

Meeting of the Board of Trustees of the Infinity Charter School

Date: July 11, 2023 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

MINUTES

1. Call Meeting to Order and Roll Call – 3:30pm

- | | |
|--|---|
| <input checked="" type="checkbox"/> Michelle Coleman (Pres.) -via Zoom | <input checked="" type="checkbox"/> Andreja Rocknage (Secretary & Parent Rep) |
| <input checked="" type="checkbox"/> Michelle Haring (Vice Pres.) | <input checked="" type="checkbox"/> Tammy Geiger (Director/CEO) |
| <input checked="" type="checkbox"/> Matthew Blaylock (Treasurer) | <input checked="" type="checkbox"/> Julia Isherwood (Dir. Of Curriculum & Instruction)
-via Zoom |
| <input checked="" type="checkbox"/> Shelly Fredericks (Bus. Mgr.) | |

2. Additions, Deletions, or Modifications to the Agenda

Additions:

- Section 9, Item “b” – Purchase of Folding Chairs
- Section 11, Item “d” – Resignation of Kim Albert

3. Review and Approval of the June 12, 2023 Meeting Minutes

Motion for approval by Michelle H, second by Matthew. Unanimously approved. (Action #1, attached)

4. Information

a. Announcement of Executive Session

There was an executive session held immediately prior to the board meeting.

b. Community/Public Speakers

Brandon Reed-Porter, Infinity Teacher – to present New Business, Item D (notes/minutes listed under that section)

5. Committee Reports

a. IVO

Upcoming president and vice president met with Tracie Miller today to go over things. Also, IVO was asked to help pay for the chairs that were purchased last month. They will discuss and vote at their next meeting.

b. Curriculum Committee

Nothing to report.

c. Grounds Committee

811 has been out at TrimLine, water has been turned off, electrical and gas will be disconnected around the 20th. The building is pretty much empty, fire department will need to do a walk through before burning and will burn it down either July 30th or August 5th.

d. Policy Committee

Nothing to report.

6. Business Manager’s Report

Standard report presented by Shelly, still in the process of wrapping up fiscal year end stuff, including school district reconciliations.

Motion to accept business manager’s report as presented by Michelle H, second by Matthew. Unanimously approved. (Action #2, attached)

7. Administrative Report

Admin report presented by Tammy.

8. Phase 2 Update

Waiting on two last pay applications.

9. Old Business

- a. Job Descriptions – Director of Curriculum & Instruction, Lead Teacher
Full job descriptions are not complete, will be tabled until August meeting.
- b. 250 new folding chairs with racks were purchased in the amount of \$8135 with money from pizza days, that had been approved via email vote last month. The old chairs were given to parents on a first come, first served basis.
Motion to ratify email approval by Michelle H, second by Matthew. Unanimously approved. (Action #3, attached)

10. New Business

- a. Election of Board Officers for the 2023 -2024 School Year
Andreja presented the slate of officers as follows:
President – Michelle Coleman
Vice President – Michelle Haring
Treasurer – Matthew Blaylock
Secretary - Andreja Rocknage
Motion to approve slate as presented by Michelle H, second by Matthew. Unanimously approved. (Action #4, attached)
- b. Election of Committee Chairs for the 2023-2024 School Year
Michelle Coleman presented the slate of committee chairs as follows:
IVO Liaison – Andreja Rocknage
Curriculum – Michelle Coleman
Grounds – Matthew Blaylock
Finance – Matthew Blaylock
Policy – Michelle Haring
Motion to approve slate as presented by Michelle H, second by Matthew. Unanimously approved. (Action #5, attached)
- c. Special Ed Contract
2023-2024 CAIU Contract for OT, psych, speech and language support services - \$57,622 total contract to provide these services; subject to change based on number of students who need services.
Motion for approval by Michelle H, second by Matthew. Unanimously approved. (Action #5, attached)
- d. Programming Committee, Presented by Brandon Reed-Porter –
Brandon would like to implement a Programming Committee to further our school’s mission and provide meaningful after/not during school activities under the direction of a team of teachers/adults. This committee and subsequent programs would serve to connect students to the school and the school to the community. He proposed some “brain storming” ideas both for new programs and how to bring back ones we’ve had in the past. This concept is in its very early stages. He has lots of ideas (alumni network, summer youth leadership, history club, chess club, community service, etc.) but can’t do it by himself so would need a committee comprised of various adults whether teachers, parents, and/or community leaders or alumni.
Michelle Coleman questioned what he is asking of the board at this time, as well as pointed out that this would need to be a sub-committee under the already established curriculum committee. A handful of other suggestions were made by the board to help guide Brandon.
No approval needed at this time. It was requested that Brandon put a formal proposal together to present to Tammy, who will forward to the Curriculum committee and subsequently to the board. It should be presented one week prior to the next board meeting, which is scheduled for August 15th

11. Personnel

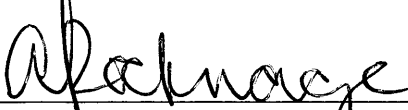
- a. Accept, with regret, the resignation of Kathleen Leidich (MS Science)
- b. Accept, with regret, the resignation of Lisa Teach (nurse)
- c. Employment of Brent Siegrist (MS Science) and Katrina Siegrist (4/5 Classroom Teacher)
- d. Accept, with regret, the resignation of Kim Albert (paraprofessional) as of July 31st

Motion to accept all items, a – d, above by Michelle H, second by Matthew. Unanimously approved. (Action #6, attached)

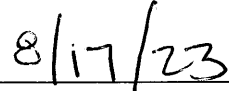
12. Confirm Next Meeting Date and Time – Tuesday, August 15, 2023 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

13. Adjourn Meeting

Motion to adjourn at 4:18pm by Michelle H, second by Matthew. Unanimously approved. (Action #7, attached)



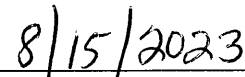
Andreja Rocknage, Secretary, ICS Board of Trustees



Date



Michelle Coleman, President, CS Board of Trustees



Date

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For July 11, 2023
Action # 1

Action Taken: Motion to approve the June 12, 2023 Board Meeting minutes.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 11, 2023
Action # 2

Action Taken: Motion to accept Business Managers report as presented.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 11, 2023
Action # 3

Action Taken: Motion to ratify email approval to buy new folding chairs.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 11, 2023
Action # 4

Action Taken: Motion to approve 2023-2024 Board Officer Slate as presented.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 11, 2023
Action # 5

Action Taken: Motion to approve 2023-2024 CAIU Contract.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 11, 2023
Action # 6

Action Taken: Motion to accept all items, a-d, under Personnel.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions
For July 11, 2023
Action # 7

Action Taken: Motion to adjourn at 4:18.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments