

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For December 10, 2019

Infinity Charter School
5405 Locust Lane
Harrisburg PA 17109

Meeting – Called meeting to order at 3:35 PM

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) X Megan Mines-Hall (Parent Rep. & VP) X
Michelle Haring (Secretary) X Matthew Blaylock (Treas.) X
Staff: Suzanne Gausman (CEO) X Konny Hartwig (Bookkeeper.) X
Anthony Boyer (Asst. Director) X Dawn Brotherton (Development) _____

Review and Approval of the November 12, 2019 Board Meeting Minutes—

A motion was made (See Action #1) to approve the November 12, 2019 Board meeting minutes.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled ^{December} ~~November~~ Board meeting, the Board met in executive session to discuss financial and personnel matters.

John Bonawitz and Scott Henry attended as community members and to present the audit.

Committee Reports—

IVO: The IVO had a meeting on December 5, 2019 and several items came from the meeting to the board:

1. Request for discussion regarding holding the Fun Run annually or biannually
2. Request for approval to hold a Family Sub sale for the day prior to the Spring Concert with the inclusion of an option for families to donate a sub to a local charity.
3. Request for approval to hold 1 or 2 dining fundraisers during the summer.
4. Request for approval for the Holiday Shop during the 2020-2021 school year.

The Board discussed all of these proposals and needs more information on the Fun Run, logistics for the Sub Sale and a calendar for the summer dining fundraisers. The approval for the Holiday Shop was added to the agenda under New Business.

Curriculum Committee Report: Teachers were asked about the formation of an environmental committee.

Grounds Committee: Committee is working on the pavilion as the large project for 2020 with fundraising as the current focus.

Policy Committee: Looking at the technology policy for staff.

Business Manager's Report—

Report was presented by Konny Hartwig (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action #2) to approve the report.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board.

Assistant Director's Report-

Report was presented by Anthony Boyer (Assistant Director) and reviewed by the Board.

Director of Development Report-

Written report was submitted by Dawn Brotherton (Development Director) and reviewed by the Board.

Old Business-

- A. **Employee Tuition Reimbursement:** Tabled.

New Business—

- A. **Audit Presentation:** Presentation of the 2018-2019 Audited Financial Statements by John Bonawitz of Brown, Schultz, Sheridan & Fritz.
- B. **Discussion/Request for update to Student Information Software:** PowerSchool was discussed and approved. (see Action #3)
- C. **Review of Technology Policy:** Board discussion of the technology situation and need for an updated policy.
- D. **Change of Title:** Discussion and approval to change the title from Assistant Director to Assistant Principal. (see Action #4)
- E. **Approval of 2020-2021 Holiday Shop:** IVO requested approval of the 2020-2021 Holiday Shop. (see Action #5)

Personnel-

- A. **Personnel:** There were no personnel matters.

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, January 14, 2020. (Executive session will be held 1 hour prior to the meeting)

Adjournment—

Having no further business to address at this time, a motion (see Action #6) was made to adjourn.

Approved and Accepted:

M. Haring

Michelle Haring, Secretary, ICS Board of Trustees

1-14-2020

Date

Michelle Coleman

Michelle Coleman, President, ICS Board of Trustees

1-14-20

Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For December 10, 2019

Action # 1

Action Taken: Motion to approve the November 12, 2019 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 2

Action Taken: Motion was made to approve the Business Manager's report.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 3

Action Taken: Motion was made to accept Power School upgrade for an amount not to exceed \$9,000 to be paid from the tech account.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: Motion was made to change the title from Assistant Director to Assistant Principal.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5.

Action Taken: Motion was made to approve the Holiday Shop for IVO for 2020-2021 school year.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action #6

Action Taken: Motion was made to adjourn the December Board meeting.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

