

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For July 14, 2020

Infinity Charter School
5405 Locust Lane
Harrisburg PA 17109

Meeting – Called meeting to order at 3:39 PM at Infinity Charter School

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) phone Megan Mines-Hall (Parent Rep. & VP) X

Michelle Haring (Secretary) X Matthew Blaylock (Treas.) X

Staff: Suzanne Gausman (CEO) X Shelly Fredericks (Bookkeeper) X

Anthony Boyer (Asst. Principal) X Dawn Brotherton (Development) X

Review and Approval of the June 8, 2020 Board Meeting Minutes—

A motion was made (See Action #1) to approve the June 8, 2020 Board meeting minutes.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled July Board meeting, there was an executive session.

Community members present - Magali Diskus.

Committee Reports—

IVO: There is no report..

Curriculum Committee Report: There is no report.

Grounds Committee: Committee has not met to have a meeting. Fencing has been obtained without a cost and a parent is volunteering to enhance the outdoor education area on the school grounds.

Policy Committee: There is no report.

Business Manager's Report—

Report was made by Shelly Frederick and motion was made by the Board (see Action #2) to accept the Report.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board.

Assistant Director's Report-

Report was presented by Anthony Boyer (Assistant Principal) and reviewed by the Board.

Director of Development Report-

Report was presented by Dawn Brotherton (Director of Development) and reviewed by the Board.

Old Business-

- A. **Employee Tuition Reimbursement:** In committee and tabled.
- B. **COVID-19 Health & Safety Plan:** The situation is uncertain, continues to be discussed, and further surveys will be sent to ICS stakeholders.

New Business—

- A. **Election of Board Officers for 2020 – 2021 School Year:** A motion was made to select the slate of officers for the 2020 – 2021 school year. (see Action #3)
- B. **Election of Committee Chairs for the 2020 – 2021 School Year.** A motion was made to select the committee chairs for the 2020 – 2021 school year (see Action #4)
- C. **Policy 101 – Organizational Chart.** Tabled. At committee
- D. **Policy 104 – Background Checks and Reporting Requirements** Tabled. At committee
- E. **Resolution Re: Section 520.1 of the Public School Code.** A motion was made to approve and adopt this resolution.(see Action #5)
- F. **Land Acquisition.** A motion was made to initiate the process of combining the properties of Infinity Charter School, portion of land belonging to ABC North Bowling Alley, and the former Trimline building into 1 parcel at 5405 Locust Lane. (see Action # 6)
- G. **ICS school year calendar 2020 - 2021.** A motion was made to alter the approved academic year calendar to adjust the first student day from August 25, 2020 to August 31, 2020. (see Action #7)

Personnel-

- A. **Resignation of Dylan Linhart and Employment of Stephanie Stevens Dodson.:** A motion was made to accept the resignation of Dylan Linhart and approve the employment of Stephanie Stevens Dodson (see Action # 8)

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, August 11, 2020 (Executive session will be held 1 hour prior to the meeting)

Adjournment—

Having no further business to address at this time, a motion (see Action #9) was made to adjourn at 4:25 P.M.

Approved and Accepted:

Megan Mines Hall

Megan Mines-Hall, Secretary, ICS Board of Trustees

8/11/2020

Date

Michelle A. Coleman

Michelle Coleman, President, ICS Board of Trustees

8-11-2020

Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For July 14, 2020

Action # 1

Action Taken: Motion to approve the June 8, 2020 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 2

Action Taken: Motion was made to accept the business manager's report from Shelly Fredericks.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 3

Action Taken: A motion made to present the slate of officers for the 2020 – 2021 school year, effective 1 July 2020 as follows:

Michelle Coleman – President

Michelle Haring – Vice President

Matthew Blaylock – Treasurer

Megan Mines-Hall – Secretary

Megan Mines-Hall - Parent Representative

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: A motion made to assign the ICS board of trustees committees to chair for the 2020 – 2021 school year, effective 1 July 2020 as follows:

Michelle Coleman – Curriculum Committee

Michelle Haring – Policy & ByLaws

Matthew Blaylock – Finance

Megan Mines-Hall – Personnel, IVO liaison, yearbook liaison

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5

Action Taken: Motion was made to approve a resolution regarding section 520.1 of the public school code. (Resolution Granting the CEO/Director the Authority to Develop and Implement a Health and Safety Plan)

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 6

Action Taken: Motion to approve the initiation of the process to combine the properties of Infinity Charter School, portion of land belonging to ABC North Bowling Alley, and the former Trimline building into 1 parcel at 5405 Locust Lane.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 7

Action Taken: Motion to alter the approved academic year calendar to adjust the first student day from August 25, 2020 to August 31, 2020

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 8

Action Taken: Motion to accept the resignation of Dylan Linhart and approve the employment of Stephanie Stevens Dodson.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 9

Action Taken: Motion was made to adjourn the June Board meeting.

Motion by: Michelle Haring

Second: Matthew Blaylock

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: