

# Infinity Charter School

## meeting minutes of the Board of Trustees



INFINITY CHARTER SCHOOL

Date: January 12, 2021 Time: 3:30 p.m.  
Location: 5405 Locust Lane, Harrisburg, PA 17109

**Meeting** – Called meeting to order at 3:32 P.M. at Infinity Charter School

**Roll Call** – In attendance:

<b>Board:</b> Michelle Coleman (Pres.) <u>zoom</u>	Michelle Haring (Vice Pres.) <u>X</u>
Megan Mines-Hall (Secretary & Parent Rep) <u>zoom</u>	Matthew Blaylock (Treas.) <u>X</u>
<b>Staff:</b> Suzanne Gausman (CEO) <u>X</u>	Shelly Fredericks (Business Mgr.) <u>X</u>
Anthony Boyer (Asst. Principal) <u>X</u>	Dawn Brotherton (Develop.) <u>zoom</u>

**Review and Approval of the December 8, 2020 Board Meeting Minutes—**

A motion was made (See Action #1) to approve the December 8, 2020 Board meeting minutes.

**Information and Proposals—**

Announcement of Executive Session: Prior to the regularly scheduled December Board meeting, there was an executive session that was recessed to being the public meeting

Agenda was changed to include item 12c.

Community members present: Kim Albert, Jessica Lane, Aimee Connelly, Aimee Miller, Mickey Grey, Jaime Lejcar

**Committee Reports—**

**IVO:** no specific report at this time. Conference meals being coordinated.

**Curriculum Committee Report:** work continues on potential changes

**Grounds Committee:** pavilion was ordered. Permits with the township being coordinated now by Recreation Resources.

**Policy Committee:** no meeting held but tuition reimbursement is being addressed.

**Business Manager's Report—**

Report was made by Shelly Fredericks and motion was made by the Board (See Action #2) to accept the report. Of note, the employee assistant program contracts were signed and the program is officially available to Infinity staff.

**CEO/Director's Report—**

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board. Of note, prospective parents meeting dates have been scheduled and will be held via zoom. 3 students unenrolled from Infinity but those places have already been filled from the wait list.

**Assistant Director's Report-**

Report was provided to the board and reviewed

**Director of Development Report-**

Report was presented by Dawn Brotherton, Director of Development. Of note, \$25,156 received in donations in December. The extraordinary give funds will be deposited within the next couple weeks.

**Old Business-**

- A. **Employee Tuition Reimbursement:** Being worked by policy committee and Business Manager. Draft proposal will be allow eligible employees to be reimbursed \$750 per credit provided parameters of the program satisfied.

**New Business—**

- A. **Instructional Model Recommendations Update (PED/DOH):** Infinity Charter School board of trustees agree to physical school re-opening of January 19, 2021 with revised protocols that will be communicated from the directors. Wednesdays will continue to be reserved as a remote learning day for deep cleaning and teach preparation.
- B. **2021-2022 School Year Lottery Rules / Dates:** the lottery rules will continue to be enforced, the Letter of Intent will be due on March 5, 2021 and the lottery will be held on April 16, 2021 (See Action #3)
- C. **State Ethics Commission - Statement of Financial Interest Forms:** Infinity Charter School Board of Trustees members will need to complete the forms for the yearly requirement.

**Next Meeting Confirmation—**

The next regularly scheduled meeting will be held at 3:30 P.M. on Tuesday, February 9, 2021 (Executive session will be held 1 hour prior to the meeting)

**Adjournment—**

Concluding the majority of the school business but needing to resume and close the executive session before continuing, the public meeting was recessed at 4:03 P.M. to continue the executive session.

Public meeting was reopened at 4:28 P.M.

**Personnel:**

- A. Resignation, with regret, of Lisa Teach
- B. Request by employee identified in executive session as A-1. Decision postponed, awaiting input.
- C. Employment of Jesse Onyango-Opio

A motion was made to accept with regret the resignation of Lisa Teach as a school nurse and approve the employment of Jesse Onyango-Opio as a middle school teacher (See Action #4)

Having concluded all necessary business, a motion (see Action #5) was made to adjourn at 4:31 P.M.

**Approved and Accepted:**

Megan Mines-Hall

**Megan Mines-Hall, Secretary, ICS Board of Trustees**

9-Feb-2021

**Date**

Michelle D. Coleman

**Michelle Coleman, President, ICS Board of Trustees**

2-11-21

**Date**

Infinity Charter School  
5405 Locust Lane  
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions

For January 12, 2021

Action # 1

**Action Taken:** Motion to approve the December 8 2020 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For January 12, 2021

Action # 2

**Action Taken:** Motion was made to accept the Business Manager's report as presented.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

January 12, 2021

Action # 3

**Action Taken:** A motion made to accept the rules and dates for the 2021-2022 school year lottery. March 5, 2021 the letters of intent will be due with the lottery being held April 16, 2021.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 4

**Action Taken:** A motion made to accept, with regret, the resignation of Lisa Teach and to approve the employment of Jesse Onyango-Opio.

Motion By: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>    X    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>    X    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>    X    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>    X    </u>	<u>          </u>	<u>          </u>	<u>          </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 5

**Action Taken:** Motion was made to adjourn the January Board meeting at 4:31P.M.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments: