

# Meeting of the Board of Trustees of the Infinity Charter School

Date: November 12, 2024 Time: 3:30 p.m.  
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

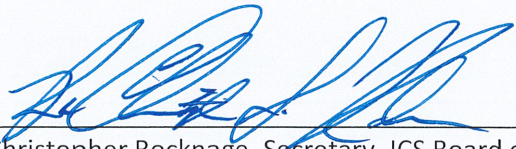
## Agenda

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1. Call Meeting to Order and Roll Call
  - ☒ Michelle Coleman (Pres.)
  - ☒ Sherry Webb (VP)
  - ☒ Matthew Blaylock (Treasurer)
  - ☒ Chris Rocknage (Sec. & Parent Rep)
  - ☒ Shelly Fredericks (Bus. Mgr.)
  - ☒ Tammy Geiger (CEO)
  - ☒ Heath Lettich (Dir. of Curric. & Instr., Student Affairs)
2. Additions, Deletions, or Modifications to the Agenda – no additions
3. Review and Approval of the October 8, 2024 Meeting Minutes – Motion to approve the minutes by Matthew Blaylock, seconded by Sherry Webb, all in favor.
4. Information
  - a. Announcement of Executive Session – it immediately preceded the public session.
  - b. Community/Public Speakers – none
5. Committee Reports
  - a. IVO – Diane Rudy requested to announce the dance in January and a rollerskating party which will take place in February. Calendar should be sent in so we can approve the whole year.
  - b. Curriculum Committee – nothing to report
  - c. Grounds Committee – we have no action
  - d. Policy Committee - nothing to report
6. Business Manager's Report – audit is not completed yet. We have gotten an extension (until May 15). Auditors will come to the December board meeting to present their findings. Heath Lettich was awarded our safety grant, so we can move forward with some of the improvement projects. We have received all of our payments so far and on time.

We had one issue with the water company. A three-day period saw an increase of 1,000 gallons per hour.

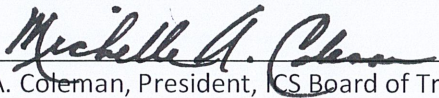
MB – when we approve the business managers report, are we approving the miscellaneous item that is also on the new business? MC – No. Motion to approve the business manager report, MB, seconded by CR, all in favor.
7. Administrative Report – Report attached. Shelly – Tammy knew more than many of the people at the safety seminar.
8. Old Business
9. New Business
  - a. 403b Plan Conversion – Motion to grant permission to investigate transfer/conversion of our plan's manager from PenServ to Voya Management Services by CR, seconded by MB, all in favor.
10. Personnel
  - a. Approval of Job Descriptions – Motion to approve job descriptions for Building Substitute and Title I Paraprofessional and Lead Teacher by MB, seconded by CR, all in favor.
11. Confirm Next Meeting Date and Time – Tuesday, December 10, 2024 at 3:30 p.m.  
(Executive Session one hour prior to meeting start time)
12. Adjourn Meeting – Motion to adjourn by CR, seconded by SW, all in favor.



Christopher Rocknage, Secretary, ICS Board of Trustees

12-10-2024

Date



Michelle A. Coleman, President, ICS Board of Trustees

12-10-2024

Date

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 12, 2024  
Action # 1

Action Taken: Motion to accept minutes from October’s 2024 meeting.  
Motion by: Matthew Blaylock  
Second: Sherry Webb

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage				X

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 12, 2024  
Action # 2

Action Taken: Motion to accept business manager’s report.  
Motion by: Matthew Blaylock  
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 12, 2024  
Action # 3

Action Taken: Motion to grant permission to investigate transfer/conversion of our plan’s manager from Pennserve to  
Voya Management Services.  
Motion by: Christopher Rocknage  
Second: Matthew Blaylock

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 12, 2024  
Action # 4

Action Taken: Motion to approve job descriptions for Building Substitute and Title I Paraprofessional and Lead Teacher.  
Motion by: Matthew Blaylock  
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage	X			

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Infinity Board of Trustees Monthly Board Meeting Actions  
For November 12, 2024  
Action # 5

Action Taken: Motion to adjourn.  
Motion by: Christopher Rocknage  
Second: Sherry Webb

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
Christopher Rocknage	X			