

# Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For April 12, 2016

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

**Meeting**—called meeting to order at 3:21 p.m.

**Roll Call**—in attendance:

- **Board:** Michelle Coleman (Pres)\_\_\_x\_\_\_      William Beaver (VP.)\_\_\_x\_\_\_  
                  Joseph Schell (Sec.)\_x\_\_\_            Michelle Haring (Parent Rep.) \_abs\_  
                  Matt Blaylock (Treas.)\_x\_\_\_        Alexis Schrock (Associate)\_x\_\_\_  
                  Brian LaForme (Associate) \_\_abs\_\_
- **Staff:** Suzanne Gausman (CEO/Prin.)\_x\_\_\_ Shelly Fredericks (Bus. Mgr.)\_x\_\_\_

## Review and Approval of the March 8, 2016 Meeting minutes--

A motion was made to approve the March 8, 2016 Board minutes, as presented.  
(See Action # 1)

## Information and Proposals--

**A. Announcement of Executive Session:** Prior to the regularly scheduled April Board meeting, the Board met in executive session to discuss: personnel matters, fund raising, facilities, financials and construction.

**B. Community/Public Speakers:** No community members were present.

## Committee Reports--

### A. Non-IVO Report:

(1) Facility: Preliminary plans are being forwarded to the Township, asking for construction approval. Board was informed that we may need a turning lane at the property entrance. At the facility committee's recommendations to the architect, H-VAC and lighting changes are being made to the initial plans. Alexis has volunteered to chair a sub-committee for grant writing. At this juncture the Board is still searching for a person to chair the fund raising committee.

(2) Fund raising: Michelle is investigating the possibility of receiving "green credits" as the land behind the school building is being adapted for environmental education.

**B. IVO Report: N/A**

**Business Manager's Report--**

Report was presented by Shelly and reviewed by the Board (See attached).  
A motion was made to accept the report, as submitted. (See Action # 2)

**CEO/Prin. Report—**

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).

**Old Business--**

**A. Locust Lane Property update:** The furniture inventory has been completed for the use in the new facility.

**B. TFEC Approval:** After some preliminary discussion a motion was made to hire the Foundation for Enhancing Communities to raise and manage monies through capital campaigns (See Action # 3)

**New Business—**

**A. 2016-17 Budget (initial draft):** Shelly presented a preliminary draft of projected revenues and expenditures for the Board's review and consideration. Updates will be provided and further discussion held before final approval.

**Next Meeting Confirmation--**

The next regularly scheduled meeting will be held at 3:00 PM on May 10, 2016  
(Executive Session will be held 1 hour prior to the meeting)

**Adjournment--**

Having no further business to address at this time, a motion was made to adjourn. (See Action # 4).

Approved and Accepted:

  
Joseph Schell, Secretary, ICS Board of Trustees

5-10-16  
Date

  
Michelle Coleman, President, ICS Board of Trustees

5-10-16  
Date

**Infinity Charter School  
Board of Trustees  
Action # 1**

**Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the minutes of the March 8, 2016 Board meeting, as submitted.

Motion by: MB  
Second: WB

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Joe Schell	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>          </u>	<u>          </u>	<u>  x  </u>	<u>          </u>
Matt Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Alexis Schrock	<u>          </u>	<u>          </u>	<u>          </u>	<u>  x  </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action # 2**

**Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the Business Manager's report for April, 2016, as submitted.

Motion by: MB  
Second: JS

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Joe Schell	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>          </u>	<u>          </u>	<u>  x  </u>	<u>          </u>
Matt Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Alexis Schrock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

---

**Infinity Charter School  
Board of Trustees  
Action # 3**

**Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve a \$1,500 expenditure to hire the Foundation for Enhancing Communities to assist in raising and managing monies raised through capital campaigns.

Motion by: MH  
Second: AS

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Joe Schell	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>          </u>	<u>          </u>	<u>  x  </u>	<u>          </u>
Matt Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Alexis Schrock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action # 4  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve adjournment of the April, 2016 Board meeting.

Motion by: MB  
Second: WB

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Joe Schell	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>          </u>	<u>          </u>	<u>  x  </u>	<u>          </u>
Matt Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Alexis Schrock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments: