

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For March 13, 2018

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Meeting—called meeting to order at 3:40 PM

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)__x_
Joseph Schell (Sec.)_x__ Michelle Haring (VP) _x__
Matt Blaylock (Treas.)_x__ Megan Mines-Hall (Parent Rep.)__abs__
- **Staff:** Suzanne Gausman (CEO/Prin.)_x__ Shelly Fredericks (Bus. Mgr.)_x_
Dawn Brotherton (Development)_x__

Review and Approval of the February 13, 2018 Board Meeting minutes--

A motion was made (See Action # 1) to approve the February, 2018 Board meeting minutes, as presented.

Information and Proposals--

- A. **Announcement of Executive Session:** Prior to the regularly scheduled March Board meeting, the Board met in executive session to discuss financial matters.
- B. **Community/Public Speakers:** No community/public speakers were in attendance.

Committee report--

- A. **IVO Report:** Jessica Lane, IVO President, presented the monthly IVO report. She noted that the IVO Board is updating the organization's by-laws, and she hopes to present them to the ICS Board at next month's meeting.
- B. **Curriculum Committee report:** It is anticipated that 2 meetings will be held this month to make adjustments within the math, reading and writing curricula. A presentation to the Board will follow.

Business Manager's Report--

- \ Report was presented by Shelly Fredericks (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action # 2) to approve the report as submitted. Of particular note was the Business Manager's spreadsheet summarizing the construction pay applications satisfied as of 2-22-18, as well as outstanding monies yet to be distributed.

CEO/Director's Report--

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached). Of particular importance was Suzanne's outline of the school safety protocol and procedures in place to deal with intruders. Information will be forwarded to parents regarding this matter.

Director of Development Report--

Report was presented by Dawn Brotherton and reviewed with the Board (See attached).

Old Business--

Ad Hoc Committee: Per Michelle's promise at the February board meeting, an ad hoc committee, referred to as the ICS Grounds Committee, will oversee the design, safety and maintenance of the outdoor facilities. This nine member committee will direct the upgrading of the school grounds; provide recreation areas; create within educational mandates an outdoor classroom or education center including a pavilion, wetlands and stream observation area; and/or other environmental projects as requested. A motion was made (see Action # 3) to approve the formation of the grounds committee.

New Business--

ICS 2018-2019 School Year Calendar: A motion was made (see Action # 4) to approve the adoption of the proposed 2018-19 SY calendar.

Next Meeting Confirmation--

The next regularly scheduled meeting will be held at 3:30 PM on Tuesday, April 10, 2018 at 3:30 PM.

(Executive Session will be held 1 hour prior to the meeting)

Adjournment--

Having no further business to address at this time, a motion (see Action # 5) was made to adjourn.

Approved and Accepted:

Joseph Schell
Joseph Schell, Secretary, ICS Board of Trustees

4/10/18
Date

Michelle Coleman
Michelle Coleman, President, ICS Board of Trustees

4-10-18
Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For March 13, 2018

Action # 1

Action Taken: Motion to approve the February, 2018 Board Meeting minutes as submitted.

Motion by: MB

Second: MH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	___x___	_____	_____	_____
Joe Schell	___x___	_____	_____	_____
Michelle Haring	___x___	_____	_____	_____
Matt Blaylock	___x___	_____	_____	_____
Megan Mines-Hall	___abs___	_____	_____	_____

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 2

Action Taken: Motion to approve the Business Manager's report, as submitted.

Motion by: MB

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	___x___	_____	_____	_____
Joe Schell	___x___	_____	_____	_____
Michelle Haring	___x___	_____	_____	_____
Matt Blaylock	___x___	_____	_____	_____
Megan Mines-Hall	___abs___	_____	_____	_____

Comments:

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Action # 3

Action Taken: Motion to approve the formation of the Grounds committee.

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	___x___	_____	_____	_____
Joe Schell	___x___	_____	_____	_____
Michelle Haring	___x___	_____	_____	_____
Matt Blaylock	___x___	_____	_____	_____
Megan Mines-Hall	___abs___	_____	_____	_____

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Action # 4

Action Taken: Motion to approve the proposed ICS 2018-2019 School Year calendar.

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	_____x_____	_____	_____	_____
Joe Schell	_____x_____	_____	_____	_____
Michelle Haring	_____x_____	_____	_____	_____
Matt Blaylock	_____x_____	_____	_____	_____
Megan Mines-Hall	_____abs_____	_____	_____	_____

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Action # 5

Action Taken: Motion to adjourn the March, 2018 Board meeting.

Motion by: MH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	___x___	_____	_____	_____
Joe Schell	___x___	_____	_____	_____
Michelle Haring	___x___	_____	_____	_____
Matt Blaylock	___x___	_____	_____	_____
Megan Mines-Hall	___abs___	_____	_____	_____

Comments:

