

**Infinity Charter School**  
**Board of Trustees Monthly Board Meeting Minutes**  
**For**  
**Tuesday, June 10, 2014**  
**Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Meeting**—called meeting to order at 3:35 p.m.

**Roll Call**—in attendance:

**Board:** Michelle Coleman (Pres.)   X   William Beaver (V.P.)   X    
Joseph Schell (Sec./Treas.)   A   Ann Castaniera (Parent Rep.)   X    
Matthew Blaylock   X  

**Staff:** Suzanne Gausman (Director/CEO)   X   Shelly Fredericks (Business Manager)   X  

**Minutes**—

Board moved and approved the ICS Board minutes from the May 2014 Board meeting. (See motion # 1)

**Parent/Community Member Comments:**

Public comment session lasted approximately 15 minutes.

**IVO Reports:** Gillian Brown reported new officers for the IVO.

She requested more precise emails / notifications. She asked that the Ice Cream social and July's Friendly's fund raiser be put onto the calendar.

Michelle extended her gratitude for the Partnership Picnic.

Ann informed the Board of Trustees that the Computer Club "graduated" 17 students for JavaScript.

**Non-IVO Committee Reports:**

None

**Business Manager's Report:**

Report was presented by Shelly Fredericks, Business Manager, and reviewed by the Board.

**Director/CEO's Report:**

Report was presented by Suzanne Gausman (Director/CEO) and reviewed by the Board.

**Old Business—**

Motion to approve the rent agreement for PUCC.                      See Motion

Motion to approve Charter Choices contract.                      See Motion

We have been receiving RFQs and will start sorting information soon.

Motion to accept the revised leave policy into current policy. See Motion

**New Business—**

Received letter of engagement from auditor. Motion to approve hiring of Auditor. See Motion

Motion to submit Application for Charter School Lease Reimbursement for 2013-2014. See Motion

Motion to approve 2014/2015 Budget. See Motion

Legal counsel has been asked to work on and submit tax exemption for Locus Lane property.

Board meeting dates have been changed to even months will start at 7 p.m. and odd months will start at 3:30 p.m. on the Second Tuesday of the month. Motion to accept 2014/2015 Board Meeting dates. See Motion

The term of Ann Castaneira, who served as parent representative to the Board of Trustees, has ended. The Board thanked her for her service and hard work. Michelle Coleman welcomed Michelle Haring as the new parent representative, beginning July 1<sup>st</sup>.

Joe Schell has resigned from the board.

Kirsten Davidson will be leaving ICS. She accepted a position in a local school district. The Board thanked her for her service.


**Board Meeting Adjourned --**

Having no further business to attend to, this meeting was called to close at 4:59 p.m.

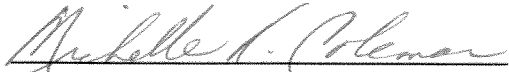
**Next Meeting** is scheduled for Tuesday, July 8, 2014 at 3:30 p.m.

(Executive Session to begin at 2:30 p.m.)

Approved and Accepted:

  
Matthew Blaylock, Acting Secretary, ICS Board of Trustees

7-8-14  
Date

  
Michelle Coleman, President, ICS Board of Trustees

7-8-14  
Date

**Infinity Charter School  
Board of Trustees  
Action #1  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the June 2014 Board meeting minutes, as amended.

Motion by: WB

Second: MB

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action #2  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the lease agreement with PUCC for 2014- 2015.

Motion by: AC

Second: WB

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action #3  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the Charter Choices contract.

Motion by: WB

Second: MB

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action #4  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the submitting of the Application for Charter School Lease Reimbursement for the 2013-14 school year.

Motion by: AC

Second: MB

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action #5  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the 2014/2015 school budget.

Motion by: MB

Second: AC

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

Budget showed increase of Health Insurance, PSERs, Unemployment Insurance and field trips.

**Infinity Charter School  
Board of Trustees  
Action #6  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the Board meeting dates for the 2014/2015 school year.

Motion by: MB

Second: AC

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>    x    </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

ON even numbered months, the board meeting will be held at 7 P.M. On odd numbered months, the board meeting will be held at 3:30 P.M. This is to help parents to attend.

**Infinity Charter School  
Board of Trustees  
Action #7  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to accept the revised leave policy into current policy.

Motion by: WB

Second: MC

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments:

**Infinity Charter School  
Board of Trustees  
Action #8  
Infinity Charter School, 51 Banks Street, Penbrook, PA 17103**

**Action Taken:** Motion to approve the letter of engagement with Brown, Schultz, Sheridan and Fritz to complete the financial audit for the 2013-14 school year.

Motion by: WB

Second: MB

<b>Board Vote:</b>	Yes	No	Absent	Abstain
Michelle Coleman	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
William Beaver	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Ann Castaneira	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Matthew Blaylock	<u>  x  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Comments: