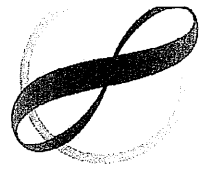


Meeting of the Board of Trustees of the Infinity Charter School

Date: September 10, 2024 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

Agenda

1. Call Meeting to Order and Roll Call

<input checked="" type="checkbox"/> Michelle Coleman (Pres.)	<input checked="" type="checkbox"/> Sherry Webb
<input type="checkbox"/> (VP)	<input checked="" type="checkbox"/> Shelly Fredericks (Bus. Mgr.)
<input checked="" type="checkbox"/> Matthew Blaylock (Treasurer)	<input checked="" type="checkbox"/> Tammy Geiger (CEO)
<input checked="" type="checkbox"/> Chris Rocknage (Secretary & Parent Rep)	<input checked="" type="checkbox"/> Heath Lettich (Dir. of Curric. & Instr., Student Affairs)

Jessica Lane, Tiffany Johns Davis, Diane Do (Ethan Shims' parent) in attendance

2. Additions, Deletions, or Modifications to the Agenda

3. Review and Approval of the August 13, 2024 Meeting Minutes amendment to spell Andreja Rocknage correctly, motion to approve by CS Rocknage, seconded by MB.

4. Information

- Announcement of Executive Session – immediately prior.
- Community/Public Speakers

Jessica Lane – follow-up from June 2024 regarding dismissal of students. Question: progress regarding security of dismissal procedure. Request to update information to parents in a Monday Letter regarding security.

5. Committee Reports

- IVO – Currently nothing to report.
- Curriculum Committee – nothing to report, following up on school programs to audit the overall school welfare and will begin at the end of the month and continue throughout the school year.
- Grounds Committee – Over the summer, there were recommendations from PA State Police: security fence around playground area, installed safety bollards in the back to protect all from buses at pickup and dropoff times, pavilion is awaiting approval of permit from Township to pour the pad, awaiting review from committee. We hope to be finished by the next board meeting.
- Policy Committee – we are currently reviewing all policies and procedures. This is part of what we started with our previous school year. We have also added a request that the review include our by-laws and charter and all written policies and procedures.

6. Business Manager's Report

Budget to actual looks better (we've actually billed). We have finished spending the money on the ESSR grant. Hope for grant completion by next board meeting. Electricians tested emergency lighting and fire retardant systems. Actual alarms will be tested in the coming semester. There is another opportunity for a physical safety grant that H. Lettich is investigating. Motion to approve – MB, second CS Rocknage, all in favor.

7. Administrative Report

Drama club starting up again, 26 students beginning Frozen Jr., production through HCPAC. Back to school held this past Thursday for K-2, included info for Title I. Morning announcement programs continued by Mrs. Walker. Working on fixing and tweaking any missing elements with Mrs. Davis. (Thank you Mrs. Davis). PLEC collaborative effort to work with collegial cohorts. 256 students on roster.

8. Old Business

- Approve 2023-2024 Annual Report

Attempted to submit annual report by August 1, but CD needed to complete their portion. It is now complete. Motion to approve by Matthew Blaylock, second by Sherry Webb, all in favor.


9. New Business

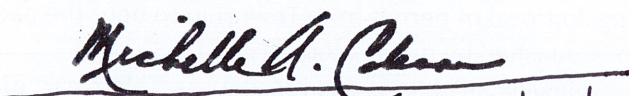
- a. Student Council Bylaws Revisions – TG: we have received the proposed revisions, but would like to table until we can speak with those involved. Table til October meeting.
- b. Approve Guitar Drive/Fundraiser Proposal: TG: I will invite Mr. [REDACTED] to attend next meeting and table this until October meeting.
- c. Approve purchase of 176 Google Chromebook Licenses – Shelly, when we purchased the new chromebooks, we were unaware that we unable to transfer licenses. Cost of licensing is \$7,568.00, if there is not surplus, we will have to take it out of savings. Motion to approve by Matthew Blaylock, seconded by CS Rocknag, unanimously approved.
- d. Approval of Commercial Insurance Renewal –
Meeting with insurance agent, recommended switch from our current (Cincinnati Ins,) to three difference companies, Utica National (gen, auto, umbrella), Beasley (cybersecurity), and ASCOT (Motion to approve the four policies as listed by Matthew Blaylock, 2nd by CS Rocknag, all in favor: we saved \$10,000 by this switch in policies.

10. Personnel – Nothing to Report.

11. Confirm Next Meeting Date and Time – Tuesday, October 8, 2024 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

12. Adjourn Meeting: Motion to adjourn by MB, Sherry to second, all in favor.


Christopher Rocknag, Secretary 10/8/2024
Date


Michelle A. Coleman, President 10/8/2024
Date

Infinity Charter School
5405 Locust Lane
Harrisburg, PA 17109

Infinity Board of Trustees Monthly Board Meeting Actions
For September 10, 2024
Action #1

Action taken: Motion to approve August 13, 2024 Board Meeting Minutes as amended with spelling corrections,
Motion by: Christopher Rocknage
Second by: Matthew Blaylock

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
CS Rocknage	X			

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 10, 2024
Action #2

Action taken: Motion to approve Standard Business Manager's Report
Motion by: Matthew Blaylock
Second by: Christopher Rocknage

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
CS Rocknage	X			

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 10, 2024
Action #3

Action taken: Motion to approve Old Business Item 8a, Approving 2023-2024 Annual Report
Motion by: Matthew Blaylock
Second by: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
CS Rocknage	X			

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 10, 2024
Action #4

Action taken: Motion to approve New Business, 9c, Approve purchasing 176 Chromebook licenses at a total cost of \$7,568 with funds taken from annual surplus or savings if no surplus is available.

Motion by: Matthew Blaylock

Second by: CS Rocknag

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
CS Rocknag	X			

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 10, 2024
Action #5

Action taken: Motion to approve New Business, 9d, Motion to approve the four policies as listed in Shelly's report by
Special Note: we saved \$10,000 by this switch in policies.

Motion by: Matthew Blaylock

Second by: CS Rocknager

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
CS Rocknager	X			

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 10, 2024
Action #6

Action taken: Motion to adjourn the meeting
Motion by: Matthew Blaylock
Second by: Sherry Webb

Board Vote	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Matthew Blaylock	X			
CS Rocknage	X			