

# Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For October 11, 2016

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

**Meeting**—called meeting to order at 3:35 PM

**Roll Call**—in attendance:

- **Board:** Michelle Coleman (Pres)  Alexis Schrock (VP.)   
Joseph Schell (Sec.)  Michelle Haring (Board Member)   
Matt Blaylock (Treas.)  Megan Mines-Hall (Parent Rep.)
- **Staff:** Suzanne Gausman (CEO/Prin.)  Shelly Fredericks (Bus. Mgr.)   
Dawn Brotherton (Dir of Dev)

## Review and Approval of the September 13, 2016 Meeting minutes--

(No report was available and action, as such, will be postponed until the November meeting)

## Information and Proposals--

**A. Announcement of Executive Session:** Prior to the regularly scheduled October Board meeting, the Board met in executive session to discuss new building budget issues.

**B. Community/Public Speakers:** No community members were present.

## Committee Reports--

**A. Non-IVO Report:** N/A

**B. IVO Report:** N/A

## Business Manager's Report--

**A. 2015-16 Financial Audit Presentation:** John Bonawitz and Brian McAllister provided a detailed summary of their findings as a result of the annual financial audit. Of noted importance is the fact that the auditors found no deviations or disagreements in financial accounting or reporting. Also noted was the fact that Infinity experienced a decrease of \$18,621 in the fund balance during the '15-'16 SY. Architectural planning and site development costs associated with the new facility primarily contributed to the decrease in fund balance.

B. Report was presented by Shelly Fredericks (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action # 1) to approve the report as submitted.

**CEO/Prin. Report—**

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached). Suzanne reported that Lower Paxton twp. approved the land development plan. Additionally, the Oct. 10<sup>th</sup> in-service included such topics as student checklists, the writing curriculum, and improving PSSA performance in math/PA Core math resources.

**Director of Development Report--**

Report was presented by Dawn Brotherton and reviewed with the Board (See attached).

**Old Business--**

**Locust Lane Property update:** Nothing new to report.

**Personnel--**

**New Hire:** Suzanne noted that she was aggressively looking for a school nurse replacement.

**Next Meeting Confirmation--**

The next regularly scheduled meeting will be held at 3:30 PM on November 8, 2016.  
(Executive Session will be held 1 hour prior to the meeting)

**Adjournment--**

Having no further business to address at this time, a motion was made to adjourn. (See Action # 2).

Approved and Accepted:

  
Joseph Schell, Secretary, ICS Board of Trustees

  
Date

  
Michelle Coleman, President, ICS Board of Trustees

  
Date

**Infinity Charter School  
Board of Trustees  
Action # 1  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the Business manager's report, as submitted.

Motion by: MB  
Second: AS

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Joe Schell	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matt Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Alexis Schrock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action # 2  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to adjourn the October, 2016 Board meeting.

Motion by: MH  
Second: MMH

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Joe Schell	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matt Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Alexis Schrock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments: