

Meeting of the Board of Trustees of the Infinity Charter School

Date: February 20, 2024 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

MINUTES

1. Call Meeting to Order and Roll Call – Call to Order at 3:35pm

Michelle Coleman (Pres.) – via Zoom

Andreja Rocknage (Secretary & Parent Rep)

Michelle Haring (VP)

Tammy Geiger (CEO)

Matthew Blaylock (Treasurer)

Julia Isherwood (Director of Curric. & Instr.)

Shelly Fredericks (Business Mgr.)

2. Additions, Deletions, or Modifications to the Agenda
None

3. Review and Approval of the January 9, 2024 Meeting Minutes

Motion for approval by Michelle H., second by Matthew. Unanimously Approved. (Action #1, attached)

4. Information

a. Announcement of Executive Session

There was an Executive Session held immediately prior to the public session.

b. Community/Public Speakers *Note, there is a 30-minute limit on this section of the meeting, with a max of five minutes per person, as stated in the Board procedures.*

In Person (speaking) – 8th Grade Students: Grant Govelovich, Jaxson Roeder, Logan McDonald (student proposal for Student Council).

In Person (observing) – Rachel Govelovich, Brandon Reed-Porter, Cindy Walker, Stacie Lejcar, Katie McQuate

Via Zoom (speaking) -

Via Zoom (observing) – Alex Govelovich, Tiffany John Davis, Ronaldo Davis

Student Presentation – flex time project: Creation of a student Council. They are presenting their project/proposal via PowerPoint; including purpose of student council, member criteria, enforcement, benefits of a student council, election process, voting process, roles & positions, processes, benefits to teachers. Questions: from Michelle C. about mentors, do they have one. Students answered that Mr. Eckert has been helping them.

From Matthew – are there written policies? Yes, there will be by-laws. These will need to be reviewed and approved by the board.

From Andreja – adult already committed to supervise? Mr. Eckert at this time, along with Mrs. Walker. Follow-up questions, will Student Council be during flex time, and during school hours? Yes.

Mrs. Walker expanded upon adult supervision, by-laws, etc.

5. Committee Reports

a. IVO

(1) January and February recap - Provided 3 meals (lunch Thursday and Friday and dinner Thursday) to staff during winter conferences

(2) Student events were well attended

1. Approximately 70 students attended roller skating party

2. Approximately 50 families attended Valentines Dance

(3) Upcoming events

1. Fundraisers

a. Sale of soup cook off tickets

- b. Chipotle Night - March 9th
- c. Senators Game (pending approval)
Motion for approval by Michelle H., second by Matthew. Unanimously
Approved. (Action #2, attached)

(4) Spring Conference Meals - March 21 - 22

- b. Curriculum Committee
We are currently reviewing all policies and procedures in reference to overall school functioning, this is on-going and a huge undertaking and will be presented to the policy committee
Recess Sub-Committee
Following the agreement of the board at the January meeting, the curriculum committee has completed putting together a sub-committee to explore the feasibility of additional unstructured playtime at Infinity Charter School
Motion for approval by Michelle H., second by Matthew. Unanimously Approved. (Action #3, attached)
- c. Policy Committee
Looking forward to working with administration and curriculum committee to work on and update policies & procedures.

6. Business Manager's Report

Shelly Presented standard business manager's report. Tax return is filed and audit for previous year is fully complete. Accounting firm changed their name, but the team as of now is the same. Shelly has started working on the budget for next year, first draft should be available at the next meeting.
Motion to accept report as presented by Michelle H., second by Matthew. Unanimously Approved. (Action #4, attached)

7. Administration Report

Administration report presented by Tammy

8. Old Business

- a. 20th Year Celebration
May 17th 5:00pm – 9:00pm
Andreja is asking for help with reaching out to alumni, etc. We hope to have a commemorative book and slideshow and need pictures. Andreja will create a quick graphic that people can send out for the request. We will also need help inviting these people when the time comes.

9. New Business

- a. PCCD Grant
Shelly is looking for approval of two documents previously emailed to the board: Resolution to give Tammy signature rights and list of items to be purchased with the PCCD grant.
Motion for approval by Michelle H., second by Matthew. Unanimously Approved. (Action #5, attached)

10. Personnel

- a. Maternity Leave for Keri Hess
Keri is requesting maternity leave from April 19th until June 11th. Tammy is requesting approval for this.
Motion for approval by Michelle H., second by Matthew. Unanimously Approved. (Action #6, attached)

- 11. Confirm Next Meeting Date and Time – Tuesday, March 12, 2024 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

12. Adjourn Meeting

Motion for adjournment at 4:20pm by Michelle H., second by Matthew. Unanimously Approved. (Action #7, attached)

Andreja Rocknage

Andreja Rocknage, Secretary, ICS Board of Trustees

3/12/24

Date

Michelle A. Coleman

Michelle Coleman, President, ICS Board of Trustees

3/12/2024

Date

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For February 20, 2024
Action # 1

Action Taken: Motion to approve the January 9, 2024 Board Meeting minutes.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 2

Action Taken: Motion to approve IVO event: Senators Night fundraiser.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 3

Action Taken: Motion to approve formation of Recess Sub-Committee
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 4

Action Taken: Motion to accept Business Manager’s report as presented.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
For February 20, 2024
Action # 5

Action Taken: Motion to approve Resolution to give Tammy signature rights and list of items to be purchased with the PCCD grant.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 6

Action Taken: Motion to approve maternity leave for Keri Hess.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 7

Action Taken: Motion to adjourn at 4:20pm.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			