

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

Tuesday, January 12, 2016

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 4:40 p.m.

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres) William Beaver (V.P.)
Joseph Schell (Sec.) Michelle Haring (Parent Rep.)
Matthew Blaylock (Treas.)
Alexis Schrock (Associate) Brian LaForme (Associate)
- **Staff:** Suzanne Gausman (CEO/Prin.) Shelly Fredericks (Bus. Mngr.)

Review and Approval of December 8, 2015 Meeting Minutes

- A. A motion was made to approve the minutes, as presented. (See attachment 1)

Information—

- A. **Announcement of Executive Session:** Michelle Coleman shared that an executive meeting was held, prior to this regularly scheduled board meeting, at which personnel, contract services and bank commitment contract matters were discussed.
- B. **Community /Public speakers:** There were no community members or public speakers present at this monthly meeting.

Committee Reports:

- A. The IVO is exploring new avenues for fund raising.
- B. The building fundraising committee is meeting Thursday January 14 to discuss the launching of the case statement.
- C. The facility committee reviewed the rendering of the Locust Lane landscaping. A traffic count will be conducted at Banks Street to be used for the preliminary traffic count at Locust Lane.

Business Manager's Report—

Report was presented by Shelly Fredericks (Bus Mgr.) and reviewed by the Board (See attached)

A motion was made to approve the report, as submitted (See Action #2).

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO/Prin) and reviewed by the Board (See attached).

The Board acknowledged the music teacher for a "job well done" at this year's Holiday concert.

We need to start organizing the contents being stored at Locust Lane to prepare for the start of construction.

Old Business—

We need to start organizing the contents stored at Locust Lane to prepare for the start of construction.

New Business—

A. Approved Mid Penn Bank commitment letter upon approval of council (See motion #3)

Personnel—

- A. The Board accepted the resignation, with regret, of Mrs. Amanda Nace. (See Motion #4)
- B. Motion was made to offer the Title I teaching position to Mrs. Cindy Walker for the remainder of the 2015-2016 school year. Position will be for 20 hrs/week at the hourly teacher rate. (See Motion #5)
- C. Motion was made to increase the Business Manager's hours to 30 hours per week with increase of pay, to be determined. (See Motion #6)

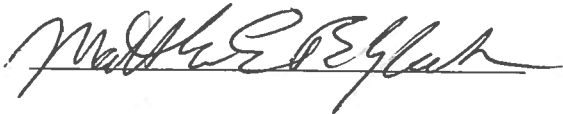
Adjourn-

The meeting was adjourned at 5:43 pm.

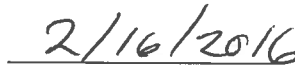
Next Board meeting—

Next scheduled Board meeting will be held on February 9, 2016 at 5:00.

Approved and Accepted:



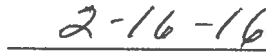
Matthew Blaylock, Treasurer, ICS Board of Trustees



Date



Michelle Coleman, President, ICS Board of Trustees



Date

Infinity Charter School

Board of Trustees

Action #1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the Minutes of the December 8, 2015 Board Meeting.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Joe Schell	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School

Board of Trustees

Action #2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the Business Manager report for December 2015.

Motion by: MB

Second: MH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Joe Schell	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School

Board of Trustees

Action #3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the Mid Penn Bank commitment letter subject to council approval.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Joe Schell	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School

Board of Trustees

Action #4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to accept the resignation of Amanda Nace, with regret.

Motion by: MB

Second: MH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Joe Schell	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School

Board of Trustees

Action #5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to offer Cindy Walker the job of the Title 1 teacher for 20 hours per week at the hourly teacher pay rate for the remainder of the 2015-2016 school year.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Joe Schell	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Board of Trustees

Action #6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to increase Business Manager, Shelly Fredericks', hours to 30 hours a week with an increase of pay to be determined and retroactive to January 12, 2016.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Joe Schell	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

