

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For April 4, 2017

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:35 PM

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)__x__ Alexis Schrock (VP.)__abs_
Joseph Schell (Sec.)_x__ Michelle Haring (Board Member) _x__
Matt Blaylock (Treas.)_x__ Megan Mines-Hall (Parent Rep.)_x__
- **Staff:** Suzanne Gausman (CEO/Prin.)_x__ Shelly Fredericks (Bus. Mgr.)_x__
Dawn Brotherton (Development)_x__

Review and Approval of the February 14, 2017 Board Meeting minutes--

A motion was made (See Action # 1) to approve the February, 2017 Board meeting minutes, as presented.

Information and Proposals--

A. Announcement of Executive Session: Prior to the regularly scheduled April Board meeting, the Board met in executive session to discuss funding, fund-raising and personnel matters.

B. Community/Public Speakers: No community members were present.

Business Manager's Report--

Report was presented by Shelly Fredericks (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action # 2) to approve the report as submitted.

Of particular note: As of the April Board meeting, cash flow remains a non-issue; invoices have been distributed to participating districts and most are paid up through March, 2017.

CEO/Director's Report--

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).

Of particular note to the Board was Suzanne sharing information regarding the upcoming lottery: 141 student applications for admission were received and results of the lottery draw will be disseminated to parents in the next two weeks.

Director of Development Report--

Report was presented by Dawn Brotherton and reviewed with the Board (See attached).

Old Business--

Locust Lane Property update: A motion was made (see Action # 3) to approve an initial payment to Lobar Construction via a withdrawal from the reserve funds in the general budget.

New Business--

A. Transportation Plan between Agencies: A motion was made (see Action # 4) to approve the transportation plan developed by the CDS, ICS and DCCY personnel to ensure the least disruption in transportation services for foster care youth.

B. Members 1st Commitment Letter: A motion was made (see Action # 5) to accept the terms and conditions, as outlined by Members 1st Federal Credit Union's commitment letter for a loan to cover the principal amount of the finances for construction of a new charter school.

C. Personnel: A motion was made (see Action # 6) to hire Amanda Hartsock as a Title I reading consultant.

Next Meeting Confirmation--

The next regularly scheduled meeting will be held at 3:30 PM on May 9, 2017
(Executive Session will be held 1 hour prior to the meeting)

Adjournment--

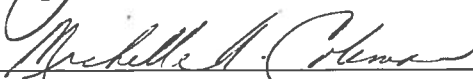
Having no further business to address at this time, a motion (see Action # 7) was made to adjourn.

Approved and Accepted:



Joseph Schell, Secretary, ICS Board of Trustees

5/9/17
Date



Michelle Coleman, President, ICS Board of Trustees

5/9/17
Date

**Infinity Charter School
Board of Trustees
Action # 1
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to approve the February, 2017 Board minutes, as submitted.

Motion by: MB
Second: MHH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

**Infinity Charter School
Board of Trustees
Action # 2
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to approve the Business Manager's report, as submitted.

Motion by: MB

Second: MH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

**Infinity Charter School
Board of Trustees
Action # 3
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to approve the initial payment request of Lobar Inc., the monies of which would be drawn from the reserve funds of the general budget. Subsequent payments for construction would be made from the mortgage monies loaned to ICS from Members 1st.

Motion by: MB
Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____x_____	_____	_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Alexis Schrock	_____	_____	_____x_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

**Infinity Charter School
Board of Trustees
Action # 4
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion was made to approve the transportation plan developed by the CDSD, ICS and DCCY personnel to ensure the least disruption in transportation services for foster care youth

Motion by: JS
Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____x_____	_____	_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Alexis Schrock	_____	_____	_____x_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

**Infinity Charter School
Board of Trustees
Action # 5**

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to accept the terms and conditions as outlined by Members 1st Federal Credit Union's loan commitment letter, for a loan to cover the principal amount of the finances for construction of a new charter school, located at 5405 Locust Lane, Harrisburg, PA.

Motion by: MH
Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Alexis Schrock	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

**Infinity Charter School
Board of Trustees
Action # 6
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to approve the hiring of Amanda Hartsock as a Title I Reading consultant for the duration of the 16-17 SY, at the teacher's part-time hourly salary schedule, at a total cost not to exceed \$500.00

Motion by: MH
Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____x_____	_____	_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Alexis Schrock	_____	_____	_____x_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

**Infinity Charter School
Board of Trustees
Action # 7
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion for adjournment.

Motion by: MMH
Second: JPS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____x_____	_____	_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Alexis Schrock	_____	_____	_____x_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments: