Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For

Tuesday, January 13, 2015

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:42 p.m.

Roll Call—in attendance:

Board:	Michelle Coleman (Pres)x_	William Beaver (V.P.)x_
	Joseph Schell (Sec.)_x	Michelle Haring (Parent Rep.) _x
	Matt Blaylock (Treas.)x	

• Staff: Suzanne Gausman (CEO/Prin.) x Shelly Fredericks (Bus. Mngr.) x

Consent Agenda--

- A motion was made to approve the following items listed on the consent agenda:
 - 1. December 9, 2014 Board minutes, as presented,
 - 2. Business manager's report, as presented,
 - 3. Change of Board meeting start times, for the remainder of the 2014-15 SY, to reflect the regular monthly meeting to begin at 3:30 p.m., as originally approved. (See Action # 1)

Information and Proposals--

- **A.** Announcement of Executive Session: Prior to the regularly scheduled Board meeting for January, the Board met in executive session to discuss personnel matters and the content of the consent agenda.
 - B. Community/Public Speakers: N/A

Committee Reports--

a. Non-IVO Report: An environmental study on the Locust Lane property was completed in late December and the report will be submitted to the architects so that the necessary information can be included on the application for the Certificate of Occupancy.

b. IVO Report: Because the IVO Committee did not meet, prior to the ICS Board meeting, no report was submitted for consideration.

CEO/Prin. Report-

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to:
 - 1. New procedures and protocol (i.e. Act 168) are now in place to further insure the safety of students. Additional information from prior employers must be gathered, via a questionnaire, prior to a perspective new employee being considered for employment by ICS.
 - 2. All staff, volunteers and subcontractors in schools must have clearances no less than 36 months old. All personnel have one year to update their clearances if they are presently in non-compliance.

Old Business-

- A. Locust Lane Property update: As previously noted, the environmental study report will be submitted to the architects.
- B. Bylaws, Policy Review update, and Employee Agreement: An administrative meeting of the Board has been scheduled for January 27, 2015 to review the bylaws as well as policies that the CEO deems necessary at this time.
- C. Employment Agreement: A preliminary draft of a new employee agreement (I.e. Professional Contract) will be available for review at the January 27th meeting.

New Business--

A. Personnel matters:

1. A motion was made to hire a professional replacement for a K/1 teaching position (see Action #2)

2. A motion was made to hire a long-term substitute for a temporary vacancy in Learning Support. (see Action #3)

Board Meeting Recess: Having no further business to be addressed at this time, a motion was made (see Action #4) to recess until January 27, 2015 at which time this meeting will continue, beginning at 9:00 a.m. for the specific purpose of dealing with those issues so noted under old business.

Next Regular Meeting is scheduled for Tuesday, February 10, 2015 at 3:30 P.M.

(Executive Session to begin at 2:30 P.M.)

Approved and Accepted:

Joseph Schell, Secretary, ICS Board of Trustees

Date

Michelle Coleman, President, ICS Board of Trustees

Date

Board of Trustees

Action #1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion to approve the	contents	of the consent	agenda, namely:

- A. Board minutes, as presented
- B. Business Manager's report, as presented
- C. Revised ICS Monthly Board meeting timeframe, to reflect all future meetings to begin at 3:30 P.M. on previously approved dates, for the remainder of the fiscal year.

Motion by: M.B.				
Second: W.B.				
Board Vote:	Yes	No	Absent	Abstain
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William Beaver	entrotototorentrototota X. et entrotototota esta esta esta esta esta esta esta es			
Joe Schell	antinininininininininini. X	where the approximation and the approximat		
Michelle Haring	-marina Vinderman indicates indicates in the control of the contro			en-comparing the continue of t

Comments:

Matt Blaylock

Board of Trustees

Action #2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: classroom	Motion	to appro	ove the	hiring (of Keri	Hess	to f	ll the	teaching	vacancy	A service	the	K/1
Motion by: M.H.													
Second: W.B.													
Board Vote:	Y	es	No)	Δ	bsent		Ab	ostain				
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William Beaver	400 diministratulari kalinka kalinka kanangga	X	******************************		Photodoric Samuella			-00000 elektrologischen being					
Joe Schell	Methodish Roccinstate with the service way.	X	AND	riah interiorany or propositive income is an	***************************************			**************************************	**************************************				
Michelle Haring	X	1900-1900 will bill Statistische dem eine gemeije	The second for the Control of State State Suppose	**************************************	***************************************	ini andro de l'attività di	*****************************	MARKETONICO	nooto desti siid simoinid (priyyyyy) tastevii ir y				
Matt Blaylock	X	Printed Challes in the School of the School	**************************************	900-vorte de de la	4000000 delication of the second)+++++++++++++++++++++++++++++++++++++	tital kalabahan mengengan	et et en	TO MINISTER A COMMUNICATION OF THE CONTRACT OF				

Comments:

Board of Trustees

Action #3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action	Taken:	Motion	to	approve	the	hiring	of	Emily	Axe	as	а	Long	Term	Substitute	to	fill	the
tempor	ary vacar	ncy in the	Le	arning Su	ppoi	rt progi	ram.										

Second: M.B.				
Board Vote:	Yes	No	Absent	Abstain
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William Beaver	· XX	National from the shadow and account and account and account and account accou	THE WARRING AND CONTROL OF THE CONTR	
oe Schell			ender not contain the representation of the containing state of the containing	
Aichelle Haring	X	**INVESTIGATION OF THE PROPERTY OF THE PROPERT		
/latt Blaylock	X			

Comments:

Board of Trustees

Action #4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action	Taken:	Motion to	recess until	9:00 A.M.	on January	25.	2015.	at	which	time	tho	Board	
continu	e to me	et for the pu	irposes of Po	licy and Byl	aw review.	-,	,		**********	CHITIC	GIC	DUaru	VVIII

Motion by: W. B.				
Second: M.B.				
Board Vote:	Yes	No	Absent	Abstain
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William Beaver	X. A.	WAS A TO SERVICE AND AND ADDRESS OF THE PROPERTY OF THE PROPER		1-C-C-C-C-C-C-C-C-C-C-C-C-C-C-C-C-C-C-C
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Comments:

Michelle Haring

Matt Blaylock

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For

Tuesday, January 25, 2015

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 9:00 a.m.

Roll Call—in attendance:

٠	Board:	Michelle Coleman (Pres)_x_	William Beaver (V.P.)x_
		Joseph Schell (Sec.)_x	Michelle Haring (Parent Rep.) _abs
		Matt Blaylock (Treas.)x	

• Staff: Suzanne Gausman (CEO/Prin.)_x_ Shelly Fredericks (Bus. Mngr.)_x_

Bylaws, Policy reviews and Employee Agreement--

- After extensive review and discussion a motion was made to approve the following policies. It is expected that said policies will provide the Board and administration with greater clarity, direction and assistance in adhering to the Bylaws of the organization:
 - 1. Study Trips
 - 2. Maternity/Paternity Leave of Absence
 - 3. Leave of Absence (See Action # 5)
 - After extensive discussion and review, a motion was made to approve a newly drafted employment agreement between full-time perspective employees and the ICS Board of Trustees. The contents of said agreement are to be reviewed annually (or at the time employment is offered) and a new written agreement is to be signed annually (or at the time employment is offered) by both the Board President and the employee. (See Action # 6)
 - · Additionally, the Board was also presented with an amended/revised version of the

existing Bylaws. It was determined by all members present that time would be better served if each member would personally review and formulate questions and concerns for discussion prior to any further action to be taken on this matter.

Board Meeting Adjournment: Having no further business to be addressed at this time, a motion was made to adjourn. (See Action # 7).

Next Regular Meeting is scheduled for Tuesday, February 10, 2015 at 3:30 P.M.

(Executive Session to begin at 2:30 P.M.)

Approved and Accepted:

Joseph Schell, Secretary, ICS Board of Trustees

vate

Michelle Coleman, President, ICS Board of Trustees

Date

Board of Trustees

Action #5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the following Board policies:										
	1. Study	Trips								
	2. Mater	nity/Paternity Le	eave							
	3. Leave of Absence									
Motion by: W.B.										
Second: M.B.										
Board Vote:	Yes	No	Absent	Abstain						
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William Beaver				-sherindenlandskille kongression user skessisskap och etter skess						
Joe Schell	LANGE OF THE ANGEL AND STREET AND	1991 SIAN Black de march 2004 de posicionistis de describinario en la proproducción		of characteristic way and the characteristic charac						
Michelle Haring	. Literatura de constitución d	NOTED SEEL As maked of the section o	X Indiana and American and Amer	NAMES OF THE STREET AND ADDRESS OF THE STREET OF THE STREE						
Matt Blaylock	Х									

Comments: JS abstained. He felt that there was no need for Board action on policies which served to do no more than detail procedures to implement previously approved Bylaws.

Board of Trustees

Action #6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the development of a revised employment contract for full time employees, with the understanding that said contract would be renewed annually.

Motion by: W.B.				
Second: M.B.				
Board Vote:	Yes	No	Absent	Abstain
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William Beaver	X.			
Joe Schell		WHAT PROCESS AND	and in the contract of the con	
Michelle Haring				of Additional Medical Information in contrast Collection Information Contrast Collection Information Collection Information Collection Information Information Information Information Information Information Information Info
Matt Blaylock	Sandaharinana Aka			
Comments:				

Board of Trustees

Action #7

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to adjourn the January Board meeting.

Motion by: J. S.				
Second: M.B.				
Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman				
William Beaver	X	With the Beautiful State		400000000000000000000000000000000000000
Joe Schell	X			
Michelle Haring	60000000000000000000000000000000000000	420 million de la fortier region (mille à despois de molymphopology) par du des	X	
Matt Blaylock	×			
Comments:				