

Infinity Charter School

Board of Trustees Monthly Board Meeting Minutes

For

Tuesday, Mar. 11, 2014

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—Meeting was called to order at 3:40 p.m.

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)_X__ William Beaver (V.P.)_X__
Joseph Schell (Sec./Treas.)_X__ Ann Castaniera (Parent Rep.)_X__
Matt Blaylock__X__
- **Staff:** Suzanne Gausman (CEO/Prin.)_X__ Shelly Fredricks (Bus. Mngr.)_X__

Minutes—

- Board moved and approved the ICS Board minutes from Feb. 11, 2014, as presented. (See action # 1)

Parent/Community Member Comments:

Teresa Wingert and Karen Maynard

Non-IVO Committee Reports:

N/A

IVO Reports:

N/A

Business Manager's Report—

- Report was presented by Shelly Fredericks (Bus. Mngr.) and reviewed by the Board (See attached).
- Board discussed various issues in the report . Of noted importance was the adjustment made by PDE regarding the State's share in monies directed to school districts per the adjustment in the ADM (i.e. Average Daily Membership) formula for the '13-'14 school year. In summary, this adjustment will result in a

\$43,000 shortfall in projected revenues for this budget year.

- The visitor counter for ICS's website is active and it showed 1375 unique visitors during the month of February. For persons interested, detailed reports are available for review.
- The Business Manager will be meeting with an agent from AIA to review our current insurance coverage. Our insurance broker confirmed that health coverage for all full-time, 10 month employees continues through the summer months, regardless of whether they are hourly or salaried.

CEO's Report--

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached)

Our CEO has noted that, after careful review, in spite of the significant impact this year's inclement weather has had on school delays and openings, ICS is still within the required 990 instructional hours for instruction and therefore does not have to add additional make-up days to the '13-'14 school calendar.

Old Business—

a. Charter Choices Contract: The Board took the necessary action to ratify the amended contract with Charter Choices. (see action #2)

b. Spring, 2014 Computer Club: After some discussion regarding waivers and parental responsibilities, the Board took the necessary action to approve the continuation of the Computer Club for the Spring, 2014. (see action #3)

c. Real Estate Loan Proposal Ratification: The Board took the necessary action to ratify the commitment from Metro Bank as the real estate lending agent in procuring the Locust Lane property. (see action #4)

d. Land/Property Acquisition: The Board took the necessary action to ratify approval of the contract extension to procure the Locust Lane property. (see action #5)

New Business—

a. School Nurse Replacement: After reviewing the personnel information provided by the CEO, the Board took the necessary action to replace the school nurse for the remainder of the '13-'14 school year. (see action #6).

Board Meeting Adjournment: There being no further business, the meeting was adjourned at 5:45 p.m.

Next Meeting is scheduled for Tuesday, April 8, 2014 at 3:30 p.m.

(Executive session to begin at 2:30 p.m.)

Approved and Accepted:

Joseph P. Schell 4/8/14

Joseph Schell, Secretary, ICS Board of Trustees Date

Michelle A. Coleman 4-8-14

Michelle Coleman, President, ICS Board of Trustees Date

Infinity Charter School

Board of Trustees

Action #1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the February 11, 2014 Board minutes, as presented.

Motion by: WB

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School

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Action #2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to ratify the amended contract with Charter Choices, as submitted.

Motion by: WB

Second: AC

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the continuation of the Computer Club for the Spring, 2014

Moved by: WB

Second: AC

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to ratify the commitment letter from Metro Bank as the real estate lending agent for the procurement of the Locust Lane property.

Moved by: MB

Second: AC

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> </u>	<u> x </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to ratify the approval of the contract extension for the Locust Lane property.

Moved by: WB

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the hiring of Angela Jacobs LPN., to fill the school nurse vacancy, until the end of the school year.

Moved by: JS

Second: MC

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments: