

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For January 14, 2020

Infinity Charter School  
5405 Locust Lane  
Harrisburg PA 17109

**Meeting** – Called meeting to order at 3:30 PM

**Roll Call** – In attendance:

**Board:** Michelle Coleman (Pres.)  X  Megan Mines-Hall (Parent Rep. & VP)  X   
Michelle Haring (Secretary)  X  Matthew Blaylock (Treas.)  X   
**Staff:** Suzanne Gausman (CEO)  X  Konny Hartwig (Bookkeeper.) \_\_\_\_\_  
Anthony Boyer (Asst. Director)  X  Dawn Brotherton (Development)  X

**Review and Approval of the December 10, 2019 Board Meeting Minutes—**

A motion was made (See Action #1) to approve the December 10, 2019 Board meeting minutes.

**Information and Proposals—**

Announcement of Executive Session: Prior to the regularly scheduled January Board meeting, the Board met in executive session to discuss financial and personnel matters.

No Community Members attended

**Committee Reports—**

**IVO:** No Report.

**Curriculum Committee Report:** No Report.

**Grounds Committee:** No Report.

**Policy Committee:** No Report.

**Business Manager's Report—**

Report was made by Shelly Frederick. There was not the usual narrative report because of the change of staff in the business office.

**CEO/Director's Report—**

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board.

**Assistant Director's Report-**

No report.

**Director of Development Report-**

Report was presented by Dawn Brotherton (Development Director) and reviewed by the Board.

**Old Business-**

- A. **Employee Tuition Reimbursement:** Discussion of adding it to next year's budget.

**New Business—**

- A. **2020-2021 School Year Lottery Rules/Dates:** A motion was made to accept the new rules as amended (See Action #2).
- B. **State Ethics Commission:** Paperwork was given to board members.

**Personnel-**

- A. **Personnel:**
  - a. Termination of Cornelia Hartwig effective Friday, February 17, 2020. (See Action #3).
  - b. Approval of hiring of Shelly Frederick as Business Manager effective Friday, February 17, 2020 (See Action #4).

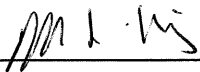
**Next Meeting Confirmation—**

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, February 11, 2020.  
(Executive session will be held 1 hour prior to the meeting)

**Adjournment—**

Having no further business to address at this time, a motion (see Action #5) was made to adjourn.

**Approved and Accepted:**

  
\_\_\_\_\_

Michelle Haring, Secretary, ICS Board of Trustees

2/11/20

Date

  
\_\_\_\_\_

Michelle Coleman, President, ICS Board of Trustees

2-11-20

Date

Infinity Charter School  
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Infinity Board of Trustees Monthly Board Meeting Actions

For January 14, 2020

Action # 1

**Action Taken:** Motion to approve the December 10, 2019 Board Meeting minutes as amended.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For January 14, 2020

Action # 2

**Action Taken:** Motion was made to approve the 2020-2021 School Year Lottery Rules/Dates as amended.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Megan Mines-Hall	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Michelle Haring	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Matthew Blaylock	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

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Action # 3

**Action Taken:** Motion was made to terminate the employment of Cornelia Hartwig effective Friday, February 17, 2020.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

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Action # 4

**Action Taken:** Motion was made to hire Shelly Frederick as Business Manager effective February 17, 2020.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Megan Mines-Hall	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Michelle Haring	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Matthew Blaylock	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

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Action #5

**Action Taken:** Motion was made to adjourn the January Board meeting.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

