

Meeting of the Board of Trustees of the Infinity Charter School

Date: October 11, 2022 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109

MINUTES



INFINITY CHARTER SCHOOL

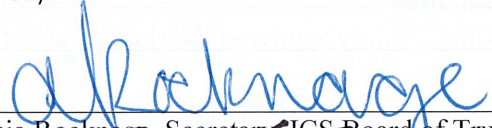
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1. Call Meeting to Order and Roll Call – 3:35pm
 - Michelle Coleman (Pres.) – via zoom
 - Michelle Haring (VP)
 - Matthew Blaylock (Treasurer)
 - Andreja Rocknage (Secretary & Parent Rep)
 - Shelly Fredericks (Bus. Mgr.)
 - Suzanne Gausman (CEO)
 - Tammy Geiger (Asst. Principal)
 2. Additions, Deletions, or Modifications to the Agenda
None.
 3. Review and Approval of the September 13, 2022 Meeting Minutes
Motion for approval by Michelle H., second by Matthew. Unanimously approved. (Action #1, attached).
 4. Information
 - a. Announcement of Executive Session
There was an executive session held prior to the public session
 - b. Community/Public Speakers
None.
 5. Committee Reports
 - a. IVO – Parent Rep, Andreja Rocknage
IVO Requesting Approval to do a Cookie Dough fundraiser again this fall. Order forms would be distributed at the end of October, with delivery before winter break. This was a very successful fundraiser last year, bringing in over \$3,000.
Motion for approval by Michelle H., second by Matthew. Unanimously approved. (Action #2, attached).
 - b. Curriculum Committee
Formed sub-committee to work with teachers regarding a guest speaker
 - c. Grounds Committee
Will be brought up under New Business Item 9d
 - d. Policy Committee
Will be brought up under New Business Item 9b
 6. Business Manager’s Report
Standard Business Managers report presented by Shelly Fredericks. One thing of note – Shelly anticipates that we will be over budget for utilities this year. Shelly is doing what she can to keep it within budget.
Motion to accept report as presented by Michelle H., second by Matthew. Unanimously approved. (Action #3, attached).
 7. Administrative Report
Standard Administrative Report presented by Tammy Geiger
 8. Old Business
None
 9. New Business
 - a. Pay Applications – Four pay applications (ECI #9, ECI #10, ElecTech #8, and Mann Plumbing #9) for a total of \$585,056.30
Motion for approval by Michelle H., second by Matthew. Unanimously approved. (Action #4, attached).

- b. Review of Title I Parent & Family Engagement Policy 506
No revisions made to current policy this past year, but must be reviewed annually.
Motion for approval by Michelle H., second by Matthew. Unanimously approved. (Action #5, attached).
- c. Board Member Recruitment
This is an urgent need – we need more board members.
- d. Waterproofing Proposal
Currently reviewing bids for waterproofing the front of the building – there are settlement issues that are causing slow leaks/seeping of water into the building. This is for information only, no action required at this time.

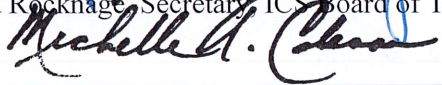
10. Personnel
Nothing to report.

11. Confirm Next Meeting Date and Time – Tuesday, November 8, 2022 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

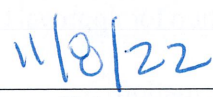
12. Adjourn Meeting
Motion for adjournment at 3:55pm by Michelle H., second by Matthew. Unanimously approved. (Action #6, attached).



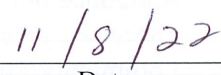
Andreja Rocknager, Secretary, ICS Board of Trustees



Michelle Coleman, President, ICS Board of Trustees



Date



Date

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2022
Action # 1

Action Taken: Motion to approve the September 13, 2022 Board Meeting minutes.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2022
Action # 2

Action Taken: Motion to approve IVO Cookie Dough Fundraiser.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2022
Action # 3

Action Taken: Motion to accept Business Managers report as presented.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2022
Action # 4

Action Taken: Motion to approve Four pay applications (ECI #9, ECI #10, ElecTech #8, and Mann Plumbing #9) for a total of \$585,056.30

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2022
Action # 5

Action Taken: Motion to approve the Title I Parent & Family Engagement Policy 506, which had no changes but must be reviewed annually.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2022
Action # 6

Action Taken: Motion to adjourn at 3:55pm
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: