

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For May 10, 2016

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:25 p.m.

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)__x__ William Beaver (VP.)__x__
Joseph Schell (Sec.)_x__ Michelle Haring (Parent Rep.) _abs__
Matt Blaylock (Treas.)_x__ Alexis Schrock (Associate)__x__
Brian LaForme (Associate) __abs__
- **Staff:** Suzanne Gausman (CEO/Prin.)_x__ Shelly Fredericks (Bus. Mgr.)__x__

Review and Approval of the April 12, 2016 Meeting minutes--

A motion was made to approve the April 12, 2016 Board minutes, as presented.
(See Action # 1)

Information and Proposals--

A. Announcement of Executive Session: Prior to the regularly scheduled May Board meeting, the Board met in executive session to discuss: personnel matters and agenda items.

B. Community/Public Speakers: Megan Mines-Hall was present.

Committee Reports--

A. Non-IVO Report:

(1) Fund raising: Pamphlets are ready for distribution to families for fundraising. A free grant-writing seminar and training is available through the Dauphin County Library system.

B. IVO Report: No formal report was presented but Suzanne informed the Board that a letter was directed to her informing the Board of the cancellation of the end of the year partnership picnic due to a lack of volunteers to organize the event.

Business Manager's Report--

Report was presented by Shelly and reviewed by the Board (See attached). Of particular importance is the fact that the '15-'16 SY actual budget is corresponding with projected expenditures. Additionally, all districts (with few exceptions) have been meeting their financial obligations in a timely manner.

The end-of-the-year audit is set for Aug. 1 and 2 with the planning meeting scheduled for July 7th and 8th.

A motion was made to accept the report, as submitted. (See Action # 2)

CEO/Prin. Report—

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).

The annual school lottery was held on April 8th and 99 student applicants were vying for 19 vacancies. Acceptance letters were mailed April 18th.

- The IVO organized a Teacher Appreciation Week during the first week in May.
- The annual Spring Concert is scheduled for May 26th.

Old Business--

A. Locust Lane Property update: Notification, in the form of a “Contract for Professional Services”, has been forwarded by the Lower Paxton Township Authority to ICS for execution. The contract establishes the responsibility of the developer to pay administrative, engineering, inspection and legal costs incurred by the Authority during the planning and construction phases of the sewers. Said contract was signed, witnessed and returned on May 5th.

New Business—

A. 2016-17 Budget (initial draft): Shelly presented a second draft of projected revenues and expenditures for the Board’s review and consideration. Information on our projected insurance rates is still forthcoming. Updates will be provided and further discussion held before final approval, slated for the June Board meeting.

B. Parent Board Member Election: The Board had an opportunity to “meet and greet” Mrs. Megan Mines-Hall and looks forward to working in partnership with her as she assumes the role of parent representative on the Board for the 2016-17 SY.

C. 2016-17 CAIU Special Education Services Contract: A motion was made to accept the preliminary “non-class placement services” contract for the 2016-17 SY. (See Action #3)

D. 2016-17 PUCCL Lease Agreement: A motion was made to accept the lease agreement between ICS and PUCCL for the rental of the facility for the ‘16-’17 SY. (See Action #4)


Next Meeting Confirmation--

The next regularly scheduled meeting will be held at 3:30 PM on June 14, 2016
(Executive Session will be held 1 hour prior to the meeting)

Adjournment--


Having no further business to address at this time, a motion was made to adjourn at 4:40 pm. (See Action # 5).

Approved and Accepted:



Joseph Schell, Secretary, ICS Board of Trustees

6-14-16
Date



Michelle Coleman, President, ICS Board of Trustees

6-14-16
Date

Infinity Charter School

Board of Trustees

Action # 1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the minutes of the April 12, 2016 Board meeting, as submitted.

Motion by: MB

Second: AS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

**Infinity Charter School
Board of Trustees
Action # 2**

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the Business Manager's report for May, 2016, as submitted.

Motion by: JS
Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School

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Action # 3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the CAIU Special Education Services contract for the 2016-17 SY, as submitted.

Motion by: MH

Second: WB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

**Infinity Charter School
Board of Trustees
Action # 4
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to accept the PUCC Lease Agreement for the 2016-17 SY.

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

**Infinity Charter School
Board of Trustees
Action # 5
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to adjourn the May, 2016 Board meeting.

Motion by: JS
Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments: