

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For

September 8, 2015

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:37 p.m.

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)__x__ William Beaver (V.P.)__x__
Joseph Schell (Sec.)_x__ Michelle Haring (Parent Rep.) _x__
Matt Blaylock (Treas.)__x__ Alexis Schrock (Associate)__x__
Brian LaForme (Associate) __x__
- **Staff:** Suzanne Gausman (CEO/Prin.)_x__ Shelly Fredericks (Bus. Mgr.)__x__

Review and Approval of the August 11, 2015 Meeting minutes--

A motion was made to approve the August Board minutes, as submitted. (See Action #1)

Information and Proposals--

A. Announcement of Executive Session: Prior to the regularly scheduled Board meeting for September, the Board met in executive session to discuss contracts and personnel matters.

B. Community/Public Speakers: Roy and Elizabeth Givler made a presentation to the Board regarding a project/activity that encourages middle school students to participate in activities that enhance their problem solving skills in real life situations, within a competitive format. This year the theme is "Waste Management"; the project runs from September through January. At the conclusion of the presentation, it was determined that Suzanne would investigate the appropriateness of offering this activity, assuming that it lines up with the goals of this year's middle school theme and it will require minimal teacher prep time outside the existing theme. It was further understood that Mr. Givler would serve as the student's mentor throughout the project.

Committee Reports--

A. Non-IVO Report: N/A

B. IVO Report: N/A

Business Manager's Report--

- Report was presented by Shelly and reviewed by the Board (See attached). A motion was made to accept the report, as submitted. (See Action #2) The Board discussed various issues in the report related to:
 - a. Non-contract employee pay rates: A motion was made to approve an across-the-board 2 % pay rate increase for the 2015-16 SY for all non-contract employees (see Action # 3).
 - b. Staff Retention Bonuses: A motion was made to approve the staff retention bonuses for the 2015-16 SY, with the understanding that initial payment of said bonuses would not begin until after the approval of the State budget (see Action # 4).

CEO/Prin. Report—

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).

Old Business—

A. Locust Lane Property update: A motion was made to authorize Suzanne to post a part-time position to chair a fundraising campaign. (see Action # 5).

B. Green Apple Day, Growing Greener Grant Update: MAC provided a comprehensive review and update of the efforts (see project description handout) she has put forth to create partnerships and obtain federal and state funds (i.e. grants) to be used to expand and enhance our outdoor environmental education program. Even prior to our move to the new facility, meetings with the architect and construction contractors will be held to ensure that the environmental education goals will be incorporated into the construction plans. On the morning of Oct. 3, 2015 the Board will meet with personnel to discuss strategies for obtaining grants and funding to enhance the environmental goals.

New Business--

A. Turner-Agassi Charter School Facilities Fund: Alexis Schrock provided the Board with an overview. Given the target audience for this fund and given the format for the funding formula, it was determined by the Board that this revenue source would not be worth pursuing at this time.

B. November Fundraiser: Fellow Board member Michelle Haring has graciously offered to hold a fundraiser on November 15, 2015 at her place of business, namely the Cupboard Maker Bookstore in Enola and donate 100% of all sales on that day to the ICS new building fund.

Approved and Accepted:

Joseph Schell

Joseph Schell, Secretary, ICS Board of Trustees

10-13-15

Date

Michelle G. Coleman

Michelle Coleman, President, ICS Board of Trustees

10-13-15

Date

Infinity Charter School

Board of Trustees

Action # 1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the August 11, 2015 Board minutes, as submitted.

Motion by: MB

Second: WB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the Business Manager's report, as submitted.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve a 2% pay increase for all non-contract employees for the 2015-16 SY.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the staff retention bonuses for the 2015-16 SY.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the posting of a part-time fund-raising position for the new facility

Motion by: MB

Second: WB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to accept the loan proposal of \$3.7 mil. From Mid-Penn bank for construction of the new facility.

Motion by: MB

Second: WB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	___x___	_____	_____	_____
William Beaver	___x___	_____	_____	_____
Joe Schell	___x___	_____	_____	_____
Michelle Harding	___x___	_____	_____	_____
Matt Blaylock	___x___	_____	_____	_____

Comments:

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Action # 7

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to accept the resignation of Sarah Raimondi as guidance counselor for the 2015-16 SY

Motion by: WB

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 8

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to hire the following personnel, per their noted area of concentration, for the 2015-16 SY:

Sarah Arnold, Guidance Counselor

Addison Metz Rymar, Music teacher

Kaitlyn Ann Stanton, Paraprofessional

Motion by: WB

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 9

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to recess until September 22, 2015

Motion by: WB

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 10

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to create an ad hoc New Building fund raising committee, made up of Board members and parent volunteers, to solicit monies to help off-set the cost of the new construction.

Motion by: WB

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 11

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to adjourn until the next regularly scheduled Board meeting, set for October 13, 2015.

Motion by: WB

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments: