

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For December 12, 2017

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Meeting—called meeting to order at 3:35 PM

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres) __abs_
Joseph Schell (Sec.) __x__ Michelle Haring (VP) __x__
Matt Blaylock (Treas.) __x__ Megan Mines-Hall (Parent Rep.) __x__
- **Staff:** Suzanne Gausman (CEO/Prin.) __x__ Shelly Fredericks (Bus. Mgr.) __x__
Dawn Brotherton (Development) __x__

Review and Approval of the November 14, 2017 Board Meeting minutes--

A motion was made (See Action # 1) to approve the November, 2017 Board meeting minutes, as presented.

Information and Proposals--

A. Announcement of Executive Session: Prior to the regularly scheduled December Board meeting, the Board met in executive session to discuss personnel and new employee matters.

B. Community/Public Speakers: Preston Brown, an 8th grader at Infinity, made a presentation to the Board in which he outlined his Eagle Scout project and requested the Board's endorsement and approval of a Gaga ball pit to be constructed on the play area of the school. A motion (see Action # 2) was made to approve said project.

Committee report--

IVO Report: Megan shared with the Board the IVO's plans for the Holiday shop as well as the December 22nd luncheon for the staff at ICS. Further, a motion was made (see Action # 3) to approve a "Parent's Afternoon Out" fund-raising activity to be held at the school on February 23rd from 3:30-6:00 PM. Proceeds from the event would go toward the playground initiative.

Business Manager's Report--

Report was presented by Shelly Fredericks (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action # 4) to approve the report as submitted.

CEO/Director's Report--

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).

Director of Development Report--

Report was presented by Dawn Brotherton and reviewed with the Board (See attached).

New Business--

A. Approval of the November Construction Pay Application: A motion was made (see Action # 5) to approve payment to Lobar Assoc. for construction services rendered.

B. Approval of The Comprehensive Plan submitted Nov. 29, 2017: A motion was made (see Action # 6) to approve the submission of the State-mandated Comprehensive Plan to PDE

Personnel--

A. Resignation: A motion was made (see Action #7) to accept the resignation of Danielle Dugan from her position as instructional aide, effective 12-22-17.

B. New Hire: A motion was made (see Action #8) to hire Wendy Reynolds as an instructional aide at the non-certified salary rate, effective 1-8-18.

Next Meeting Confirmation--

The next regularly scheduled meeting will be held at 3:30 PM on Tuesday January 9, 2018 at 3:30 PM

(Executive Session will be held 1 hour prior to the meeting)

Adjournment--

Having no further business to address at this time, a motion (see Action # 9) was made to adjourn.

Approved and Accepted:

Joseph Schell
Joseph Schell, Secretary, ICS Board of Trustees

1-9-18
Date

Michelle Coleman
Michelle Coleman, President, ICS Board of Trustees
Michelle Haring, VP

Date

**Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions

For December 12, 2017

Action # 1

Action Taken: Motion to approve the November, 2017 Meeting minutes as presented.

Motion by: MB

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____	_____	_____	_____x_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For December, 2017

Action # 2

Action Taken: Motion to approve the request of Preston Brown to complete his Eagle Scout Project at the playground facility at ICS

Motion by: JS

Second: MH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

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Action # 3

Action Taken: Motion to approve the use of the facility for an IVO-sponsored, fund-raising activity to be held on February 23rd from 3:30-6:00 PM.

Motion by: MH

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 4

Action Taken: Motion to approve the Business Manager's report, as submitted.

Motion by: MH

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

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Action # 5

Action Taken: Motion to approve the November contractor pay application to Lobar totaling \$39,646.73

Motion by: MH

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

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Action # 6

Action Taken: Motion to approve the submission of the state-mandated Comprehensive Plan to PDE

Motion by: MH
Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

**Infinity Charter School
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**Infinity Charter School Board of Trustees Monthly Board Meeting Actions
For September, 2017**

Action # 7

Action Taken: Motion to accept the resignation of Danielle Dugan from her position as instructional aide, effective 12-22-17.

Motion by: MH

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

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Action # 8

Action Taken: Motion to approve the hiring of Wendy Reynolds as a new instructional aide at the non-certified rate, effective 1-8-18.

Motion by: MMH

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments:

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Action # 9

Action Taken: Motion to adjourn the December Board meeting.

Motion by: MMH

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____	_____	_____x_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____x_____	_____	_____	_____

Comments: