

# Meeting of the Board of Trustees of the Infinity Charter School

Date: November 14, 2023 Time: 3:30 p.m.  
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

## MINUTES

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1. Call Meeting to Order and Roll Call – call to order at 3:30pm

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Michelle Coleman (Pres.) via Zoom         | <input checked="" type="checkbox"/> Shelly Fredericks (Bus. Mgr.)              |
| <input checked="" type="checkbox"/> Michelle Haring (VP)                      | <input checked="" type="checkbox"/> Tammy Geiger (CEO)                         |
| <input checked="" type="checkbox"/> Matthew Blaylock (Treasurer)              | <input checked="" type="checkbox"/> Julia Isherwood (Dir. of Curric. & Instr.) |
| <input checked="" type="checkbox"/> Andreja Rocknage (Secretary & Parent Rep) |  |

2. Additions, Deletions, or Modifications to the Agenda

Additions: "10. Personnel, Item B" and "10. Personnel, Item C"

3. Review and Approval of the October 10, 2023 Meeting Minutes

Motion for approval by Matthew, second by Michelle H. Unanimously Approved. (Action #1, attached)

4. Information

a. Announcement of Executive Session

There was an executive session held immediately prior to the public meeting.

b. Community/Public Speakers – there is a 30 minute limit on this section of the meeting, with a max of five minutes per person, as stated in the Board procedures.

In Person (speaking):

Sarah Steinhauer, bringing items from children who are bringing things to her, she is hearing reports about how kids are being treated by teachers. In particular, Mrs. Walker is being exceptionally "inappropriate". She gave multiple perceived examples, including shaming kids and not letting them go to the bathroom, keeping them in at recess, and embarrassing them when they answered questions wrong. Sarah stated "This is not acceptable and children have "no choice" except to come here". She feels that discipline is not acceptable here at this school. In regard to the recess "issue" she hopes that the kids are respected and not just given "lip service" when they speak. It was not an easy process to put this presentation together, she stated she felt they had road block after road block, and that this was "homework without a rubric".

Students (Emmy, Bea Barrie, Ava Langan) – read a letter they had written themselves, giving their thoughts on the matter of more recess.

Wendy Langan - added to the kids letter, wanting to make sure that all Board members had received the proposal. She was assured that the board will look at it and will respond to it at an appropriate time.

Ava, circled back to what Sarah said regarding Mrs. Walker and said she and other students didn't know what to say to Mrs. Walker during class when these alleged actions were happening.

Emmy's Mom – seconded concerns regarding Mrs. Walker.

Via Zoom (speaking):

Tiffany & Reynaldo Johns Davis, with friends and family – bringing to light what they feel are issues with administration, in particular Mrs. Geiger & Mrs. Siegrist, that they violated code of conduct. Tiffany expanded upon this, reading a letter in detail and recounting details and timeline of the incident.

Michelle Coleman thanked Tiffany for bringing this to the board, but this is not something that will be

discussed publicly at a Board meeting. She suggested an individual one on one discussion with the Davis family and her as the Board president. The Davis' were amenable to this.

Observing in person: Mr. Reed-Porter, Mrs. Zeppuhar, Ms. McQuate

Via Zoom but not speaking: Stacy Harpster, Leah iPhone, Todd Stewart, Jana, Carmen Dolphin, Robert Allen, John Owens, Rashida Dorsey Johnson

## 5. Committee Reports

### a. IVO

Items completed over the last month:

~Provided two lunches and one dinner to staff during fall conferences

~Coordinated instructions with parent reps for fall parties, held on Friday October 27<sup>th</sup>

Planned events:

~Holiday lunch for staff on December 21st

~Holiday gifts for staff

~Roller skating event - January 13th

~Starting planning valentine's family dance

~Dutch Country Soft Pretzel Fundraiser

### b. Curriculum Committee

Has been working on very specific projects, one part will be noted under later agenda item. Another part has been looking at information coming out of specific classrooms and making sure policies are being followed as needed and reporting as needed.

### c. Grounds Committee

Library Door is supposed to be fixed this month, but we do not have a set date yet.

### d. Policy Committee

Will be addressed under New Business.

## 6. Business Manager's Report

Audit is wrapping up for previous year. Auditors will present it next month. Tax extension filed.

Standard Business Manager's report presented by Shelly.

Motion to accept by Matthew, second by Michelle H. Unanimously Approved. (Action #2, attached)

## 7. Administrative Report

Administrative Report presented by Julia Isherwood

## 8. Old Business

### a. Recess Proposal review

As the Board did not have time to review since the proposal was sent after the requested deadline (after given an extension), the Board does not have a response right now. The Board will respond when appropriate once they have had time to review the proposal. Sarah requested the proposal be made public, Michelle C. responded that this is not the time nor the place to share the presentation, but the Board will take it into consideration once a review of the proposal has been made. Discussion followed, in which Wendy asked about how one could view Board minutes, agenda, etc. her questions were answered by Michelle C. and Tammy.

Sarah and Wendy started to "argue" points, Michelle C. stopped the conversation as we don't have answers because we (the Board) did not receive the information in a timely manner as requested. Sarah & Wendy are asking for answers that the board has not had time to formulate. Michelle suggested that herself and Sarah should speak outside the board meeting, she can talk with Sarah within a week. There

are many facets to this discussion, Michelle C. proposed to table the matter until we can get more information.

Motion to table until December meeting by Matthew, second by Michelle H. Unanimously Approved. (Action #3, attached)

9. New Business

- a. Berkshire Systems Group Life Safety Inspections and Monitoring Renewal Proposal

We have had a contract with them for the past three years, but it has expired. We would enter into a one year contract in the amount of \$4,648 (increase over prior contract due to the addition)

Motion for approval by Matthew, second by Michelle H. Unanimously Approved. (Action #4, attached)

- b. Infinity STARS

There have been questions about the Infinity STARS Foundation, independent of Infinity Charter School, but we do not have enough information to answer anything, so this item will be tabled until at least, the December Board Meeting; maybe after. Ted Knorr (via Zoom) was on the foundation when it was started, Michelle asked if he was interested in being contacted about it. He said "no", he was just logged in to Zoom to support Emmanuel Davis.

Motion to table until December meeting by Matthew, second by Michelle H. Unanimously Approved. (Action #5, attached)

- c. Proposed update to Board Policy 201 Special Education

This was emailed previously to the Board. We are under audit for cyclical monitoring for Special Education. Our auditor suggested we add one phrase to one paragraph to this policy. This was highlighted for consideration for the board when it was emailed.

Motion for approval to update by Matthew, second by Michelle H. Unanimously Approved. (Action #6, attached)

10. Personnel

- a. CSN consultant, Chelsea Stackhouse, contracted through PA Lifeshare. Requesting to hire her for up to two hours a week.

- b. Offering nurse, Peggy Chiavetti, a full-time position with Infinity, not through PA Lifeshare

Motion for approval of items A and B by Matthew, second by Michelle H. Unanimously Approved. (Action #7, attached)

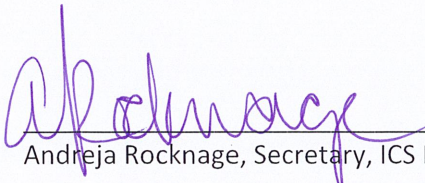
- c. On Tuesday, November 7th, the Board met in executive session to discuss confidential matters concerning students and personnel in response to parent communication.

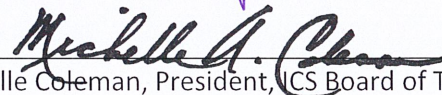
11. Confirm Next Meeting Date and Time – Tuesday, December 12, 2023 at 3:30 p.m.

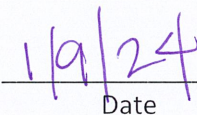
(Executive Session one hour prior to meeting start time)

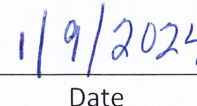
12. Adjourn Meeting

Motion to adjourn at 4:36pm by Matthew, second by Michelle H. Unanimously Approved. (Action #8, attached)

  
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Andreja Rocknage, Secretary, ICS Board of Trustees

  
\_\_\_\_\_  
Michelle Coleman, President, ICS Board of Trustees

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

Infinity Charter School  
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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 1

Action Taken: Motion to approve the October 11, 2023 Board Meeting minutes.  
Motion by: Matthew Blaylock  
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Andreja Rocknage	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 2

Action Taken: Motion to accept Business Manager's report as presented.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Andreja Rocknage	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 3

Action Taken: Motion to table recess proposal/topic until December Board Meeting.  
Motion by: Matthew Blaylock  
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Andreja Rocknage	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 4

Action Taken: Motion to accept Berkshire Systems Group Life Safety Inspections and Monitoring Renewal Proposal

Motion by: Matthew Blaylock  
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 5

Action Taken: Motion to table any discussion about Infinity STARS until December Board Meeting.  
Motion by: Matthew Blaylock  
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments



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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 6

Action Taken: Motion to approve update to Board Policy 201 Special Education

Motion by: Matthew Blaylock  
Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andreja Rocknage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 7

Action Taken: Motion to approve hiring Chelsea Stackhouse (CSN) through PA LifeShare, up to two hours a week; and Peggy Chiavetti directly through Infinity.

Motion by: Matthew Blaylock

Second: Michell Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Andreja Rocknage	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 14, 2023  
Action # 8

Action Taken: Motion to adjourn at 4:36pm.  
Motion by: Matthew Blaylock  
Second: Michell Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Andreja Rocknage	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments