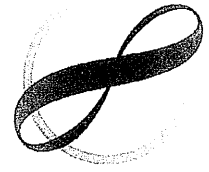


Meeting of the Board of Trustees of the Infinity Charter School

Date: September 12, 2023 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

MINUTES

1. Call Meeting to Order and Roll Call – Call to order at 3:33pm

<input checked="" type="checkbox"/> Michelle Coleman (Pres.)	<input checked="" type="checkbox"/> Shelly Fredericks (Bus. Mgr.)
<input type="checkbox"/> Michelle Haring (VP)	<input checked="" type="checkbox"/> Tammy Geiger (CEO)
<input checked="" type="checkbox"/> Matthew Blaylock (Treasurer)	<input checked="" type="checkbox"/> Julia Isherwood (Dir. of Curric. & Instr.)
<input checked="" type="checkbox"/> Andreja Rocknage (Secretary & Parent Rep)	

2. Additions, Deletions, or Modifications to the Agenda
None

3. Review and Approval of the August 15, 2023 Meeting Minutes

Motion for approval by Matthew, second by Andreja. Unanimously approved. (Action #1, attached)

4. Information

a. Announcement of Executive Session

There was an Executive Session held immediately prior to the general session.

b. Community/Public Speakers

Katie McQuate, ICS staff

Brandon Reed-Porter, ICS teacher

Ashley Nixon, friend of Michelle Haring – just observing. Invited by Michelle Haring

Sarah Steinhauer, ICS Parent – 4th and 8th grader

Sarah gave her reasons as to why started coming to Infinity, but she feels there is a trend in recent years that it is becoming “too rigorous academically”. In her opinion, there are not enough breaks during the day – lack of recess, socialization, autonomy, etc. She mentioned “gifted burnout” and feels the days are too long when taking into account bus ride times; leading to both physical and mental health issues.

Michelle Coleman asked what exactly Sarah was asking for and/or what she was suggesting. Sarah stated that she wanted to lessen academic time and increase recess/down time/social time.

After Sarah spoke, and immediate questions were answered, Michelle requested a formal proposal in writing be submitted to the board. The proposal should include exact requests and suggestions on how to achieve them. The proposal is due on October 3rd, one week before the next board meeting.

5. Committee Reports

a. IVO

First meeting was held last night over Zoom. Meetings will be the first Monday of the month alternating between Zoom and in-person.

First student event will be a fall festival, tentatively scheduled for October 21st

First fundraiser will be Panera Restaurant night on Thursday, September 28th

Student Directory will be published this year. IVO has taken over this task as opposed to Tracie

b. Curriculum Committee

Nothing to report.

c. Grounds Committee

Will be discussed under Phase 2 update

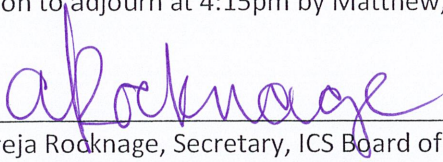
d. Policy Committee

Nothing to report

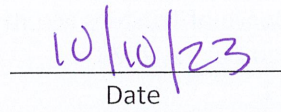
6. Business Manager's Report
Standard Business Manager's report was presented, along with the first Budget vs. Actual report. All ESSR 2 and "7%" have been exhausted, final report needs to be filed. Audit is still being worked on, final report will hopefully be in draft form by October Board Meeting with final bound report presented in December. Motion to accept Business Manager's report by Matthew, second by Andreja. Unanimously approved. (Action #2, attached)
7. Administrative Report
Administrative report presented by Tammy Geiger
8. Phase 2 Update
TrimLine – PP&L finally came and moved powerlines and meters. There are officially no utilities in the building. The fire department will now determine the best time to burn it down. We might need an asbestos
Facility Doors – Hawk came and looked at the leaking library door. Two companies will now come in to fix the door as it involves the concrete pad, foundation, threshold, and door.
9. Old Business
 - a. Safety Report for 2022-2023, corrections
Corrections were made to the original report – "two front entrances" removed, changed to "front entrance and back teacher entrance" for clarification. Tammy will make sure an updated copy is sent out.
Motion for approval as previously presented with noted changes by Matthew, second by Andreja. Unanimously approved. (Action #3, attached)
10. New Business
 - a. 20 Year Anniversary Celebration
Infinity technically celebrates 20 years in 2023 but we will hold a 20th anniversary celebratory event sometime this school year. Due to timing, it will probably be in 2024. Andreja will head this up and work with Shelly and Tammy. It is in the very early stages of planning.
Informational Only, no vote necessary
 - b. Raise large tent for general use
A few years ago a large tent was purchased, prior to construction, and has been sitting waiting to be used. We now need to determine if we put it up now, use it as needed, etc. It is not recommended for heavy snow loads or severe weather. It has been sitting for a few years so it might be damaged. We need to erect the tent to see what the status is.
Informational Only, no vote necessary
 - c. Website redesign
The website is in need of a redesign. Liz who currently hosts/manages the website said she can redesign the website we just have to tell her what we want. This is as good of a time as any to redo the website so that is in conjunction with the 20 year anniversary. Andreja will head this up, but Liz will be doing the bulk of the work.
Informational Only, no vote necessary
 - d. Approve final ECI pay application
Final application in the amount of \$20,000.
Motion for approval by Matthew, second by Andreja. Unanimously approved. (Action #4, attached)
11. Personnel
 - a. School Nurse - has to stay with the agency as we can't pay her the appropriate salary directly so she needs to be hired through PA LifeShare.
Motion for approval by Matthew, second by Andreja. Unanimously approved. (Action #5, attached)
12. Confirm Next Meeting Date and Time – Tuesday, October 10, 2023 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

13. Adjourn Meeting

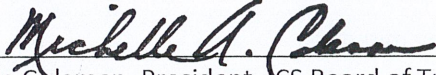
Motion to adjourn at 4:15pm by Matthew, second by Andreja. Unanimously approved. (Action #6, attached)



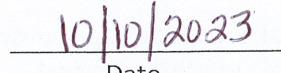
Andreja Rodknage, Secretary, ICS Board of Trustees



Date



Michelle Coleman, President, ICS Board of Trustees



Date

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For September 12, 2023
Action # 1

Action Taken: Motion to approve the August 15, 2023 Board Meeting minutes.
Motion by: Matthew Blaylock
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 12, 2023
Action # 2

Action Taken: Motion to accept Business Manager's Report as presented.
Motion by: Matthew Blaylock
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions
For September 12, 2023
Action # 3

Action Taken: Motion to approve 2022-2023 safety report as previously presented with noted changes.
Motion by: Matthew Blaylock
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 12, 2023
Action # 4

Action Taken: Motion to approve final ECI pay application in the amount of \$20,000.
Motion by: Matthew Blaylock
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 12, 2023
Action # 5

Action Taken: Motion to approve hiring school nurse through PA LifeShare.
Motion by: Matthew Blaylock
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments

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Infinity Board of Trustees Monthly Board Meeting Actions
For September 12, 2023
Action # 3

Action Taken: Motion to adjourn at 4:15pm.
Motion by: Matthew Blaylock
Second: Andreja Rocknage

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Andreja Rocknage	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments