

Infinity Charter School

Board of Trustees Monthly Board Meeting Minutes

For

Tuesday, July 16, 2013

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 2:30 p.m.

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres.)_x___ William Beaver (V.P.)_x___
Joseph Schell (Sec./Treas.)_x___ Ann Castaniera (Parent Rep.) _abs.___
Matt Blaylock__x___
- **Staff:** Suzanne Gausman (CEO/Prin.)_x___ Shelly Fredricks (Bus. Mngr.)_x___

Minutes—

- Board moved and approved the ICS Board minutes from June 11, 2013 Board meeting, as amended (See motion #1)

Parent/Community Member Comments: N/A

Non-IVO Committee Reports: N/A

IVO Reports: N/A

Business Manager's Report—

- Report was presented by Shelly Fredericks (Bus. Mngr.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (1) phone and internet service, (2) cash flow and (3) lease agreement with PUCC.

CEO/Prin. Report—

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (1)PSSA testing results, (2) student enrollment projections for the 2013-14 school year [it is anticipated that 129 students will be on the student rolls for September], and (3) new library software [which has afforded school personnel to inventory and update the library codification system]

Old Business—

- a. UC Appeal Disposition: After some discussion, it was determined that Michelle would communicate with Attorney Kelly regarding the next course of action.
- b. Property Acquisition: No report was available and no updated information was provided regarding the on-going negotiations between the sellers and the acquisition committee.
- c. Overnight Camping Incident: No official report has been received by ICS and the Board directed Suzanne to communicate with the authorities in an effort to obtain a copy of the summary findings on the incident.

New Business—

- a. New Building Issues: Because the Board has been unable to acquire the Locust Lane property, any discussion regarding the new building would be pre-mature.
- b. Library Update: (see CEO/Prin. Report)
- c. Business Plan Update: Portions of the plan, developed by Michelle, Joe and Shelly, have been distributed to the Board for review. As soon as Ian and Ann have opportunity to submit their section, Bill and Tracy will re-work and format the sections into a preliminary "Business Plan" document.
- d. Resignation: The Board reviewed and accepted the letter of resignation, submitted by Beth Roberts, effective immediately. (See motion #2).

Board Meeting Adjourned at 5:05 p.m.

Next Meeting is scheduled for Tuesday, August 13, 2013 at 2:00 p.m.

Approved and Accepted:

Joseph Schell, Secretary, ICS Board of Trustees

Date

Infinity Charter School

Board of Trustees

Actions

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the June, 2013 Board minutes, as amended.

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Matt Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

Infinity Charter School

Board of Trustees

Actions

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the letter of resignation of Beth Roberts, as submitted, effectively immediately

Motion by: JS

Second: WB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Ann Castaneira	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Matt Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: