

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For December 11, 2018

Infinity Charter School
5405 Locust Lane
Harrisburg PA 17109

Meeting – Called meeting to order at 3:40 PM

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) X Megan Mines-Hall (Parent Rep. & VP) X

Michelle Haring (Secretary) X Matthew Blaylock (Treas.) X

Staff: Suzanne Gausman (CEO/Prin.) X Carla Wilson (Bus. Mgr.) X

Dawn Brotherton (Development) X

Review and Approval of the October 2018 Board Meeting Minutes—

A motion was made (See Action #1) to approve the November 13, 2018 Board meeting minutes.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled November Board meeting, the Board met in executive session to discuss financial and personnel matters.

Christine Cutuli attended the meeting as a community member and representative of the Grounds Committee.

Committee Reports—

IVO: No report.

Curriculum Committee Report: This committee had several phone meetings and will revisit the issue of K/1 after the holidays.

Grounds Committee: The back parking lot is paved and the playground is on schedule.

Policy Committee: No report.

Business Manager's Report—

Report was presented by Carla Wilson (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action #2) to approve the report as submitted.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board.

Director of Development Report-

A written report was presented by Dawn Brotherton (Dir. of Dev) and reviewed by the Board.

Old Business

New Business—

- A. **Presentation of 2017-2018 Audited Financial Statements by John Bonawitz and Scott Henry of Brown, Schultz, Sheridan, and Fritz**
- B. **To enter into a contract with Trimline to start the process to buy the adjacent property at 5401 Locust Lane for \$189,900 pending the approval of our solicitor:** A motion was made to authorize the contract to buy the property adjacent to the school. (see Action #3)

Personnel-

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, January 8, 2019.
(Executive session will be held 1 hour prior to the meeting)

Adjournment—

Having no further business to address at this time, a motion (see Action #4) was made to adjourn.

Approved and Accepted:

Michelle Haring, Secretary, ICS Board of Trustees

Date

Michelle Coleman, President, ICS Board of Trustees

Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For December 11, 2018

Action # 1

Action Taken: Motion to approve the November 13, 2018 Board Meeting minutes.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For December 11, 2018

Action # 2

Action Taken: Motion was made to approve the Business Manager’s report, as submitted.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

For December 11, 2018

Action # 3

Action Taken: A motion was made to enter into a contract with Trimline to start the process to buy the adjacent property at 5401 Locust Lane for \$189,900 pending the approval of our solicitor.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Infinity Board of Trustees Monthly Board Meeting Actions

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Action # 4

Action Taken: Motion was made to adjourn the December Board meeting.

Motion by: Matthew Blaylock

Second: Megan Mines-Hall

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: