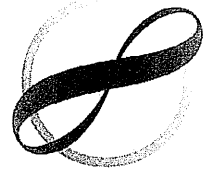


Meeting of the Board of Trustees of the Infinity Charter School

Date: May 9, 2023 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

MINUTES

1. Call Meeting to Order and Roll Call – 3:30pm

<input checked="" type="checkbox"/> Michelle Coleman (President)	<input type="checkbox"/> Abs Andreja Rocknage (Secretary & Parent Rep.)
<input checked="" type="checkbox"/> Michelle Haring (Vice President)	<input checked="" type="checkbox"/> Suzanne Gausman (CEO)
<input checked="" type="checkbox"/> Matthew Blaylock (Treasurer)	<input checked="" type="checkbox"/> Tammy Geiger (Asst. Principal)
<input checked="" type="checkbox"/> Shelly Fredericks (Bus. Mgr.)	

2. Additions, Deletions, or Modifications to the Agenda

No additions/deletions

3. Review and Approval of the April 11, 2023 Meeting Minutes

Motion for approval by Michelle H., second by Matthew B. Unanimously approved. (Action #1, attached)

4. Information

a. Announcement of Executive Session

There was an executive session held immediately prior to the meeting.

b. Community/Public Speakers

i. Brandon Reed-Porter presented some ideas for recruiting additional board members.

5. Committee Reports

a. IVO

Sponsored Staff Appreciation Week 5/1 – 5/5/23. Held officer elections at 5/8/23 meeting.

b. Curriculum Committee

Nothing to report

c. Grounds Committee

Nothing to report, will be discussed under “Phase 2”

d. Policy Committee

Will be discussed under “New Business.”

6. Business Manager’s Report

Standard Business Managers Report were presented by Shelly F. The second draft of the 2023-24 budget was presented and reviewed (See New Business c. below.) It will be updated and finalized for board approval at the June meeting.

Motion to accept report as presented by Michelle H., second by Matthew B. Unanimously approved. (Action #2, attached)

7. Administrative Report

Admin Report presented by Tammy G.

8. Phase 2 Update

Matthew B. gave an update on Phase 2. There are still a few odds & ends that remain to be finished, including signage for the rear of the building.

Trimline Building – Matthew is still looking for a demo company. He will also follow-up with the fire department.

9. Old Business

No old business to discuss.

10. New Business

a. Cleaning Proposals

Michelle H. made a motion to end the existing cleaning contract with Coverall effective with the end of the 2022-23 school year, second by Matthew B. Unanimously approved. (Action #3, attached)

b. Newly Required Risk Assessment Policies

Policies will be updated/reviewed and presented for approval at the June board meeting.

c. Preliminary 2023-24 Budget

The second draft of the 2023-24 budget was presented and reviewed. The final budget will be presented for approval at the June board meeting.

11. Personnel

We are still looking for a nurse and paraprofessional for next year.

12. Confirm Next Meeting Date and Time – Monday, June 12, 2023 at 3:30 p.m.

(Executive Session one hour prior to meeting start time)

13. Adjourn Meeting

Motion to adjourn at 4:12 pm by Michelle H., second by Matthew B. Unanimously approved. (Action #4, attached)


Matthew Blaylock, Treasurer

6-12-2023
Date


Michelle Coleman, President, ICS Board of Trustees

6-12-2023
Date

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For May 9, 2023
Action # 1

Action Taken: Motion to approve the April 11, 2023 Board Meeting minutes.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For May 9, 2023
Action # 2

Action Taken: Motion to accept business Manager's report as presented.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For May 9, 2023
Action # 3

Action Taken: Motion to end the existing cleaning contract with Coverall effective with the end of the 2022-23 school year.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For May 9, 2023
Action # 4

Action Taken: Motion to adjourn at 4:12 pm.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments