Board of Trustees Monthly Board Meeting Minutes

For

Tuesday, September 9, 2014

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:40 p.m.

Roll Call—in attendance:

•	Board:	Michelle Coleman (Pres)X_	William Beaver (V.P.)X_
		Joseph Schell (Sec.)_X	Michelle Haring (Parent Rep.) _X
		Matt Blaylock (Treas.)X	

• Staff: Suzanne Gausman (CEO/Prin.)_X_ Shelly Fredricks (Bus. Mngr.)__X_

Minutes—

 Board moved and approved the ICS Board minutes from the August 12, 2014 Board meeting. (See Action # 1)

Parent/Community Member Comments:

Jody Fausnight requested clarification on a recently approved Board policy regarding public participation at Board meetings.

IVO Reports: N/A

In the initial budget proposal submitted and approved for the 2014-15 school year, the IVO inadvertently omitted a book sale fundraising activity, and a motion was made to amend their initial proposal to reflect inclusion of said activity. (See Action #2)

Business Manager's Report—

- Report was presented by Shelly Fredericks (Bus. Mngr.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (1) 2014-15 returning teacher bonuses— a motion was made to approve the awarding of the bonuses, and payment

of same would be reflected in the last payday in September, 2014. (See Action #3) (2) non-contracted employee rates for 2014-15— The pay schedule for non-contracted employees was reviewed and a motion was made to approve the schedule, as presented, for the 2014-15 SY. (See Action #4)

CEO/Prin. Report-

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (1) Facilities update--Suzanne highlighted the fact that several parents and Board members volunteered their time and energy to prepare the school for the students arrival on the first day. In addition, much was done to re-locate theme boxes to our Locust Lane facility. (2) School Nurse position--Suzanne noted that we are still in need to fill the school nurse position for this school year.

Old Business-

Classroom Configuration: As discussed at the August Board meeting, ICS has moved forward with the addition of a K/1 classroom. Because of the physical limitations within the Penbrook building, it became necessary to "float" the music teacher from classroom to classroom, thus freeing up space for the new K/1 class.

New Business--

- A. Revised 2014-15 General Fund Budget: As a result of the addition of the K/1 class, a motion was made to amend the previously approved operating budget for the 2014-15 SY. (See Action #5)
- **B.** Legal Proposals: Following the posting of a RFP for legal services ICS received 4 proposals. Because the Board members have not had time to review each of the proposals, it was suggested that this matter be tabled and addressed in an administrative meeting prior to the next regularly scheduled Board meeting.
- C. Back-To-School Night: Suzanne indicated that the back-to-school night, scheduled for 9-9-14 would be divided into three segments:
 - 1. Classroom presentations
 - 2. General Discussion
 - 3. Architect's presentation regarding the new facility

- **D.** Staff Retention Bonus Agreement: A motion was made to amend the bonus agreement by adding a paragraph explaining that a pro-rated return of payment policy would be in effect if a contracted professional would terminate the contract prematurely. (See Action #6)
- **E. Personnel Matters:** A motion was made to rescind the offer for employment to Katrina Magaard for the 2014-2015 SY. (See Action #7) Further, a motion was made to hire Sarah Raimondi to fill the vacancy of guidance counselor for the 2014-15 SY. (See Action #8)

Board Meeting Adjournment: Hearing no further business to be addressed by the Board, the meeting was adjourned at 4:55 p.m.

Next Meeting is scheduled for Tuesday, October 14, 2014 a 7:30 p.m.

(Executive Session to begin at 6:30 p.m.)

Approved and Accepted:

Joseph Schell, Secretary, ICS Board of Trustees

Michelle A. Coleman

Date

Michelle Coleman, President, ICS Board of Trustees

Date

Board of Trustees

Action #1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion to approve	the August 12	, 2014 Board minut	es, as submitted.
Motion by: MB Second: MH				
Board Vote : Michelle Colema	Yes anx	No	Absent	Abstain

Comments:

William Beaver

Michelle Harding

Matt Blaylock

Joe Schell

Board of Trustees

Action #2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve amending IVO's initial budget for the 2014-15 SY to reflect the inclusion of a book selling activity. (KidStuff)							
Motion by: MH							
Second: MC							
Board Vote:	Yes	No	Absent	Abstain			
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William Beaver	X	HERMONOMORPHICATION CONTRACTOR AND					
Joe Schell		No-PDA-NO SESSO PORTS - DESCRIPTION OF THE PROPERTY OF THE PRO	HAROMATINE TO BOOK OF A STEEL OF	ation about a second and a second a second and a second a			
Michelle Haring	X		vasa mara na dirakti dilipi into hoko berbagai myondopi into ta				
Matt Blaylock	1900/ACCESSEDERENCE ALL TOTAL Commission and Advance Access Annual Ac		white the degree assessment of all the agreement of a degree and a deg	***************************************			

Comments:

Board of Trustees

Action #3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Mo	tion to approve	the 2014-15 SY S	taff retention Bo	nuses
Motion by: JS				
Second: MB				
Daniel Water	v			
Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	X	war and had a responsible for the first of t	AD INDICATE AND AN ARRANGE AND AN ARRANGE AND AN ARRANGE AND ARRAN	
William Beaver	X	After the annual acceptance of the contract of	+010500Ar0S0MASSMASSMARAmahmaanamagana.housuungasa.hoopa.ahoopa.gog	
Joe Schell		6000A 600A mendada keripata keripatan ingga pada kahala da keripatan asala keripatan k		
Michelle Harding			ng and deliminated the control of th	
Matt Blaylock	×	- A CONTRACT OF THE PROPERTY O		- American - Andrew Control of the Professional Annals of the Control of the Cont
Comments:				

Board of Trustees

Action #4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: N Managers report	* -		act employees pay	/ rates, as presen	ted in the Busines
Motion by: JS					
Second: MB					
Board Vote:	Yes	No	Absent	Abstain	
Michelle Colema	nx			and a second	
William Beaver	X				
Joe Schell	X.				
Michelle Harding	X				

Comments:

Matt Blaylock

Board of Trustees

Action #5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion to approve th	ne revised Gen	eral Fund Budget f	or the 2014-15 SY
Motion by: WB	i.			
Second: MB				
Board Vote:	Va.	N. I	M Š.	
board vote:	Yes	No	Absent	Abstain
Michelle Colem	anx			
William Beaver	X	Additional to the control of the con		
Joe Schell	-10.00000000000000000000000000000000000	ACLE SIGN SEASON		
Michelle Hardin	gx	NA-III SAA II SA		***************************************
Matt Blaylock	**************************************	hala hala da an ann ann ann an ann an ann an ann an a		

Comments:

Board of Trustees

Action #6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken:	Motion to	amend the S	Staff Retent	ion Bonus	s Agreement	to include	pro-rated	return of
payment in the	event that	the agreed-u	ipon contra	t is termi	nated prema	turely.		

Motion by: JS					
Second: MB					
Board Vote:	Yes	No	Absent	Abstain	
Michelle Coleman	The second secon	In control and the control and		etter 1000 til	
William Beaver	X				
Joe Schell	X				

Comments:

Michelle Harding

Matt Blaylock

Board of Trustees

Action #7

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Mo	tion to resci	nd the offer of em	ployment to Katr	ina Magaard for	the 2014-15 SY
Motion by: MH					
Second: JS					
Board Vote:	Yes	No	Absent	Abstain	٠
Michelle Coleman					
William Beaver					
Joe Schell			**************************************	Address and the Control of the Contr	
Michelle Harding					
Matt Blaylock	political designation (COV)			Alabada manada ana ayan ayan ayal a da	

Comments:

Board of Trustees

Action #8

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Mot school year	ion to hire Sa	arah Raimondi to	fill the vacancy of g	uidance counse	lor for the 2014-15
Motion by: MH					
Second: JS					
Board Vote:	Yes	No	Absent	Abstain	
Michelle Coleman	XX				
William Beaver	X AND THE RESIDENCE OF THE PARTY OF THE PART				
Joe Schell	X				
Michelle Harding	×		444446646666666666666666666666666666666	410 CIII Dig Add EE CII CO (Alba Lin Ald Cin Linean and ann and ann and announcement	

Comments:

Matt Blaylock