

Infinity Charter School

Board of Trustees Monthly Board Meeting Minutes

For

Tuesday, September 9, 2014

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Meeting—called meeting to order at 3:40 p.m.

Roll Call—in attendance:

- **Board:** Michelle Coleman (Pres) __X__ William Beaver (V.P.) __X__
Joseph Schell (Sec.) __X__ Michelle Haring (Parent Rep.) __X__
Matt Blaylock (Treas.) __X__
- **Staff:** Suzanne Gausman (CEO/Prin.) __X__ Shelly Fredricks (Bus. Mngr.) __X__

Minutes—

- Board moved and approved the ICS Board minutes from the August 12, 2014 Board meeting. (See Action # 1)

Parent/Community Member Comments:

Jody Fausnight requested clarification on a recently approved Board policy regarding public participation at Board meetings.

IVO Reports: N/A

In the initial budget proposal submitted and approved for the 2014-15 school year, the IVO inadvertently omitted a book sale fundraising activity, and a motion was made to amend their initial proposal to reflect inclusion of said activity. (See Action #2)

Business Manager's Report—

- Report was presented by Shelly Fredericks (Bus. Mngr.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (1) 2014-15 returning teacher bonuses-- a motion was made to approve the awarding of the bonuses, and payment

of same would be reflected in the last payday in September, 2014. (See Action #3)
(2) non-contracted employee rates for 2014-15-- The pay schedule for non-contracted employees was reviewed and a motion was made to approve the schedule, as presented, for the 2014-15 SY. (See Action #4)

CEO/Prin. Report—

- Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board (See attached).
- Board discussed various issues in the report related to: (1) Facilities update--Suzanne highlighted the fact that several parents and Board members volunteered their time and energy to prepare the school for the students arrival on the first day. In addition, much was done to re-locate theme boxes to our Locust Lane facility. (2) School Nurse position--Suzanne noted that we are still in need to fill the school nurse position for this school year.

Old Business—

Classroom Configuration: As discussed at the August Board meeting, ICS has moved forward with the addition of a K/1 classroom. Because of the physical limitations within the Penbrook building, it became necessary to “float” the music teacher from classroom to classroom, thus freeing up space for the new K/1 class.

New Business--

A. Revised 2014-15 General Fund Budget: As a result of the addition of the K/1 class, a motion was made to amend the previously approved operating budget for the 2014-15 SY. (See Action #5)

B. Legal Proposals: Following the posting of a RFP for legal services ICS received 4 proposals. Because the Board members have not had time to review each of the proposals, it was suggested that this matter be tabled and addressed in an administrative meeting prior to the next regularly scheduled Board meeting.

C. Back-To-School Night: Suzanne indicated that the back-to-school night, scheduled for 9-9-14 would be divided into three segments:

1. Classroom presentations
2. General Discussion
3. Architect’s presentation regarding the new facility

D. Staff Retention Bonus Agreement: A motion was made to amend the bonus agreement by adding a paragraph explaining that a pro-rated return of payment policy would be in effect if a contracted professional would terminate the contract prematurely. (See Action #6)

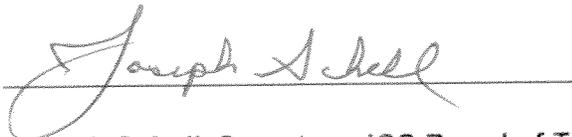
E. Personnel Matters: A motion was made to rescind the offer for employment to Katrina Magaard for the 2014-2015 SY. (See Action #7) Further, a motion was made to hire Sarah Raimondi to fill the vacancy of guidance counselor for the 2014-15 SY. (See Action #8)

Board Meeting Adjournment: Hearing no further business to be addressed by the Board, the meeting was adjourned at 4:55 p.m.

Next Meeting is scheduled for Tuesday, October 14, 2014 a 7:30 p.m.

(Executive Session to begin at 6:30 p.m.)

Approved and Accepted:



Joseph Schell, Secretary, ICS Board of Trustees



Date



Michelle Coleman, President, ICS Board of Trustees



Date

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Action #1

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the August 12, 2014 Board minutes, as submitted.

Motion by: MB

Second: MH

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Beaver	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Schell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Harding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

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Action #2

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve amending IVO's initial budget for the 2014-15 SY to reflect the inclusion of a book selling activity. (KidStuff)

Motion by: MH

Second: MC

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	_____	_____	_____
William Beaver	<u> X </u>	_____	_____	_____
Joe Schell	<u> X </u>	_____	_____	_____
Michelle Haring	<u> X </u>	_____	_____	_____
Matt Blaylock	<u> X </u>	_____	_____	_____

Comments:

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Action #3

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the 2014-15 SY Staff retention Bonuses

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #4

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the non-contract employees pay rates, as presented in the Business Managers report, for the 2014-15 SY

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #5

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to approve the revised General Fund Budget for the 2014-15 SY

Motion by: WB

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Beaver	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Schell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Harding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

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Action #6

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to amend the Staff Retention Bonus Agreement to include pro-rated return of payment in the event that the agreed-upon contract is terminated prematurely.

Motion by: JS

Second: MB

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #7

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to rescind the offer of employment to Katrina Magaard for the 2014-15 SY

Motion by: MH

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
William Beaver	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joe Schell	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Harding	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Matt Blaylock	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action #8

Infinity Charter School, 51 Banks Street, Penbrook, PA 17103

Action Taken: Motion to hire Sarah Raimondi to fill the vacancy of guidance counselor for the 2014-15 school year

Motion by: MH

Second: JS

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Beaver	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Schell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Harding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Blaylock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: