

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For May 14, 2019

Infinity Charter School
5405 Locust Lane
Harrisburg PA 17109

Meeting – Called meeting to order at 3:48 PM

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) X Megan Mines-Hall (Parent Rep. & VP) X

Michelle Haring (Secretary) X Matthew Blaylock (Treas.) X

Staff: Suzanne Gausman (CEO/Prin.) X Carla Wilson (Bus. Mgr.) X

Dawn Brotherton (Development) X

Review and Approval of the October 2018 Board Meeting Minutes—

A motion was made (See Action #1) to approve the April 9, 2019 Board meeting minutes.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled May Board meeting, the Board met in executive session to discuss financial and personnel matters.

Christine Cutuli was in attendance as a community member and member of the Grounds Committee.

Committee Reports—

IVO: Elections were held and all committees have leadership.

Curriculum Committee Report: The committee is looking at expansion issues.

Grounds Committee: They are looking at price quotes for parking lot line painting, not to exceed \$1,300.

Policy Committee: Nothing to present.

Business Manager's Report—

Report was presented by Carla Wilson (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action #2) to approve the report as submitted.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board.

Director of Development Report-

A written report was presented by Dawn Brotherton (Dir. of Dev) and reviewed by the Board.

Old Business-

- A. **Bylaws as Amended:** A motion was made to approve the bylaws as amended. (see Action #3)

New Business—

- A. **Memorandum of Understanding with Lower Paxton Police Department:** A motion was made to approve the memorandum. (see Action #4)
- B. **PCS Summer Cleaning Contract:** A motion was made to approve the contract for summer cleaning. (see Action #5)
- C. **Review of Student Attendance/Absence Policy:** This issue was discussed and tabled until the next board meeting.
- D. **Tuition Reimbursement for Teachers:** This issue was discussed and moved to the Finance Committee.
- E. **Contract with Asphalt Management for Line Painting:** A motion was made to approve a contract with Asphalt Management to paint the lines on the back parking lot. (see Action #6)

Personnel-

- A. Accept the Resignation of Adria Barber with regret.
- B. Hire Faith Barrett as the Learning Support teacher.
- C. Hire Suzanne Gruber for Middle School Language Arts (see Action #7 for all Personnel)

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 p.m. on Monday, June 10, 2019.
(Executive session will be held 1 hour prior to the meeting)

Adjournment—

Having no further business to address at this time, a motion (see Action #8) was made to adjourn.

Approved and Accepted:

Michelle Haring, Secretary, ICS Board of Trustees

Date

Michelle Coleman, President, ICS Board of Trustees

Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For May 14, 2019

Action # 1

Action Taken: Motion to approve the April 9, 2019 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 2

Action Taken: Motion was made to approve the Business Manager’s report, as submitted.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 3

Action Taken: A motion was made to approve the Bylaws as amended.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: A motion was made to approve the memorandum of understanding with the Lower Paxton Police Department.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5

Action Taken: A motion was made to approve the contract for summer cleaning with PCS.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 6

Action Taken: A motion was made to approve a contract with Asphalt Management to paint the lines on the back parking lot.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 7

Action Taken: A motion was made to accept the resignation of Adria Barber with regret and hire Faith Barrett and Suzanne Gruber.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 8

Action Taken: Motion was made to adjourn the May Board meeting.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: