

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For September 8, 2020

Infinity Charter School  
5405 Locust Lane  
Harrisburg PA 17109

**Meeting** – Called meeting to order at 3:41 PM at Infinity Charter School

**Roll Call** – In attendance:

<b>Board:</b> Michelle Coleman (Pres.) <u>zoom</u>	Michelle Haring (Vice Pres.) <u>X</u>
Megan Mines-Hall (Secretary & Parent Rep) <u>zoom</u>	Matthew Blaylock (Treas.) <u>X</u>
<b>Staff:</b> Suzanne Gausman (CEO) <u>X</u>	Shelly Fredericks (Bookkeeper) <u>X</u>
Anthony Boyer (Asst. Principal) <u>X</u>	Dawn Brotherton (Development) <u>X</u>

**Review and Approval of the August 11, 2020 Board Meeting Minutes—**

A motion was made (See Action #1) to approve the August 11, 2020 Board meeting minutes.

**Information and Proposals—**

Announcement of Executive Session: Prior to the regularly scheduled September Board meeting, there was an executive session that was suspended and would resume after the board meeting

Community member's present – Julia Teach, parent and ICS school nurse

**Committee Reports—**

**IVO:** calendar of events and activities that is tentatively planned was presented for approval. (See Action #2).

**Curriculum Committee Report:** no formal report although discussions and communication with staff continue

**Grounds Committee:** no report at this time

**Policy Committee:** no report at this time

**Business Manager's Report—**

Hourly employee pay rates & commitment of funds were presented to the board (See Action #3)

Report was made by Shelly Fredericks and motion was made by the Board (See Action #4) to accept the report

**CEO/Director's Report—**

Report was presented by Suzanne Gausman (CEO) and reviewed by the Board. Of note there are 258 students on the roster.

**Assistant Director's Report-**

Report was presented by Anthony Boyer (Assistant Principal) and reviewed by the Board. Of note, the move from PIMS to PowerSchool

**Director of Development Report-**

Report was presented by Dawn Brotherton (Director of Development) and reviewed by the Board. Of note, \$1,714 was received the past month in donations. This comprised of pledges and Amazon Smiles funds.

**Old Business-**

- A. **Employee Tuition Reimbursement:** In committee and tabled.
- B. **Policy 101 – Organizational Chart :** A motion was made to accept the new Organizational Chart (See Action #5)

**New Business—**

- A. **Title IX –** tabled. Will be on the agenda and addressed at the October Board of Trustees meeting.

**Personnel-**

**Resignation of Ross Kaufman and Employment of Mark Klinger.** A motion was made to accept with regret the resignation of Ross Kaufman as a PE teacher and approve the employment of Mark Klinger. (See Action #6)

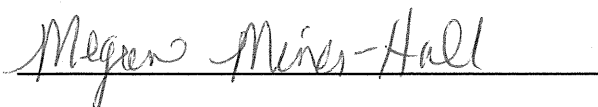
**Next Meeting Confirmation—**

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, October 13, 2020 (Executive session will be held 1 hour prior to the meeting)

**Adjournment—**

Having no further business to address at this time, a motion (see Action #7) was made to adjourn at 4:45 P.M.

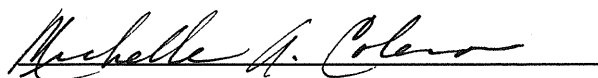
**Approved and Accepted:**



Megan Mines-Hall, Secretary, ICS Board of Trustees

13-Oct-2020

Date



Michelle Coleman, President, ICS Board of Trustees

10-14-2020

Date

Infinity Charter School  
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Infinity Board of Trustees Monthly Board Meeting Actions

For September 8, 2020

Action # 1

**Action Taken:** Motion to approve the August 11, 2020 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For September 8, 2020

Action # 2

**Action Taken:** Motion was made to accept the IVO calendar of events and activities that are tentatively planned for the 2020 -2021 school year.

Motion by: Megan Mines-Hall

Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 3

**Action Taken:** A motion made to accept the hourly employee pay rates and commitment of funds proposals as written and presented.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

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Action # 4

**Action Taken:** A motion made to accept the business manager's report from Shelly Fredericks

Motion By: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

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Action # 5

**Action Taken:** Motion was made to accept changes to policy 101 – Organizational Chart:

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

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Action # 6

**Action Taken:** Motion to accept the resignation of Ross Kaufman and the employment of Mark Klinger

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:



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Action # 7

**Action Taken:** Motion was made to adjourn the September Board meeting.

Motion by: Matthew Blaylock

Second: Michelle Haring

Board Vote:

	Yes	No	Absent	Abstain
Michelle Coleman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Megan Mines-Hall	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Michelle Haring	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

