

# Meeting of the Board of Trustees of the Infinity Charter School

Date: August 13, 2024 Time: 3:30 p.m.  
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

## MINUTES

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1. Call Meeting to Order and Roll Call – 3:30pm  

<input checked="" type="checkbox"/> Michelle Coleman (President) – via Zoom	<input type="checkbox"/> Andreja Rocknage (Secretary & Parent Rep.)
<input checked="" type="checkbox"/> Matthew Blaylock (Treasurer)	<input checked="" type="checkbox"/> Sherry Webb
<input type="checkbox"/> Shelly Fredericks (Bus. Mgr.)	<input checked="" type="checkbox"/> Tammy Geiger (CEO)
<input checked="" type="checkbox"/> Chris Rocknage	<input checked="" type="checkbox"/> Heath Lettich
2. Additions, Deletions, or Modifications to the Agenda  
No changes
3. Review and Approval of the July 9, 2024 Meeting Minutes  
Motion for approval by Matthew, second by Michelle. Unanimously Approved. (Action #1, attached)
4. Information
  - a. Announcement of Executive Session
  - b. Community/Public Speakers Note, *there is a 30-minute limit on this section of the meeting, with a max of five minutes per person, as stated in the Board procedures. This is a chance to make a statement, not a place for discussion or questions.*  
In Person (speaking) – None  
In Person (observing) – None  
On Zoom (speaking)- None  
On Zoom (observing) – None
5. Committee Reports
  - a. IVO  
Nothing to report
  - b. Curriculum Committee  
Has been looking into various policies that impact our students and curriculum.
  - c. Grounds Committee  
Pavilion is underway, fence posts for the new fence are in. Gate is in fabrication. Currently working with a company to put safety bollards up in the bus area. (See motion #4)  
Working with the township for a cement permit for the pavilion.
  - d. Policy Committee  
Nothing to report
6. Business Manager's Report  
Standard Business Manager's report presented by Matthew. Motion to accept by Michelle, second by Sherry. Unanimously Approved. (Action #2, attached)
7. Administrative Report  
Admin report presented by Tammy Geiger.
8. Old Business
  - a. Skyrocket Education Services. Motion for approval NTE \$5,500 by Matthew, second by Sherry. (See motion #3)
  - b. 2023-2024 Annual Report, Approval. Tabled, waiting for CD to upload information.

9. New Business

- a. Paramount Fence Bollard Quote, PCCD Physical Safety Grant, Approval.  
Move to accept contract NTE \$8,500. Motion by Matthew second by Sherry. (Action #4, attached)
- b. Move This World Quote, PCCD Mental Health.  
Motion to approve NTE \$5,500 by Matthew, second by Sherry. (Action #5, attached)
- c. E-Signature Resolution for eGrants, Approval.  
Motion to approve by Matthew, second by Sherry. (Action #6, attached)
- d. AssetMark Investment Account  
Move to approve by Matthew, second by Sherry. (Action #7, attached)
- e. MBS Chromebook and Laptop Proposal  
Motion to approve by Matthew, second by Sherry. (Action #8, attached)
- f. Purchase sound system using unrestricted donations from 2023-2024 School Year.  
Motion to approve by Matthew, second by Sherry. (Action #9, attached)
- g. Accept, with Regret, the Resignation of Andreja Rocknage as Board Secretary/Parent Rep.  
Motion by Matthew, second by Sherry. (Action #10, attached)
- h. Appoint Chris Rocknage as Board Secretary/Parent Representative to complete the term through June 2025.  
Motion by Matthew, second by Sherry. (Action #11, attached)
- i. Appoint Chris Rocknage as Policy committee Chair.  
Motion by Matthew, second by Sherry. (Action #12, attached)

10. Personnel

- a. Employment of Kristen Guiliano (School counselor), Olivia Hitz (3/4 Teacher), Cathy Steffy (Learning Support) and Andreja Rocknage (P.E.)  
Motion by Matthew, second by Sherry. (Action #13, attached)

11. Confirm Next Meeting Date and Time – Tuesday, September 10, 2024 at 3:30 p.m.  
(Executive Session one hour prior to meeting start time)

12. Adjourn Meeting

Motion to adjourn at 4:30pm by Matthew, second by Sherry. Unanimously Approved. (Action #14, attached)

  
Matthew E. Blaylock, Treasurer, ICS Board of Trustees

  
Michelle Coleman, President, ICS Board of Trustees

9-10-2024  
Date

09-10-2024  
Date

Infinity Charter School  
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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 1

Action Taken: Motion to approve the July 9, 2024 Board Meeting minutes.  
Motion by: Matthew Blaylock  
Second: Michelle Coleman

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb				X
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 2

Action Taken: Motion to accept the standard business manager's report.  
Motion by: Michelle Coleman  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock				X

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 3

Action Taken: Motion to accept the SkyRocket Education Services contract NTE \$6,500.

Motion by: Matthew Blaylock

Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 4

Action Taken: Motion to approve proposal from Paramount Fence for the installation of Bollards in back of school in the student bus area NTE \$8,500.  
Motion by: Matthew Blaylock  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 5

Action Taken: Motion to approve quote from Move This World , PCCD Mental Health NTE \$5,500.  
Motion by: Matthew Blaylock  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 6

Action Taken: Motion to adopt the Resolution to authorize Tammy Geiger, Director/ CEO to sign electronic agreements with PDE.

Motion by: Matthew Blaylock

Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			



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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 7

Action Taken: Motion to approve establishment of investment account with AssetMark, as recommended by Members 1st FCU investment advisors.  
Motion by: Matthew Blaylock  
Second:Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 8

Action Taken: Motion to approve proposal from Managed Business Solutions for the purchase of 176 student Chromebooks and 5 Teachers laptops NTE \$50,000.

Motion by: Matthew Blaylock

Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 9

Action Taken: Motion to approve the purchase of a Sound System using unrestricted donations from 2023-2024 school year, NTE \$2,599.  
Motion by: Matthew Blaylock  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 10

Action Taken: Motion to accept, with regret, the resignation of Andreja Rocknage as Board Secretary/ Parent Rep.  
Motion by: Matthew Blaylock  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 11

Action Taken: Motion to appoint Chris Rocknage as Board Secretary/ Parent Rep to complete the term through June 2025

Motion by: Matthew Blaylock

Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
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Action # 12

Action Taken: Motion to appoint Chris Rocknage as Policy Committee Chair.  
Motion by: Matthew Blaylock  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For August 13, 2024  
Action # 13

Action Taken: Motion for employment of Kristen Guiliano (School Counselor), Olivia Hitz (3/4 Teacher), Cathy Steffy (Learning Support) and Andreja Rocknage (P.E.).  
Motion by: Matthew Blaylock  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Chris Rocknage				X
Sherry Webb	X			
Matthew Blaylock	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
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Action # 14

Action Taken: Motion to adjourn.  
Motion by: Chris Rocknage  
Second: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Chris Rocknage	X			
Sherry Webb	X			
Matthew Blaylock	X			