

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For April 9, 2019

Infinity Charter School
5405 Locust Lane
Harrisburg PA 17109

Meeting – Called meeting to order at 3:40 PM

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) X Megan Mines-Hall (Parent Rep. & VP) X

Michelle Haring (Secretary) X Matthew Blaylock (Treas.) X

Staff: Suzanne Gausman (CEO/Prin.) X Carla Wilson (Bus. Mgr.) X

Dawn Brotherton (Development) X

Review and Approval of the October 2018 Board Meeting Minutes—

A motion was made (See Action #1) to approve the March 12, 2019 Board meeting minutes.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled March Board meeting, the Board met in executive session to discuss financial and personnel matters.

Christine Cutuli was in attendance as a community member and member of the Grounds Committee.

Committee Reports—

IVO: There is an election coming up.

Curriculum Committee Report: No report.

Grounds Committee: Waiting on permits to finish the walking path. A third picnic table was purchased and assembled

Policy Committee: Wants to update the child abuse background policy.

Business Manager's Report—

Report was presented by Carla Wilson (Bus. Mgr.) and reviewed by the Board with the staff bonuses highlighted. A motion was made (see Action #2) to approve the report as submitted.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board.

Director of Development Report-

A written report was presented by Dawn Brotherton (Dir. of Dev) and reviewed by the Board with emphasis on inviting people to Ignite the Future Gala.

Old Business-

New Business—

- A. **Child Abuse Background Policy Update:** A motion was made to approve the child abuse background policy update. (see Action #3)
- B. **Substitute Nurse:** A motion was made to contract for a substitute nurse through PA Lifesharing. (see Action #4)
- C. **Approval to join PA Coalition of Public Charter Schools:** A motion was made to join the Pennsylvania Coalition of Pubic Charter Schools effective July 1, 2019. (see Action #5)
- D. **Recognition from the Board to Mary Grissett-Havrilak:** A motion was made to recognize the art teacher, Mary Grissett-Havrilak, for going above and beyond to help students prepare portfolios. (see Action #6)

Personnel-

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, May 14, 2019. (Executive session will be held 1 hour prior to the meeting)

Adjournment—

Having no further business to address at this time, a motion (see Action #7) was made to adjourn.

Approved and Accepted:

Michelle Haring, Secretary, ICS Board of Trustees

Date

Michelle Coleman, President, ICS Board of Trustees

Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For April 9, 2019

Action # 1

Action Taken: Motion to approve the March 12, 2018 Board Meeting minutes.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 2

Action Taken: Motion was made to approve the Business Manager’s report, as submitted.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 3

Action Taken: A motion was made to approve the Child Abuse Background Policy Update.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: A motion was made to approve a contract with PA Lifesharing to hire a substitute nurse.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5

Action Taken: A motion was made to join the Pennsylvania Coalition of Public Charter Schools effective July 1, 2019.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 6

Action Taken: A motion was made to recognize the art teacher, Mary Grissett-Havrillak, for going above and beyond to help students prepare portfolios.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 7

Action Taken: Motion was made to adjourn the April Board meeting.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: