

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For March 17, 2020

Infinity Charter School
5405 Locust Lane
Harrisburg PA 17109

Meeting – Called meeting to order at 3:30 PM via ZOOM because of social distancing

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) X Megan Mines-Hall (Parent Rep. & VP) X
Michelle Haring (Secretary) X Matthew Blaylock (Treas.) X
Staff: Suzanne Gausman (CEO) X Shelly Fredericks (Bookkeeper) X
Anthony Boyer (Asst. Principal) X Dawn Brotherton (Development) X

Review and Approval of the December 10, 2019 Board Meeting Minutes—

A motion was made (See Action #1) to approve the February 11, 2020 Board meeting minutes.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled March Board meeting, there was an executive session also via ZOOM.

There were no community members in attendance.

Committee Reports—

IVO: There was no meeting and no one is stepping up into leadership.

Curriculum Committee Report: They didn't meet.

Grounds Committee: There was some discussion including voting on Snyder's Tree service not to exceed \$4,400 and to be paid from Fundraising (See Action #2).

Policy Committee: They need to have a meeting and a talk with Shelly Frederick.

Business Manager's Report—

Report was made by Shelly Frederick and motion was made by the Board (see Action #3) to accept the Report.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board.

Assistant Director's Report-

Report was presented by Anthony Boyer (Assistant Principal).

Director of Development Report-

Report was presented by Dawn Brotherton (Development Director) and reviewed by the Board.

Old Business-

- A. **Employee Tuition Reimbursement:** Added to 2020-2021 budgets as a line item.

New Business—

- A. **COVID-19**-There was significant discussion of the following issues:
 - (1) Impacts to education (Online classes?)
 - (2) Impacts to calendar (Prospective Parent Meetings – reschedule?, Conferences – reschedule?, potential long-term closures,...)
- B. **403b Plan Restatement** – restatement of the 403B (See Action #4)
- C. **Article of Incorporation** – change of address (See Action #5)

Personnel-

- A. **Personnel:**
 - a. Specials teacher will be paid as usual (See Action #6).

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, April 14, 2020 via ZOOM.

(Executive session will be held 1 hour prior to the meeting)

Adjournment—

Having no further business to address at this time, a motion (see Action #7) was made to adjourn.

Approved and Accepted:



MATTHEW E BLAYLOCK

Michelle Haring, Secretary, ICS Board of Trustees

4-14-2020

Date



Michelle Coleman, President, ICS Board of Trustees

8-11-2020

Date

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action # 1

Action Taken: Motion to approve the February 11, 2020 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action # 2

Action Taken: Motion was made to contract with Snyder's Tree service not to exceed \$4,400 and to be paid from Fundraising.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

For February 11, 2020

Action # 3

Action Taken: Motion was made to accept the business manager's report from Shelly Fredericks.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: A motion was made to restate the 403B plan.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5

Action Taken: A motion was made to change the address for the articles of incorporation.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 6

Action Taken: Motion was made to continue to pay the Specials Teachers at their usual rate.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action #7

Action Taken: Motion was made to adjourn the March Board meeting.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: