

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For December 13, 2016

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:50 PM

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres) abs Alexis Schrock (VP.)
Joseph Schell (Sec.) Michelle Haring (Board Member)
Matt Blaylock (Treas.) abs Megan Mines-Hall (Parent Rep.)
- **Staff:** Suzanne Gausman (CEO/Prin.) Shelly Fredericks (Bus. Mgr.)
Dawn Brotherton (Development)

Review and Approval of the November 8, 2016 Board Meeting minutes--

A motion was made (See Action # 1) to approve the minutes, as presented.

Information and Proposals--

A. Announcement of Executive Session: Prior to the regularly scheduled December Board meeting, the Board met in executive session to discuss new building budget issues and personnel matters.

B. Community/Public Speakers: No community members were present.

Business Manager's Report--

Report was presented by Shelly Fredericks (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action # 2) to approve the report as submitted.

Of particular note was the asbestos tile removal at the Locust Lane property, scheduled for completion prior to construction. Additionally, the bank is still working out the details for the loan.

CEO/Director's Report--

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).

Of particular note was the Board, in concert with the Bank's approval, notified the architects to issue the Notice to Proceed to the contractors.

Director of Development Report--

Report was presented by Dawn Brotherton and reviewed with the Board (See attached).

Old Business--

Locust Lane Property update: A report regarding the asbestos removal was faxed to ICS today, indicating that we are good to go concerning construction. All indications are that construction will begin December 19th.

New Business-- A motion was made (See Action # 3) to approve a request by Alexis Schrock for a medical leave of absence from her Board duties, effective immediately.

Next Meeting Confirmation--

The next regularly scheduled meeting will be held at 3:30 PM on January 10, 2017.
(Executive Session will be held 1 hour prior to the meeting)

Adjournment--

Having no further business to address at this time, a motion (see Action # 4) was made to adjourn.

Approved and Accepted:

Joseph P. Schell
Joseph Schell, Secretary, ICS Board of Trustees

1/10/17
Date

M h m Acting V.P.
Michelle Coleman, President, ICS Board of Trustees
Michelle Haring, Act V.P.

1/10/17
Date

**Infinity Charter School
Board of Trustees
Action # 1
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to approve the November, 2016 Board minutes, as submitted.

Motion by: MMH
Second: MH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____	_____	_____x_____	_____
Alexis Schrock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

**Infinity Charter School
Board of Trustees
Action # 2
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to approve the Business Manager's report, as submitted.

Motion by: MH
Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____	_____	_____x_____	_____
Alexis Schrock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

**Infinity Charter School
Board of Trustees
Action # 3
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to approve the request by Alexis Schrock for a temporary leave of absence from her Board of Director duties for medical reasons.

Motion by: MH
Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____	_____	_____x_____	_____
Alexis Schrock	_____	_____	_____	_____x_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

**Infinity Charter School
Board of Trustees
Action # 4
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

Action Taken: Motion to adjourn the December, 2016 Board meeting

Motion by: MH
Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____	_____	_____x_____	_____
Alexis Schrock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments: