

Meeting of the Board of Trustees of the Infinity Charter School

Date: March 12, 2024 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

MINUTES

1. Call Meeting to Order and Roll Call – Call to Order at 3:35pm
 - Michelle Coleman (President) Andreja Rocknage (Secretary & Parent Rep.)
 - Michelle Haring (Vice President) Tammy Geiger (CEO)
 - Matthew Blaylock (Treasurer) Julia Isherwood (Dir. of Curric. & Instr.)
 - Shelly Fredericks (Bus. Mgr.)

2. Additions, Deletions, or Modifications to the Agenda
None

3. Review and Approval of the February 20, 2024 Meeting Minutes
Motion for approval by Matthew, second by Michelle H. Unanimously Approved. (Action #1, attached)

4. Information
 - a. Announcement of Executive Session
There was an Executive Session held immediately prior to this meeting.
 - b. Community/Public Speakers *Note, there is a 30-minute limit on this section of the meeting, with a max of five minutes per person, as stated in the Board procedures.*
In Person (speaking) – Mr. Reed-Porter (addressed under new business)
In Person (observing) – Stacie Lejcar, Katie McQuate
Via Zoom (speaking) - Jordan Barrie, speaking to the fact that they missed the deadline for the Letter of Intent for his daughter, Bea. Mrs. Geiger informed him that the letter was too late and that she would lose her reserved spot for next year. He is asking to have the letter accepted due to extenuating circumstances. Michelle Coleman stated that we do not give responses at this time, but we will take what he said into consideration and he will receive a response.
Via Zoom (observing) – Neil Watkins

5. Committee Reports
 - a. IVO
 - (1) Approximately \$165 raised from Soup Cook Off and Chipotle Fundraisers
 - (2) Upcoming Events – March Conference Meals, Senators Game (April 21st), Spring Fling (May 11), Teacher Appreciation Week (May 13 – 17)
 - b. Curriculum Committee
Continued to work on current projects as discussed in previous board meetings. In particular, the policy project is moving forward with the help of our attorneys and all policies will be reviewed.
 - c. Grounds Committee
Cleaned up a few things around the old trim line building so that it can easily be mowed
 - d. Policy Committee
As mentioned, the policy committee is working with the curriculum committee to look at and review all policies.

6. Business Manager's Report
No word on the PCCD grant yet, Shelly will keep following up. She is caught up on changes in software and reports and is continuing to work on the 2024-2025 Budget. The first official grant will be presented at the next meeting.

Motion to accept standard business manager's report by Matthew, second by Michelle H. Unanimously Approved. (Action #2, attached)

7. Administrative Report

Admin report presented by Julia Isherwood.

8. Old Business

9. New Business

a. 2024-2025 School Calendar

Tammy presented the school calendar for 2024-2025 that was developed and revised with her and a group of teachers/staff. She is seeking approval for the calendar. Matthew asked about snow days and suggested that the explanation be put on the calendar so people are aware as the question comes up regularly. Tammy stated..... and she will add the note on the calendar.

Motion for approval as amended by Matthew, second by Michelle H.. Unanimously Approved. (Action #3, attached).

b. O'Donnell Stacey Engagement Letter

Jeff Stacey sent a re-engagement letter from years ago – rates and minor things have changed, there is also a name change and a few internal changes on their side. Ultimately it is the same as before, they will be on an as needed basis.

Motion for approval by Matthew, second by Michelle H.. Unanimously Approved. (Action #4, attached)

c. Chess Club Proposal, Brandon Reed-Porter

Mr. Reed-Porter submitted a proposal to the board to form a chess club here at Infinity, after school, one day a week.

The board would suggest and change that, if more space is needed, Mr. Reed-Porter use the science lab as opposed to the gym since there are tables already there that can accommodate the students and we don't want people eating in the gym. Stacie Lejcar also said he could use the library.

Motion for approval by Matthew, second by Michelle H.. Unanimously Approved. (Action #5, attached)

d. Comprehensive Report

Comprehensive report was submitted to the board after it was posted on website and sent out to all families with a request for parent input, as well staff input. Tammy is seeking approval of comprehensive report so that it can be submitted to the state.

Motion for approval by Matthew, second by Michelle H.. Unanimously Approved. (Action #6, attached)

e. Student Council Bylaws

The Board has a few minor revisions to the bylaws, however, the students are approved to form a student council and hold elections for this year. The only change that must happen before elections is that 3-5 are not allowed to vote. Andreja, as board secretary, will make the suggestions and send to Mrs. Walker as she is the advisor for this group of students.

Motion for approval of elections with change to voting grades and by-laws contingent upon board changes by Matthew, second by Michelle H.. Unanimously Approved. (Action #7, attached)

10. Personnel

None

11. Confirm Next Meeting Date and Time – Tuesday, April 9, 2024 at 3:30 p.m.

(Executive Session one hour prior to meeting start time)

12. Adjourn Meeting

Motion to adjourn at 4:03pm by Matthew, Second by Michelle H.. Unanimously Approved. (Action #8, attached)

afalmage

Andreja Rocknage, Secretary, ICS Board of Trustees

4/9/24

Date

M2 H

Michelle Coleman, President, ICS Board of Trustees

4/9/24

Date

Signed by VP Michelle Haring
because Michelle Coleman was absent.

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For March 12, 2024
Action # 1

Action Taken: Motion to approve the February 20, 2024 Board Meeting minutes.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 2

Action Taken: Motion to accept standard Business Manager's report as presented.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 3

Action Taken: Motion to approve the 2024 – 2025 School Calendar as ammended.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 4

Action Taken: Motion to approve the O'Donnell Stacey Engagement Letter.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 5

Action Taken: Motion to approve Infinity Chess Club.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 6

Action Taken: Motion to approve the comprehensive plan.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 7

Action Taken: Motion to approve Student Council elections with change to voting grades and by-laws contingent upon board changes.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 8

Action Taken: Motion to adjourn.
Motion by: Matthew Blaylock
Second: Michelle Haring

Board Vote	Yes	No	Absent	Abstain
Michell Coleman	X			
Andreja Rocknage	X			
Michelle Haring	X			
Matthew Blaylock	X			