

Meeting of the Board of Trustees of the Infinity Charter School

Date: December 9, 2025 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

Minutes

1. Call Meeting to Order and Roll Call
 - Michelle Coleman (Pres.)
 - Shelly Fredericks (Bus. Mgr.)
 - Sherry Webb (VP)
 - Tammy Murphy (CEO)
 - Chris Rocknage (Secretary & Parent Rep)
 - Heath Lettich-Ruley (Dir. of Curric. & Instr.)
 - Kala Umberger
2. Additions, Deletions, or Modifications to the Agenda
3. Review and Approval of the November 11, 2025 Meeting Minutes Motion to approve the minutes, SW, 2nd, MC, all in favor, none opposed, two abstentions. Approved.
4. Information
 - a. Announcement of Executive Session – Immediately preceded the general session.
 - b. Community/Public Speakers – Scott Henry (Brown+ Audit), Jonathan Hendrickson, Charlie Molnar
5. Committee Reports
 - a. IVO – TM shared Diane Hrudý's report (see attached). Red Robin Fundraiser on December 11, 2025, Staff appreciation, Holiday Party and Roller Skating. MC – we still support them and offer to help, especially for staff appreciation lunch
 - b. Curriculum Committee - NTR
 - c. Grounds Committee - NTR
 - d. Policy Committee - NTR
6. Business Manager's Report – See attached, SF presented the Report. SBLOC has been repaid in full. Talking about grants with the Members 1st rep. Communities _____ Consulting gave us a direction for grant. They get an administrative fee that they get paid it is \$40,000/year. Includes all of the grant administration, including policies. Typically, they make their cost doubled (so we would be ahead by \$40,000). MC- we should follow up on this. SW – so there is a fee and a percentage. JH – the consultant would take the entirety of the amount allotted in the award, or a defined compensation structured. SW- not paid strictly by the award, but also a contracted amount. CR- annual contract, or multi-year contract? SF – annual. If we can fit this in the budget, it is a good idea. SW- what would we look for grants for? JH-schools will typically apply for operations, capital projects, specific projects, etc. MC- several years ago, we actually applied for state environmental grants when we built this new project. **Motion to approve the Business Manager's Report, by KU, 2nd by SW, all in favor, none opposed, no abstentions.** Motion carries.
7. Administrative Report – See attached, presented by TM.
8. Old Business
9. New Business
 - a. Brown + Audit Presentation – (See attached report) Scott Henry – thanks to SF for all of her hard work. Starting on page 2. We were engaged to complete the audit for 2025. Unmodified opinion—best possible practice and outcomes. This includes fulcral process of accounting. Strong healthy net income going into the next year (increase of about \$200,000). New investment in AssetMark with their US Treasuries. Retained earnings: board level, stand alone plan, two assigned fund balances: outdoor learning, future maintenance. Strong healthy fund balances of approximately \$1.8 million.

Income Statement: Generated \$3.6 million in revenue. Increase in state funding due to grants for security and mental health initiatives. Total local source was off by approximately \$100,000 from the budget. Capital asset note: \$32,000 courtyard fence. \$260,000 of expenditures anticipated in depreciation. Pension and OPEB plans. Standalone plan – Suzanne Gauzman until Medicare age. Longterm debt - \$5.2 million, paid of in 2037 according to amortization schedule. SF is great, but we always point out that you continue to have board and CEO monitoring to protect everyone involved. Implementing the new GASBI standards, even if it doesn't have an impact on your actual accounting statements. We are you advocate- I am the main contact, so please reach out to me first, but anyone on our team can help. MC – Thank you so much for what you have done in the past and what you have done today!

- b. 2026-2027 School Year Lottery Rules/Dates, Approval – See attached Lottery Rules/Dates. **Motion to approve by CR, 2nd by KU, all in favor, none opposed, no abstentions.** Motion carries.
- c. Tree Removal Proposal – SF Rob (Maintenance Facility Person) presented a proposal to remove deadwood trees/dangerous trees, 15 trees at \$150/tree, for \$2,250. JH – had a meeting with Rob yesterday, he will smooth over the mound, including stump removal if necessary. SF – as this is in the woods, it is off-limits for the kids. This is not a part of the area around the pavilion. **Motion to approve the tree removal by KU, 2nd SW, all in favor, none opposed, no abstentions.**

9.5 TM - Charlie Molnar and Jonathan Hendrickson are joining us MC thank you for your interest and for joining us and offering expertise.

10. Personnel

- a. accept the resignation of Mr. J. Whitney (4/5 teacher). **Motion to accept the resignation of Mr. Whitney by CR, 2nd by SW, all in favor, none opposed, no abstentions.** MC- we need to move forward to hire a replacement.

11. Confirm Next Meeting Date and Time – Tuesday, January 13, 2026 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

12. Adjourn Meeting – **Motion to adjourn by KU, 2nd by SW, all in favor, none opposed, no abstentions. Motion carries.**



Christopher Rocknage, Secretary, ICS Board of Trustees

1/13/2026
Date



Michelle A. Coleman, President, ICS Board of Trustees

01/13/2026
Date

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For December 9, 2025
Action # 1

Action Taken: Motion to approve the minutes from November 11, 2025.

Motion by: Sherry Webb
Second: Michelle Coleman

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Christopher Rocknage				X
Kala Umberger				X

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 2

Action Taken: Motion to approve Business Manager's Report.

Motion by: Kala Umberger
Second: Sherry Webb

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 3

Action Taken: Motion to approve ICS School Year Lottery and Dates

Motion by: Christopher Rocknage
Second: Kala Umberger

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 4

Action Taken: Motion to approve Rob (Facilities) for tree removal for \$2,250

Motion by: Kala Umberger
Second: Sherry Webb

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 5

Action Taken: Motion to accept resignation of Mr. Joshua Whitney

Motion by: Christopher Rocknage
Second: Sherry Webb

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 6

Action Taken: Motion to adjourn

Motion by: Kala Umberger
Second: Sherry Webb

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb	X			
Christopher Rocknage	X			
Kala Umberger	X			