

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For October 8, 2019

Infinity Charter School  
5405 Locust Lane  
Harrisburg PA 17109

**Meeting** – Called meeting to order at 4:05 PM

**Roll Call** – In attendance:

**Board:** Michelle Coleman (Pres.)  X \*                      Megan Mines-Hall (Parent Rep. & VP)  X

(\*present at Executive Session and made her votes known on the agenda)

Michelle Haring (Secretary)  X                       Matthew Blaylock (Treas.)  X

**Staff:** Suzanne Gausman (CEO)  X                       Konny Hartwig (Bookkeeper.)  X

Anthony Boyer (Asst. Director)  X                       Dawn Brotherton (Development)  X

**Review and Approval of the September 10, 2019 Board Meeting Minutes—**

A motion was made (See Action #1) to approve the September 10, 2019 Board meeting minutes.

**Information and Proposals—**

Announcement of Executive Session: Prior to the regularly scheduled October Board meeting, the Board met in executive session to discuss financial and personnel matters.

There were no community members in attendance.

**Committee Reports—**

**IVO:** Met on Wednesday, October 2, 2019 and the Fall Fest will be held on October 19, 2019

**Curriculum Committee Report:** No Report.

**Grounds Committee:** Met October 2, 2019. The walking path will be finished on Green Apple Day of Service and the Committee decided which Pavilion Manufacturer they wanted to work with.

**Policy Committee:** No Report.

**Business Manager's Report—**

Report was presented by Konny Hartwig (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action #2) to approve the report.

**CEO/Director's Report—**

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board.

**Assistant Director's Report-**

Reported was presented by Anthony Boyer (Assistant Director) and reviewed by the Board.

**Director of Development Report-**

Report was presented by Dawn Brotherton (Development Director) and reviewed by the Board.

**Old Business-**

A. **Employee Tuition Reimbursement:** Tabled.

**New Business—**

- A. **Theater Club:** A proposal was presented in writing from a middle school student with the support of teachers. (see Action #3)
- B. **Future Cities Club:** A proposal was made by a parent to establish a Future Cities Club. One motion was made to accept both clubs. (see Action #3)
- C. **Annual Review of Homeless Students Policy:** A motion was made to continue this policy as it is currently stated (see Action #4).
- D. **Pavilion:** A motion was made to pursue working with Recreation Resources U.S.A. to build the Pavilion at the recommendation of the Grounds Committee (see Action #5).

**Personnel-**

E. **Personnel:** There were no personnel matters.

**Next Meeting Confirmation—**

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, November 12, 2019. (Executive session will be held 1 hour prior to the meeting)

**Adjournment—**

Having no further business to address at this time, a motion (see Action #7) was made to adjourn.

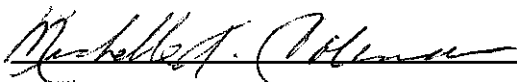
**Approved and Accepted:**

  
\_\_\_\_\_

Michelle Haring, Secretary, ICS Board of Trustees

11/12/19

Date

  
\_\_\_\_\_

Michelle Coleman, President, ICS Board of Trustees

11/12/19

Date

Infinity Charter School  
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Infinity Board of Trustees Monthly Board Meeting Actions  
For October 8, 2019  
Action # 1

**Action Taken:** Motion to approve the September 10, 2019 Board Meeting minutes as amended.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

Michelle Coleman was present at Executive Session and indicated her Yes votes for all of the items on the Agenda.

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Infinity Board of Trustees Monthly Board Meeting Actions  
For October 8, 2019  
Action # 2

**Action Taken:** Motion was made to approve the Business Manager's report.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Megan Mines-Hall	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Michelle Haring	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Matthew Blaylock	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions  
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Action # 3

**Action Taken:** A motion of made to approve the Theater Club and the Future Cities Club.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For October 8, 2019

Action # 4

**Action Taken:** A motion was made to continue the Homeless Students Policy as it currently exists.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Megan Mines-Hall	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Michelle Haring	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Matthew Blaylock	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions  
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Action # 5

**Action Taken:** A motion was made to pursue working with Recreation Resources U.S.A. to build the Pavilion at the recommendation of the Grounds Committee.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

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Action #6

**Action Taken:** Motion was made to adjourn the October Board meeting.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

Michelle Coleman was present at Executive Session and indicated her Yes votes for all of the items on the Agenda.