

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For November 10, 2015

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:35 p.m.

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)__x__ William Beaver (V.P.)__x__
Joseph Schell (Sec.)_x__ Michelle Haring (Parent Rep.) _x__
Matt Blaylock (Treas.)__x__ Alexis Schrock (Associate)__x__
Brian LaForme (Associate) __abs__
- **Staff:** Suzanne Gausman (CEO/Prin.)_x__ Shelly Fredericks (Bus. Mgr.)_x__

October Board Meeting Adjournment-- Having no further business to discuss, a motion was made to adjourn the October Board meeting (See Action # 1)

Review and Approval of the October 13, 2015 Meeting minutes--

A motion was made to approve the October Board minutes, as submitted. (See Action # 2)

Information and Proposals--

A. Announcement of Executive Session: Prior to the regularly scheduled Board meeting for November, the Board met in executive session to discuss personnel matters.

B. Community/Public Speakers: No community members were present at the beginning of the meeting. Fundraising committee member, Miranda Metz, arrived at approximately 4:15.

Committee Reports--

A. Non-IVO Report:

(1) Fundraising: Two fundraising committee meetings were held. Information packets are being produced for fundraising volunteers to be disseminated to employers, families and potential donors.

(2) Curriculum: N/A

B. IVO Report: A meeting was held the 2nd week in October to discuss plans for fundraising.

Also, there was some discussion regarding a plan to donate monies to the building fund.

Business Manager's Report--

- Report was presented by Shelly and reviewed by the Board (See attached). A motion was made to transfer \$5,696 in funds from the classroom 610 accounts (i.e. supplies and materials) to the 1100-750 accounts (i.e. new educational equipment) to cover the additional cost of iPads for teachers (See Action # 3)
- A motion was made to accept the report, as submitted. (See Action # 4)

CEO/Prin. Report—

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).

Old Business—

A. Construction/Finance Subcommittee--Education and Facility Design: Crabtree representatives will be meeting with the committee on Monday, 11/16/15, at 6:30 to elicit input regarding the facilities design for the new building.

New Business--

A. Department of Auditor General Performance Audit Response: As a result of the Auditor General Performance audit, Michelle will draft a letter of resolution in response to PDE's 10/22/15 directive and present it to the Board for action at the 12/8/15 meeting.

B. Title I Funding: Suzanne Gausman presented a proposal for a part-time teaching position to provide additional educational support to Title I eligible students who are experiencing academic difficulties. Title I Funds have been allocated to the school, but the application system will not reopen until February/March. A motion was made to accept the proposal and post the position. (See Action #5)

Personnel--

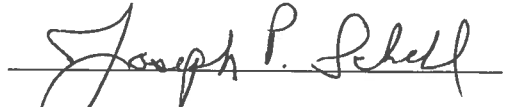
A. A motion was made to hire Brandon Kurtz as a part-time physical education teacher, effectively immediately, to fill the vacancy recently created by the resignation of the former P.E... teacher. (See Action # 6)

Next Regular Meeting is scheduled for Tuesday, December 8, 2015 at 3:30 P.M.

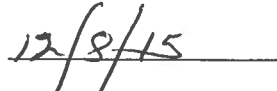
(Executive Session to begin at 2:30 P.M.)

Adjournment--Having no further business to address at this time, a motion was made to adjourn. (See Action # 7).

Approved and Accepted:



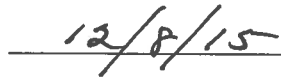
Joseph Schell, Secretary, ICS Board of Trustees



Date



Michelle Coleman, President, ICS Board of Trustees



Date

Infinity Charter School

Board of Trustees

Action # 1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the adjournment of the October , 2015 Board meeting.

Motion by: MB

Second: WB

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	X			
William Beaver	X			
Joe Schell	X			
Michelle Haring	X			
Matt Blaylock	X			

Comments:

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Action # 2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the minutes of the October 13, 2015 Board meeting, as submitted.

Motion by: MB

Second: WB

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	X			
William Beaver	X			
Joe Schell	X			
Michelle Haring	X			
Matt Blaylock	X			

Comments:

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Action # 3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the transfer of funds, per PDE's accounting procedures, for payment of newly purchased iPADS.

Motion by: MB

Second: WB

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	X			
William Beaver	X			
Joe Schell	X			
Michelle Haring	X			
Matt Blaylock	X			

Comments:

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Action # 4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the Business Manager's report.

Motion by: MB

Second: JS

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	X			
William Beaver	X			
Joe Schell	X			
Michelle Haring	X			
Matt Blaylock	X			

Comments:

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Action # 5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the posting of a part-time teaching position to provide additional educational support to Title 1 eligible students who are experiencing academic difficulties.

Motion by: MH

Second: JS

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	X			
William Beaver	X			
Joe Schell	X			
Michelle Haring	X			
Matt Blaylock	X			

Comments:

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Action # 6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the hiring of Brandon Kurtz as a part-time Physical Education teacher for the remainder of the 2015-16 SY.

Motion by: JS

Second: WB

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	X			
William Beaver	X			
Joe Schell	X			
Michelle Haring	X			
Matt Blaylock	X			

Comments:

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Action # 7

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the adjournment of the November, 2015 Board meeting.

Motion by: JS

Second: MB

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	X			
William Beaver	X			
Joe Schell	X			
Michelle Haring	X			
Matt Blaylock	X			

Comments: