

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For April 10, 2018

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Meeting—called meeting to order at 3:40 PM

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres) Joseph Schell (Sec.) Michelle Haring (VP)
Matt Blaylock (Treas.) Megan Mines-Hall (Parent Rep.)
- **Staff:** Suzanne Gausman (CEO/Prin.) Shelly Fredericks (Bus. Mgr.)
Dawn Brotherton (Development)

Review and Approval of the March 13, 2018 Board Meeting minutes--

A motion was made (See Action # 1) to approve the March, 2018 Board meeting minutes, as presented.

Information and Proposals--

Announcement of Executive Session: Prior to the regularly scheduled March Board meeting, the Board met in executive session to discuss financial and personnel matters.

Committee report--

IVO: The committee is working on rewriting the By-laws, transferring coordination and oversight of playground development to the new grounds committee, and noted that IVO has raised over \$10,000 through the Race for Education initiative.

Curriculum Committee report: No meeting was held this month but it was reported that the committee will be working over the summer months.

Grounds Committee: Final formulation of the Grounds committee will be announced following the selection of parent membership. A letter to that effect will be sent to all parents, encouraging any parents interested in committee membership to respond accordingly.

Policy Committee: No meeting was held this month.

Business Manager's Report--

Report was presented by Shelly Fredericks (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action # 2) to approve the report as submitted. Of particular note

was the anticipated increase in health insurance costs for the '18-'19 SY. A 10 % increase is reflected in the proposed budget, subject to change, pending information forthcoming from our provider this month.

CEO/Director's Report--

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached). Of particular note was that 182 students with completed applications and paperwork will be entered into the lottery draw, scheduled for April 13th.

Director of Development Report--

Report was presented by Dawn Brotherton and reviewed with the Board (See attached). Highlights of the presentation included an overview of the "Ignite the Future" celebration and fund raising event, scheduled for May 12th. A flier, detailing the evening's activities, has been prepared and will be forwarded to the parents.

New Business--

Health Room Certification: A motion was made (see Action #3) to approve, pursuant to legal approval, the certified school nurse tuition reimbursement protocol.

Personnel: A motion was made (see Action #4) to approve a one time, move-in bonus payment to all staff who worked so tirelessly and diligently to make the transition to our new school such a success. Said payment will be made before the end of the fiscal year.

Next Meeting Confirmation--

The next regularly scheduled meeting will be held at 3:30 PM on Tuesday, May 8, 2018 at 3:30 PM.

(Executive Session will be held 1 hour prior to the meeting).

Adjournment--

Having no further business to address at this time, a motion (see Action # 5) was made to adjourn.

Approved and Accepted:


Joseph Schell, Secretary, ICS Board of Trustees

5/8/18
Date


Michelle Coleman, President, ICS Board of Trustees

5-8-18
Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For April 10, 2018

Action # 1

Action Taken: Motion to approve the March, 2018 Board Meeting minutes as submitted.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> abs </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 2

Action Taken: Motion to approve the Business Manager's report, as submitted.

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 3

Action Taken: Upon approval of legal counsel, a motion was made to approve tuition reimbursement for registered nurses pursuing school nurse certification.

Motion by: JS
Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: Motion to approve the awarding of a one time “move-in” bonus payment to staff for their physical assistance in relocation to the new facility. Said payment will be made before the end of the fiscal year.

Motion by: MB
Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5

Action Taken: Motion to adjourn the April, 2018 Board meeting.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

