Board of Trustees Monthly Board Meeting Minutes

For

Tuesday, November 11, 2014

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Adjournment of Meeting: A motion was made to adjourn a public meeting, held 10-21-14. (See Action #1)

Meeting—called meeting to order at 3:45 p.m.

Roll Call—in attendance:

- Board: Michelle Coleman (Pres)__X_ William Beaver (V.P)__X__

 Joseph Schell (Sec.)_X__ Michelle Haring (Parent Rep.) _X__

 Matt Blaylock (Treas.)___X__
- Staff: Suzanne Gausman (CEO/Prin.)_X__ Shelly Fredericks (Bus. Mngr.)__X_

Minutes-

 A motion was made to approve the ICS Board minutes from the October 14, 2014 Board Meeting. (See Action # 2)

Information and Proposals--

- **A.** Announcement of Executive session: An executive session was held on 11-11-14 to discuss legal and personnel matters.
- **B. Community/Public:** No persons from the community or general public (with the exception of one ICS teacher) attended the 11-11-14 public meeting.

Reports--

- **A. IVO:** The Board was informed that a request for approval for 2 additional fundraisers would be forthcoming for the 2014-15 SY.
- **B. By-Laws Committee:** The By-Laws Committee chair (i.e. Bill Beaver) indicated that he would be forwarding an information letter to the ICS parents, seeking volunteers who may have an interest in reviewing existing and newly proposed by-laws for ICS. Recommendations from the committee would

then be taken into consideration by the Board prior to action taken on existing and newly proposed bylaws.

Business Manager's Report—

- Report was presented by Shelly Fredericks (Bus. Mngr.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (a) A new bond acquisition for our Board Treasurer, and (b) land payment was issued for the Locust Lane property on 11-10-14.

CEO/Prin. Report-

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (a) field trips and (b) facilities. Of
 note was the on-going difficulty of regulating and maintaining a comfortable
 temperature within the school building. Efforts are being made to address the problem.

Old Business-

- **A.** Dauphin County Board of Assessment Appeal Hearing: On 10-30-14 our Board President and CEO attended an appeals hearing which resulted in a favorable response for ICS. The official notification granting ICS a real estate tax exemption, effective 7-1-14, will result in an annual savings in excess of \$10,000.
- **B.** Locust Lane Property: The building committee is working diligently to correct the water and septic problem identified. Until corrections are made, a certificate of occupancy cannot be issued by the Township.
- C. Board Training: On 12-9-14 Charter Choices will provide a ½ day training on Board compliance issues for all Board members.

New Business--

- **A.** BSSF Presentation on 2013-14 Financial Audit: John Bonawitz, CPA, provided the Board with a presentation, summarizing key points in their report as a result of their recent audit. Especially noted was the fact that there were no negative or non-compliance issues found.
- **B.** Lottery Rules Change: The Board was informed that it did not have, within its purview, the authority to amend the lottery protocol for perspective students to attend ICS and, in turn, a motion was made to rectify the problem. (See action #3)

C. Personnel Matters: (1) A motion was made to amend the duties and responsibilities of an existing paraprofessional to better support the instructional needs at ICS. (See Action #4) (2) A motion was made to hire a part-time paraprofessional to provide additional instructional support at ISC. (See Action #5)

Board Meeting Recess: Having no further business to be brought before the Board, the meeting was recessed at 5:02 p.m, and will reconvene at 9:00 a.m. on Tuesday, 11/18/14.

Board Meeting Continuation: The Board reconvened at 9:00 a.m. on 11/18/14. The following members were in attendance: Joseph Schell, William Beaver, Matthew Blaylock, Michelle Haring, Suzanne Gausman, and Shelly Fredericks.

- A. Executive Session was called at 9:50 a.m. to discuss a personnel issue. Executive session ended at 10:00 a.m.
- B. Updated financial models for the new building were presented by Brian LaForme from Charter Choices. Discussion followed.
- C. 403-B retirement plan The Board discussed the option of providing an alternate retirement plan for new teachers to help alleviate some of the financial burden the school will be faced with as a result of increasing PSERS contribution rates. A motion was made to engage professionals to assist with the investigation of an alternate plan. (See Action #6)
- D. The meeting was adjourned at 12:10 p.m.

Next Meeting is scheduled for Tuesday, December 9, 2014 at 6:30 P.M.

(Executive Session to begin at 5:30 P.M.)

Approved and Accepted:

Joseph Schell, Secretary, ICS Board of Trustees

whethe M. Coleman

Date

Michelle Coleman, President, ICS Board of Trustees

Date

Board of Trustees

Action #1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Mot	ion to approve	adjournment of	f the 10-21-14 adm	inistrative planning	meeting.
Motion by: JS					
Second: WB					
Board Vote:	Yes	No	Absent	Abstain	
Michelle Coleman	x				
William Beaver	XX				
Joe Schell	X			wind sometic float flower could be a considerable requirement of the Constant	
Michelle Harding	XX		* Salvassiskalnikusky esittäävannin viihkävittiin hähdekävittiin hällävittiin kaikaista kaikaista kaikaista ka	OVER OF BLOCK OF BUILDING OF B	
Matt Blaylock			CONTRACTOR OF THE PROPERTY OF		

Board of Trustees

Action #2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion to approve the	October, 2014	Board minutes,	as submitted.
Motion by: MB	i.			
Second: MH				
Board Vote:	Yes	No	Absent	Abstain
Michelle Colem	anx	to administrative processors and the contract of the contract		
William Beaver	WARRIAGO AND	boddaddrawotnowaa kasi elikulu on kurtii tii tu ku		
Joe Schell	X			
Michelle Hardir	ngx			
Matt Blaylock	X	nanikamul kulumupamuh daskalini in hada kiliki indada iliki ilimdasi miliki inda	values transition de la section de la constitución de la constitución de la constitución de la constitución de	

Board of Trustees

Action #3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion to rescind	the Board's re	ecently adopted	procedures for	student enrol	lment and
amend Section	6 of the eligibility	criteria for ICS	S student enroll	ment to reflect	the previously	/ approved
enrollment pro	tocol.					

Motion by: MB				
Second: MH				
Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman			20 new Commission to the first from the rest challed about a classification and the commission of the	1 Cambriel & Cambriel
William Beaver				
Joe Schell				
Michelle Harding	X			
Matt Blaylock	X			

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Action #4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion t	o amend	Beth	Robert's	floating	paraprofessional	schedule	to reflect	part-time
teaching and p	art-time p	araprofe	siona	respons	ibilities.				

Second: JS				
Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	X			alle distribution of the control of
William Beaver	X			
Joe Schell	X			
Michelle Harding	X ADDRESS AND ADDR	encoursectorelochecotes-potential services de la contraction de la	weg quantitative parties parties and a state of the state	
Matt Blaylock	X		www.indepthread-planeter from the first the delical planeter from the delical planeter from the first the first the delical planeter from the first	

Motion by: MB

Board of Trustees

Action #5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: 1 2014-15 SY.	Motion to	approve the hir	ing of Gillian	Brown as a	part-time	paraprofessional f	or the
Motion by: MB							
Second: MH							
Board Vote:	Ye:	s No		Absent	Abstain		
Michelle Colema	nx		Successive and successive and described and the successive and the suc				
William Beaver	X		nessynatistis on the control of the			Manufaction and a	
Joe Schell	X	municipal discharge de service de		demonstration to the second contract and con		minos	

Comments:

Michelle Harding

Matt Blaylock

Board of Trustees

Action #6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion to engage	professionals to	create a	and	submit	an	alternate	retirement	plan	for
new employees	s, subject to Board a	approval prior to :	submissi	on t	o PSERS	; ;				

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	vermelensis kalains kunstamen kolonionselli di dilikida ki kilonis tild		X	
William Beaver	X			
Joe Schell	OMERICANISM X			
Michelle Harding	Market Ma			
Matt Blavlock	×			

Motion by: JS

Second: MH