

# Meeting of the Board of Trustees of the Infinity Charter School

Date: December 10, 2024 Time: 3:30 p.m.  
Location: 5405 Locust Lane, Harrisburg, PA 17109



**INFINITY CHARTER SCHOOL**

## Agenda

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1. Call Meeting to Order and Roll Call

☒ Michelle Coleman (Pres.)

☐ Abs Sherry Webb (VP)

☒ Matthew Blaylock (Treasurer)

☒ Chris Rocknage (Secretary & Parent Rep)

☒ Shelly Fredericks (Bus. Mgr.)

☒ Tammy Geiger (CEO)

☒ Heath Lettich (Dir. of Curric. & Instr.)

2. Additions, Deletions, or Modifications to the Agenda

9e. Middle School Flex Time Fundraiser

3. Review and Approval of the November 12, 2024 Meeting Minutes Motion to approve by MB, seconded by MC, all in favor. One abstention, CR.

4. Information

a. Announcement of Executive Session

b. Community/Public Speakers – Scott Henry, CPA, Mrs. Stacy Lejcar, [REDACTED]

5. Committee Reports

a. IVO – Calendar, motion to approve by CR, 2<sup>nd</sup> by MB, all in favor.

b. Curriculum Committee - NTR

c. Grounds Committee – wet and cold outside.

d. Policy Committee – almost finished with initial review.

6. Business Manager's Report – SF presented the report. We were awarded the PCCD grant (\$70K). Two-way radios were the initial purchase: drastic improvement from previous units. Building Repairs and Legal Services are the only items overbudget currently. HVAC has been having issues. Donations: we did receive a book vending machine (Erin Confer) with \$4,463 from parents, and the IVO filled in the \$2K necessary for the purchase of the machine. Motion to approve, CR, 2<sup>nd</sup> by MB, all in favor.

7. Administrative Report – HL presented the report.

8. Old Business

9. New Business

a. Brown + Audit Presentation

Materiality threshold combined with risk-based audit. Unmodified opinion. Scott Henry presented the Brown+ Audit. Motion to accept the Brown+ Audit by CR, 2<sup>nd</sup> by MB, all in favor.

b. Toshiba Lease Agreement, Approval

One of our current copiers has a lease expiring this month, new lease is for approximately \$40/month less. 5-year lease. Motion to approve CR, 2<sup>nd</sup> MB, all in favor.

c. 2024-2025 School Year Lottery Rules/Dates, Approval

Table until email.

d. Library Lock-In, Approval

We would like permission have a Library Lock-In. Students will find sponsors per minute, or page read. Prizes will be awarded to the top 3 students. All money raised will benefit the school. Students can enjoy their "comfy corner" established to read at school. All reading levels are welcome. Increased interest in reading. MS February 7, Feb. 21,

Donations from ICS families for snacks and supplies needed.

Options for donations include cash, PayPal

MB – cleaning crew

MC – couple of questions, Exec. Session within the week to decide.

Motion to approve by CR, seconded by MB, all in favor.

e. Middle School Flex Time Fundraiser

TG – one of the middle school flex time groups wants to compile an Infinity Family Cookbook, for sale as a fundraiser at our next two conference days. Proceeds allocated to flex time/enrichment activities.

Motion to approve the project, CR, 2<sup>nd</sup> by MB, all in favor.

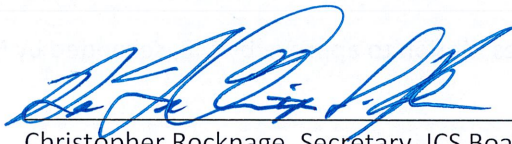
10. Personnel – nothing to report.

11. Confirm Next Meeting Date and Time – Tuesday, January 14, 2025 at 3:30 p.m.

(Executive Session one hour prior to meeting start time)

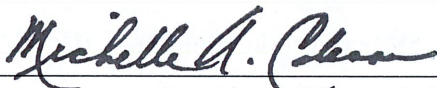
12. Adjourn Meeting

Motion to adjourn by CR, 2<sup>nd</sup> by MB, all in favor.



Christopher Rocknage, Secretary, ICS Board of Trustees

01/14/2025  
Date



Michelle A. Coleman, President, ICS Board of Trustees

01/14/2025  
Date

Infinity Charter School  
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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 1

Action Taken: Motion to add agenda 9e Middle School Flex Time Fundraiser.  
Motion by: Matthew Blaylock  
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 2

Action Taken: Motion to accept minutes of previous meeting (November 12, 2024).  
Motion by: Matthew Blaylock  
Second: Michelle Coleman

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage				X

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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 3

Action Taken: Motion to accept 5a IVO Calendar including calendar items.  
Motion by: Christopher Rocknage  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 4

Action Taken: Motion to accept 6 Business Manager Report.  
Motion by: Christopher Rocknage  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 5

Action Taken: Motion to accept 9a – Brown+ Audit Presentation by Scott Henry.  
Motion by: Christopher Rocknage  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 6

Action Taken: Motion to accept 9b New Toshiba Lease Agreement for one (1) unit.  
Motion by: Christopher Rocknage  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage	X			



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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 7

Action Taken: Motion to accept 9d Library Lock-In Program.  
Motion by: Christopher Rocknage  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For December 10, 2024  
Action # 8

Action Taken: Motion to accept 9e Middle School Flex Time Infinity Family Cookbook Fundraiser.  
Motion by: Christopher Rocknage  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
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Action # 9

Action Taken: Motion to adjourn.  
Motion by: Matthew Blaylock  
Second: Christopher Rocknager

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Matthew Blaylock	X			
Christopher Rocknager	X			