

# Meeting of the Board of Trustees of the Infinity Charter School

Date: January 14, 2025      Time: 3:30 p.m.  
Location: 5405 Locust Lane, Harrisburg, PA 17109



**INFINITY CHARTER SCHOOL**

## Agenda

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1. Call Meeting to Order and Roll Call – 3:30 pm
  - ☒ Michelle Coleman (Pres.)      ☒ Shelly Fredericks (Bus. Mgr.)
  - ☒ Sherry Webb (VP)      ☒ Tammy Geiger (CEO)
  - ☒ Matthew Blaylock (Treasurer)      ☒ Heath Lettich (Dir. of Curric. & Instr.)
  - ☐ Abs\_ Chris Rocknage (Secretary & Parent Rep)
2. Additions, Deletions, or Modifications to the Agenda
  - 9a. Statement of Financial Interests
  - 9b. ICS Conflict of Interest Disclosure From
  - 9c. Victoria's Cleaning
3. Review and Approval of the December 10, 2024 Meeting Minutes  
Motion to approve by MB, seconded by MAC, all in favor. One abstention, SW. (Action #1, attached)
4. Information
  - a. Announcement of Executive Session  
There was an Executive Session held immediately prior to the Board meeting.
  - b. Community/Public Speakers  
None
5. Committee Reports
  - a. IVO  
No report.
  - b. Curriculum Committee  
Nothing to report.
  - c. Grounds Committee  
MB will contact the IVO to see if they want to fix the old Trim Line sign.
  - d. Policy Committee  
Policy review is on-going.
6. Business Manager's Report – SF presented the standard reports. The new copier was delivered in December and was placed in Area 51 on the lower level. The 990-tax return for calendar year 2023 has been received and will be reviewed and submitted this month. ARP Final Expenditure Reports have been submitted. Motion to accept Business Manager's report by SW, 2<sup>nd</sup> by MB, all in favor. (Action #2, attached)
7. Administrative Report – HL presented the report.
8. Old Business
  - a. 2024-2025 School Year Lottery Rules/Dates, Approval  
Proposed dates were emailed to the Board. Letters of Intent due 3/7/25 by 4:00 pm; Lottery paperwork due 3/31/25 by 4:00 pm; Lottery held 4/4/25 by 4:00 pm. Motion to approve 2024-2025 School Year Lottery Dates/Rules by SW, 2<sup>nd</sup> by MB, all in favor. (Action #3, attached)
9. New Business
  - a. Statement of Financial Interests  
The Statement of Financial Interest forms from the State Ethics Commission were distributed to all board members to complete and return by May.

b. ICS Conflict of Interest Disclosure forms

To comply with ICS Board Policy #102, all current board members were asked to complete the school's Conflict of Interest Disclosure form.

c. Victoria's Cleaning

Victoria Rueppel requested a short medical leave of absence in February. Michelle Frye would be the on-site contact during the leave. Motion to accept the temporary leave of absence for Victoria Rueppel during the month of February 2025 by MB, 2<sup>nd</sup> by SW, all in favor. (Action #4, attached)

10. Personnel

- a. Motion to accept resignation of Amy Thomas, Title I Paraprofessional/Building Substitute by SW, 2<sup>nd</sup> by MB, all in favor. Employee's last day will be Friday, 1/24/25. (Action #5, attached)

11. Confirm Next Meeting Date and Time – Tuesday, February 11, 2025 at 3:30 p.m.  
(Executive Session one hour prior to meeting start time)

12. Adjourn Meeting

Motion to adjourn at 3:50 pm made by SW, 2<sup>nd</sup> by MB, all in favor. (Action #6, attached)

Shelly L. Fredericks  
Shelly Fredericks, Business Manager

02/11/2025  
Date

Michelle A. Coleman  
Michelle A. Coleman, President, ICS Board of Trustees

02/11/25  
Date

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Infinity Board of Trustees Monthly Board Meeting Actions  
For January 14, 2025  
Action # 1

Action Taken: Motion to accept minutes of previous meeting (December 10, 2024).  
Motion by: Matthew Blaylock  
Second: Michelle Coleman

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb				X
Matthew Blaylock	X			
Christopher Rocknage			X	

Comments: Sherry Webb abstained because she was not present for the December 10<sup>th</sup> meeting.

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Infinity Board of Trustees Monthly Board Meeting Actions  
For January 14, 2025  
Action # 2

Action Taken: Motion to accept Business Manager's report as presented.  
Motion by: Sherry Webb  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage			X	

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Infinity Board of Trustees Monthly Board Meeting Actions  
For January 14, 2025  
Action # 3

Action Taken: Motion to approve 2024-2025 School Year Lottery Dates/Rules.  
Motion by: Sherry Webb  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage			X	

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Infinity Board of Trustees Monthly Board Meeting Actions  
For January 14, 2025  
Action # 4

Action Taken: Motion to accept the temporary leave of absence for Victoria Rueppel during the month of February 2025.

Motion by: Matthew Blaylock

Second: Sherry Webb

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage			X	

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Infinity Board of Trustees Monthly Board Meeting Actions  
For January 14, 2025  
Action # 5

Action Taken: Motion to accept resignation of Amy Thomas, Title I Paraprofessional/Building Substitute.  
Employee's last day will be Friday, 1/24/25.

Motion by: Sherry Webb

Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage			X	

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Infinity Board of Trustees Monthly Board Meeting Actions  
For January 14, 2025  
Action # 6

Action Taken: Motion to adjourn at 3:50 pm  
Motion by: Sherry Webb  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage			X	