

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For February 11, 2020

Infinity Charter School  
5405 Locust Lane  
Harrisburg PA 17109

**Meeting** – Called meeting to order at 3:40 PM

**Roll Call** – In attendance:

**Board:** Michelle Coleman (Pres.)   X   Megan Mines-Hall (Parent Rep. & VP)   X  

Michelle Haring (Secretary)   X   Matthew Blaylock (Treas.)   X  

**Staff:** Suzanne Gausman (CEO)   X   Shelly Fredericks (Bookkeeper)   X  

Anthony Boyer (Asst. Principal)   X   Dawn Brotherton (Development)   X  

**Review and Approval of the December 10, 2019 Board Meeting Minutes—**

A motion was made (See Action #1) to approve the January 14, 2020 Board meeting minutes.

**Information and Proposals—**

Announcement of Executive Session: Prior to the regularly scheduled February Board meeting, there was no executive session.

Jessica Lane attended as a community member and representative of the IVO.

**Committee Reports—**

**IVO:** The Valentines Dance and the Holiday Shop made profits. A May meeting has been added to accommodate an election.

**Curriculum Committee Report:** They have been meeting to discuss the inclusion of environmental issues into the theme with Mrs. Walker as an important component.

**Grounds Committee:** The next meeting is February 19<sup>th</sup>.

**Policy Committee:** No Report and the next meeting is February 21<sup>st</sup>.

**Business Manager's Report—**

Report was made by Shelly Frederick and motion was made by the Board (see Action #2) to accept the Report.

**Treasurer's Report** – Matthew Blaylock and Michelle Coleman attended the meeting with Dauphin County for the educational tax exemption for 5401 Locust Lane and the County agreed.

**CEO/Director's Report—**

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board.

**Assistant Director's Report-**

Report was presented by Anthony Boyer (Assistant Principal).

**Director of Development Report-**

Report was presented by Dawn Brotherton (Development Director) and reviewed by the Board.

**Old Business-**

- A. **Employee Tuition Reimbursement:** Discussion of adding it to next year's budget and the budget amount.
- B. **Statement of Financial Interests:** All Board members have submitted their forms.

**New Business—**

- A. **2020-2021 School Calendar:** A motion was made to accept the calendar as submitted (See Action #3).
- B. **Non-Corporate Resolution for Asset Management:** A motion as made to accept this resolution as written (see Action #4)
- C. **Cell Phone Policy:** This was discussed and tabled.

**Personnel-**

- A. **Personnel:**
  - a. Acceptance of Kyle Eckert's resignation as a paraprofessional. (See Action #5).
  - b. Approval of hiring of Michelle Frye as a paraprofessional (See Action #6).

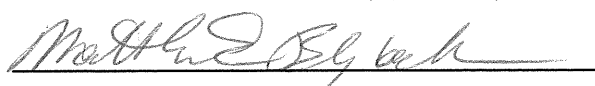
**Next Meeting Confirmation—**

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, March 17, 2020. (Executive session will be held 1 hour prior to the meeting)

**Adjournment—**

Having no further business to address at this time, a motion (see Action #7) was made to adjourn.

**Approved and Accepted:**

MATTHEW E. BLAYLOCK, ICS Board of Trustees  
  
 Michelle Haring, Secretary, ICS Board of Trustees 4-14-2020  
Date

  
 Michelle Coleman, President, ICS Board of Trustees 4-14-2020  
Date

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action # 1

**Action Taken:** Motion to approve the January 14, 2020 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For February 11, 2020  
Action # 2

**Action Taken:** Motion was made to accept the business manager's report from Shelly Fredericks.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action # 3

**Action Taken:** A motion was made to accept the School year 2020-2021 calendar as submitted.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Megan Mines-Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Haring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action # 4

**Action Taken:** A motion as made to accept the Non-Corporate Resolution for Asset Management as written: I HEREBY CERTIFY that at a meeting, duly called, of the Board of Directors of , a Organization, at which said meeting a quorum was present and acting throughout, the following preamble and resolution was adopted and ever since has been and now is in full force and effect. WHEREAS this Organization is duly authorized and permitted by its Charter and Bylaws to: • Engage in cash and/or margin transactions in any and all forms of securities including, but not limited to, stocks, options, mutual funds, stock options, stock index options, short sales, foreign currency options and debt instrument options, bonds, bond debentures, annuities, notes, scrips, participation certificates, rights to subscribe, warrants, certificates of deposit, mortgages, choses in action, evidences of indebtedness, commercial paper certificates or indebtedness, and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise. • Receive on behalf of the Organization or deliver to the Organization or third parties, including but not limited to the President, Vice President, Treasurer or any other authorized officer or person listed in Step 3 below giving such instruction, monies, stocks, bonds, and other securities. To sell, assign, and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of the Organization. • Establish and maintain an asset management account with debit card, check writing and margin privileges, from which account funds are directly spent, the responsibility for which is entirely that of the Organization. • Borrow money or make any contract the effect of which is to borrow money, and secure such obligations by mortgages or other liens upon Organization property; borrow, guarantee and/or pledge any Organization assets as collateral, as the case may be, with respect to a loan; guarantee a borrowing of money or to make any contract the effect of which is to guarantee a borrowing, and secure such obligations by mortgages or other liens upon any Organization property. Unless indicated otherwise here, the Organization will be assumed to have all powers listed above with Matthew Blaylock and Megan Mines-Hall on the account to represent Infinity.

Motion by: Michelle Coleman

Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Megan Mines-Hall	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Michelle Haring	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Matthew Blaylock	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action # 5

**Action Taken:** Motion was made accept the resignation of Kyle Eckert as a paraprofessional.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions  
For February 11, 2020  
Action # 6

**Action Taken:** Motion was made to hire Michelle Frye as a paraprofessional.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:



Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action #7

**Action Taken:** Motion was made to adjourn the February Board meeting.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

