

Infinity Charter School Board of Trustees Monthly Board Meeting Minutes

For November 13, 2018

Infinity Charter School
5405 Locust Lane
Harrisburg PA 17109

Meeting – Called meeting to order at 3:40 PM

Roll Call – In attendance:

Board: Michelle Coleman (Pres.) X Megan Mines-Hall (Parent Rep. & VP) X

Michelle Haring (Secretary) X Matthew Blaylock (Treas.) X

Staff: Suzanne Gausman (CEO/Prin.) X Carla Wilson (Bus. Mgr.) X

Dawn Brotherton (Development) X

Review and Approval of the October 2018 Board Meeting Minutes—

A motion was made (See Action #1) to approve the October 9, 2018 Board meeting minutes.

Information and Proposals—

Announcement of Executive Session: Prior to the regularly scheduled November Board meeting, the Board met in executive session to discuss financial and personnel matters.

No community members attended the meeting.

Committee Reports—

IVO: The IVO voted unanimously to approve up to \$7,500 from their funds for playground stand alone equipment.

Curriculum Committee Report: No report.

Grounds Committee: A donor offered matching funds of \$8,500 for the playground equipment.

Policy Committee: The Committee continues to work on the Leave Policy

Business Manager's Report—

Report was presented by Carla Wilson (Bus. Mgr.) and reviewed by the Board. A motion was made (see Action #2) to approve the report as submitted.

CEO/Director's Report—

Report was presented by Suzanne Gausman (CEO/Prin.) and reviewed by the Board.

Director of Development Report-

A written report was submitted by Dawn Brotherton (Dir. of Dev) and reviewed by the Board.

Old Business

New Business—

- A. **Playground Update:** A motion was made to allow the IVO to release up to \$7,500 for playground equipment. (see Action #3)
- B. **Give the Director authority to hire a part time paraprofessional:** A motion was authorize the Director to hire a part time paraprofessional for up to 20 hours a week. (see Action #4)

Personnel-

Next Meeting Confirmation—

The next regularly scheduled meeting will be held at 3:30 p.m. on Tuesday, November 13, 2018. (Executive session will be held 1 hour prior to the meeting)

Adjournment—

Having no further business to address at this time, a motion (see Action #5) was made to adjourn.

Approved and Accepted:

Michelle Haring, Secretary, ICS Board of Trustees

Date

Michelle Coleman, President, ICS Board of Trustees

Date

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Infinity Board of Trustees Monthly Board Meeting Actions

For November 13, 2018

Action # 1

Action Taken: Motion to approve the October 9, 2018 Board Meeting minutes.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments:

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Action # 2

Action Taken: Motion was made to approve the Business Manager's report, as submitted.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 3

Action Taken: Request that \$2,500 of budgeted money be released from the IVO fund and \$7,500 from the unbudgeted money for the playground from IVO be released as per the request of the IVO.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 4

Action Taken: A motion was made to authorize the Director to hire a part time paraprofessional for up to 20 hours a week

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Action # 5

Action Taken: Motion was made to adjourn the November Board meeting.

Motion by: Megan Mines-Hall

Second: Matthew Blaylock

Board Vote:	Yes	No	Absent	Abstain
Michelle Coleman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Megan Mines-Hall	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Michelle Haring	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Matthew Blaylock	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Comments: