

Meeting of the Board of Trustees of the Infinity Charter School

Date: September 9, 2025 Time: 3:30 p.m.
Location: 5405 Locust Lane, Harrisburg, PA 17109



INFINITY CHARTER SCHOOL

Minutes

1. Call Meeting to Order and Roll Call

☒ Michelle Coleman (Pres.)	☒ Shelly Fredericks (Bus. Mgr.)
☐ Sherry Webb (VP)	☒ Tammy Geiger (CEO)
☒ Kala Umberger (Treasurer)	☐ Heath Lettich-Ruley (Dir. of Cur. & Instr., Student Affairs)
☒ Chris Rocknage (Sec. & Parent Rep)	

2. Additions, Deletions, or Modifications to the Agenda

9c Math Tutoring Proposal- Timothy Howell.

3. Review and Approval of the August 12, 2025 Meeting Minutes – Motion to approve by KU, MC 2nd, all in favor, one abstention.

4. Information

- a. Announcement of Executive Session – one hour from before
- b. Community/Public Speakers – Tim Jackson

5. Committee Reports

- a. IVO – First Meeting on Monday, 9/15/2025
- b. Curriculum Committee - NTR
- c. Grounds Committee – Rob will be working on the topsoil. We have funds from the original pavilion fundraising that will be used to cover the cost.
- d. Policy Committee – Review of Non-Custodial Parent Policy, which will be reviewed between meetings, then sent to legal. Tabled until the next meeting.

6. Business Manager's Report – See attached Report. SF - We have received the new flooring system tools. We have also ordered some new tools for Facilities. New furniture for STEM room. Meeting with our commercial insurance agent last week, slight increase across the board, no dropped coverage. Cyber Security requires 2 factor authentication for email and phishing avoidance training. Motion to approve by KU, 2nd by CR, all in favor, none opposed, no abstentions.

7. Administrative Report – See attached Report – TM PLC focused is balanced between the team's needs and the new science curriculum.

8. Old Business

9. New Business

- a. W.C. Eshenhaur Heating Coil Replacement Proposal – replace the heating coil for \$3,301 for the air handler. Motion to approve by KU, 2nd by CR, all in favor, none opposed, none abstaining.
- b. Tim Jackson, Schooley-Mitchell Presentation – cost reduction consultant. Help find opportunities for organizations to reduce their costs. Clients include Ahold, CVS, Wegman's, and numerous others. Time savings and improvement of operations. TJ is here with purpose. He is an elected official for Camp Hill Borough serving as Chief Liaison for CHSD. In 15 years, generated over \$125 million in recurring cost reduction savings. Concentrates focus in Central PA. Schooley-Mitchell is the largest cost reduction consulting firm in North America. Because of our scale, we have relationships with most companies. All work done with no obligation. We obtain info and analyze based upon market dynamics. There is no fee for the analysis. If a change is made, we would share in the savings 50/50 for a specific period of time,

after which, the ICS would receive 100% of the savings. We consult to educationally relevant cost categories. We have found key areas of savings to divert those resources for betterment of the students. Every dollar we can save has the ability to be diverted to helping to support your students. Work in two phases: baseline analysis and recommendations completed at no cost. Supplies, Telecommunications and Waste Management so far with analysis. Discussion and questions ensued. Service agreement establishes the term as 36 months, 50/50 savings split and legal requirement that any savings negotiated outside of their purview would be included in the split.

- c. Math Tutoring Proposal – Mr. Timothy Howell – 6th, 7th, 8th grade and geometry. After school tutoring proposal report attached. This would be assignment assistance, three times per week, Monday, Tuesday and Thursday. This would be for high risk students. Time from 3:15pm to 4:00pm. Small, targeted effective way to reach as many at need students as possible. Permission slip. Official Cancellation policy. Cohort of kids, create a google classroom. Motion by CR to approve the proposal with suggestions amended, 2nd, KU, all in favor, none opposed, none abstaining.

10. Personnel

- a. Re-employment of Cathy Steffy, Learning Support, part time, motion to approve by KU, 2nd by CR, all in favor, none opposed, none abstaining.
- b. Tyiesha Walters, paraprofessional, part time as a direct hire through an agency, pending her acceptance to the job offer. Motion to approve by KU, 2nd CR, all in favor, none opposed, none abstaining.

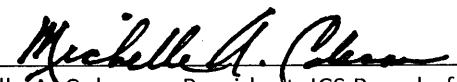
11. Confirm Next Meeting Date and Time – Tuesday, October 14, 2025 at 3:30 p.m.
(Executive Session one hour prior to meeting start time)

12. Adjourn Meeting – Motion to adjourn by KU, 2nd by CR, all in favor, none opposed, none abstaining.



Christopher Rocknage, Secretary, ICS Board of Trustees

10/14/2025
Date



Michelle A. Coleman, President, ICS Board of Trustees

10/14/2025
Date

Infinity Charter School
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Infinity Board of Trustees Monthly Board Meeting Actions
For September 9, 2025
Action # 1

Action Taken: Motion to approve 3. the minutes from August 12, 2025.

Motion by: Kala Umberger
Second: Michelle Coleman

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
For September 9, 2025
Action # 2

Action Taken: Motion to approve 6. the Business Manager’s Report

Motion by: Kala Umberger
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
For September 9, 2025
Action # 3

Action Taken: Motion to approve 9a. replace the heating coil for \$3,301 for the air handler with WC Eshenaur.

Motion by: Kala Umberger
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 4

Action Taken: Motion to approve 9c. Math Homework Help proposal by Timothy Howell for select students needing additional help, with a defined cancellation policy on the permission slip as students will be needing transportation.

Motion by: Christopher Rocknage
Second: Kala Umberger

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 5

Action Taken: Motion to approve 10a. Cathy Steffy re-hire as a part-time Learning Support

Motion by: Kala Umberger
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Christopher Rocknage	X			
Kala Umberger	X			

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Infinity Board of Trustees Monthly Board Meeting Actions
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Action # 6

Action Taken: Motion to approve 10b. Tyeisha Walters as new hire paraprofessional.

Motion by: Kala Umberger
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Christopher Rocknage	X			
Kala Umberger	X			

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Action # 7

Action Taken: Motion to adjourn.

Motion by: Kala Umberger
Second: Christopher Rocknage

Board Member	Yes	No	Absent	Abstain
Michelle Coleman	X			
Sherry Webb			X	
Christopher Rocknage	X			
Kala Umberger	X			