

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For May 8, 2018

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Meeting—called meeting to order at 3:40 PM

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)__x__
Joseph Schell (Sec.)_x__ Michelle Haring (VP) _x__
Matt Blaylock (Treas.)_x__ Megan Mines-Hall (Parent Rep.)_x__
- **Staff:** Suzanne Gausman (CEO/Prin.)_x__ Shelly Fredericks (Bus. Mgr.)_x__
Dawn Brotherton (Development)_x__

Review and Approval of the April 10, 2018 Board Meeting minutes--

A motion was made (See Action # 1) to approve the April, 2018 Board meeting minutes, as presented.

Information and Proposals--

Announcement of Executive Session: Prior to the regularly scheduled May Board meeting, the Board met in executive session to discuss financial and personnel matters.

Community/Public Speakers: Lynda Morris, a potential Board member, was present and introduced to the existing Board.

Committee report--

IVO: The officers of the IVO for the 2018-19 SY were chosen and all positions were filled. The proposed operating budget for next year is being prepared and will be submitted for review and approval at the June Board meeting. In addition, IVO prepared and disseminated a detailed and comprehensive packet of information regarding the By-laws of the organization.

Curriculum Committee report: ICS teachers have been working on proposed changes to the curricula all of which will be taken under advisement by the committee during summer curriculum planning.

Grounds Committee: The Grounds committee membership is complete with 4 parent reps and one staff member filling the remaining vacancies. Parents Andrea Rocknedge and Christine Cutuli will be voting members with Janine Pappalardo and Alicia Mercik holding non-voting positions. Cindy Walker will represent the teaching staff.

Policy Committee: The committee met on April 18th. It was decided that all committees of the Board will end on June 30th of each year and, if appropriate, will be voted back into existence in the July Board meeting.

Business Manager's Report--

\ Report was presented by Shelly Fredericks (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action # 2) to approve the report as submitted. Of particular note was the recommendation (see Action # 3) to approve the 2017-18 staff retention bonuses.

CEO/Director's Report--

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (Sec attached). Of particular note was that 188 students with completed applications and paperwork, vying for 44 slots, entered into the lottery draw, held on April 13th.

Director of Development Report--

Report was presented by Dawn Brotherton and reviewed with the Board (Sec attached).

New Business--

A. CAIU Contract: A motion was made (see Action # 4) to approve the 2018-19 Capital Area Intermediate Unit contract for special education services.

B. IVO By-laws: A motion was made (see Action # 5) to approve the By-laws of the IVO, as submitted.

C. Midstate HVAC pay application approval: A motion was made (see Action # 6) to approve payment to Midstate for services provided during construction of the new facility.

D. Personnel: A motion was made (see Action # 7) to approve the hiring of Carla Wilson as the Business Manager for ICS. Further, a motion was made (see Action # 8) to approve the hiring of Samantha Powley as an instructional aide for ICS.

Next Meeting Confirmation--

The next regularly scheduled meeting will be held at 3:30 PM on Monday, June 11, 2018 at 3:30 PM.

(Executive Session will be held 1 hour prior to the meeting)

Adjournment--

Having no further business to address at this time, a motion (see Action # 9) was made to adjourn.

Approved and Accepted:



Joseph Schell, Secretary, ICS Board of Trustees



Date



Michelle Coleman, President, ICS Board of Trustees



Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For May 8, 2018

Action # 1

Action Taken: Motion to approve the April 10, 2018 Board Meeting minutes as submitted.

Motion by: MB

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For May 8, 2018

Action # 2

Action Taken: Motion to approve the Business Manager's report, as submitted.

Motion by: JS
Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 3

Action Taken: Motion to approve the 2017-18 staff retention bonuses.

Motion by: JS
Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: Motion to approve the 2018-19 CAIU #15 Special Education services contract.

Motion by: MB

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5

Action Taken: Motion to approve the IVO By-laws.

Motion by: MB

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 6

Action Taken: Motion to approve the pay application to Midstate HVAC for \$32,324.61.

Motion by: MB

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 7

Action Taken: Motion to approve the hiring of Carla Wilson as the Business Manager.

Motion by: MB

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 8

Action Taken: Motion to approve the hiring of Samantha Powley as an instructional aide for ICS for the 2018-19 school year.

Motion by: MB

Second: MMH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 9

Action Taken: Motion to adjourn the May Board meeting.

Motion by: MMH

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	___x___	_____	_____	_____
Joe Schell	___x___	_____	_____	_____
Michelle Haring	___x___	_____	_____	_____
Matt Blaylock	___x___	_____	_____	_____
Megan Mines-Hall	___x___	_____	_____	_____

Comments: