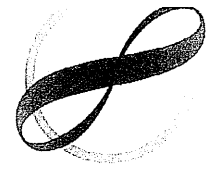


Meeting of the Board of Trustees of the Infinity Charter School

Date: October 10, 2023 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

MINUTES

1. Call Meeting to Order and Roll Call – 3:30pm
 Michelle Coleman (Pres.) – via Zoom Shelly Fredericks (Bus. Mgr.)
 Michelle Haring (VP) Tammy Geiger (CEO)
 Matthew Blaylock (Treasurer) Julia Isherwood (Dir. of Curric. & Instr.)
 Andreja Rocknage (Secretary & Parent Rep)
2. Additions, Deletions, or Modifications to the Agenda
None
3. Review and Approval of the September 12, 2023 Meeting Minutes
Motion for approval by Matthew, second by Andreja. One abstention, Michelle H. Approved. (Action #1, attached)
4. Information
 - a. Announcement of Executive Session
There was an Executive Session held immediately prior to the public session.
 - b. Community/Public Speakers
Brandon Reed-Porter, ICS Teacher – Wondering if we can do anything about all the cones in the parking lot, they are unsightly and all over the place. A few ideas were tossed around, then Michelle Coleman proposed that Brandon talk to some of the other teachers to see if we can turn the cones into “art” or something eye catching as paint on the ground is not always effective for traffic control. Maybe get bigger cones and use the project as a kick-off fundraiser. Brandon said he would be willing to. This item will be added to the agenda for the November board meeting.
5. Committee Reports
 - a. IVO
Trunk or Treat is Saturday, October 21 – still taking sign-ups for cars
Budget for 2023-2024 School Year is presented to the Board for review and approval.
Motion for approval of IVO budget by Michelle H., second by Matthew. Unanimously approved. (Action #2, attached)
 - b. Curriculum Committee
Nothing to report as of now, items still in process
 - c. Grounds Committee
Proposals to take care of the library door, will be voted on during new business. Still waiting for movement on TrimLine.
 - d. Policy Committee
Will be covered under New Business
6. Business Manager’s Report
Shelly presented the standard business manager’s report.
Motion to accept report as presented by Michelle H., second by Matthew. Unanimously approved. (Action #3, attached)
7. Administrative Report
Administrative Report was presented by Tammy
8. Phase 2 Update

Phase 2 is officially done as final pay application is up for approval under New Business and everything else is wrapped up. It will be taken off future agendas.

9. Old Business

a. 20 Year Anniversary Celebration, date

We are looking at May 17, 2024 as the tentative date. A few details need to be confirmed before publishing that date. It will be a family event with teachers, alumni, etc. We want it to be a fun event for everyone. The plan is to have "save the dates" ready to send out end of November/beginning of December.

b. Website Redesign

In process with Liz. The plan is to have it done and ready to launch over the December holidays when the school is closed.

c. Playground Proposal Review

No proposal was submitted from the parent by the due date requested by the board in September's meeting. The board, however, had been in discussion regarding the topic and was prepared to accept the proposal for review. Item tabled until November meeting. If the Board does not have a concrete proposal from parent(s) one week prior to the November Board meeting this item will be taken off the table.

10. New Business

a. Review of Title I Parent & Family Engagement Policy

This was emailed by Julia to the board previously, the policy is the same as last year; however, parents are allowed to give input each year. There was no response from parents this year after the policy was sent out by Julia to the entire school distribution.

Motion for approval of policy by Michelle H., second by Matthew. Unanimously approved. (Action #4, attached)

b. Library door pad proposals

The repair requires two different companies (Pyramid will repair the door, Houck will take care of the foundation/concrete). Companies will work together with a total of the two contracts NTE \$10,000.

Motion for approval by Michelle H., second by Andreja. Unanimously approved. (Action #5, attached)

c. Mann HVAC pay application

Very last Pay Application (of all contractor pay applications) in the amount of \$30,150.80

Motion for approval by Michelle H., second by Matthew. Unanimously approved. (Action #6, attached)

d. Keystone Human Services contract agreement

We have an agreement to provide support for the Student Assistance Program. It is a billable rate of \$27/15 minutes on an as needed basis for the 2023-2024 school year. We are required to have this.

Motion for approval by Michelle H., second by Matthew. Unanimously approved. (Action #7, attached)

11. Personnel

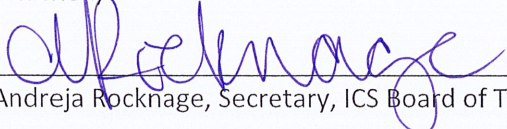
Nothing to report

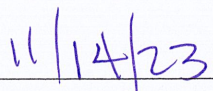
12. Confirm Next Meeting Date and Time – Tuesday, November 14, 2023 at 3:30 p.m.

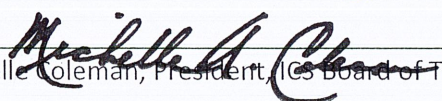
(Executive Session one hour prior to meeting start time)

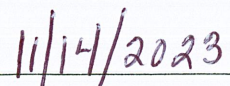
13. Adjourn Meeting

Motion for adjournment at 4:15pm by Michelle H., second by Matthew. Unanimously approved. (Action #8, attached)


Andreja Rocknage, Secretary, ICS Board of Trustees


Date


Michelle Coleman, President, ICS Board of Trustees


Date

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 1

Action Taken: Motion to approve the September 12, 2023 Board Meeting minutes.
Motion by: Matthew Blaylock
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 2

Action Taken: Motion to approve IVO 2023-2024 budget as presented.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 3

Action Taken: Motion to accept Business Manager's Report as presented.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 4

Action Taken: Motion to approve Title I Parent & Family Engagement Policy.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 5

Action Taken: Motion to approve proposals to repair the library door pad in an amount NTE \$10,000.
Motion by: Michelle Haring
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 6

Action Taken: Motion to approve the final, for all contractors, pay application for Mann HVAC in the amount of \$30,150.80.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 7

Action Taken: Motion to approve Keystone Human Services Contract Agreement.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 1

Action Taken: Motion to approve the September 12, 2023 Board Meeting minutes.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For October 11, 2023
Action # 8

Action Taken: Motion for adjournment at 4:15pm.
Motion by: Michelle Haring
Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments