construction line item/budget. The total is \$21,312.81

Motion for approval by Matthew, second by Michelle H. Unanimously approved. (Action #9, attached).

11. Personnel

- a. Accept, with regret, the resignation of Jesse Onyango-Opiyo
Letter was received after last meeting

- b. Employment of Kathleen Leidich (MS Science) and Molly Comperatore (MS ELA)

Prior to signing her contract, Jenna Berger notified Suzanne and Tammy that she was no longer able to accept the position. Suzanne is asking for board approval to hire

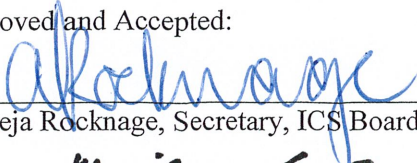
Motion to both accept letter of resignation and hire two new teachers by Michelle Haring, Second by Matthew. Unanimously approved. (Action #10, attached).

- 12. Confirm Next Meeting Date and Time – Tuesday, August 16, 2022 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

13. Adjourn Meeting

Motion for adjournment at 4:15 by Matthew, Second by Michelle H. Unanimously approved. (Action #1, attached).

Approved and Accepted:



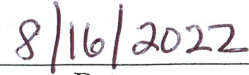
Andreja Rocknage, Secretary, ICS Board of Trustees



Michelle Coleman, President, ICS Board of Trustees



Date



Date

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 1

Action Taken: Motion to approve the June 13, 2022 Board Meeting minutes.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 2

Action Taken: Motion to approve Business Manager's report as presented.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 3

Action Taken: Motion to accept slate of officers as presented.

President – Michelle Coleman

VP – Michelle Haring

Secretary – Andreja Rocknage (election not required)

Treasurer – Matthew Blaylock

Motion by Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 4

Action Taken: Motion to accept slate of committee as presented.
IVO Liaison – Andreja Rocknage, parent rep (election not required)
Curriculum – Michelle Coleman
Grounds – Matthew Blaylock
Finance – Matthew Blaylock
Policy – Michelle Haring

Motion by: Andreja Rocknage
Second:

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 5

Action Taken: Motion to approve all pay applications: ECI #6 for \$95,605.63, Mann Heating & Plumbing #2 for \$49,950, ElecTech #4 for \$43,374.06, and ElecTech #5 for \$26,186.62; for a total of \$215,116.31..

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 6

Action Taken: Motion to to move forward with First Lego Challenge, but with stipulation that details/rules need to be worked out and more information needs to be provided to the board.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 7

Action Taken: Motion to approve purchase of replacement Chromebooks.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 8

Action Taken: Motion to approve Annual Report as presented.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 9

Action Taken: Motion to approve purchase of new furniture which was not in original construction budget.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 10

Action Taken: Motion to both accept letter of resignation and hire two new teachers.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For July 12, 2022
Action # 11

Action Taken: Motion to adjourn at 4:15pm.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: