



Parent Volunteer Guidelines

**Thank you for volunteering your time!
Infinity would not be the same without
the commitment and efforts of its
parents and families.**

Productive partnerships allow us to provide more for the children than any of us could accomplish alone. We welcome all talents and skills from Infinity families.

*"Look for the
helpers. You will
always find people
who are helping."*

- FRED ROGERS

Infinity Volunteer Organization

The Mission of the Infinity Volunteer Organization (IVO) is "to organize and mobilize Infinity families in support of the Infinity Mission, strengthening the partnership between home and school, and deepening the roots of Infinity student learning." IVO encourages Infinity teachers and staff to participate in IVO meetings, events and activities, and believes that when volunteers work with the input and support of teachers and staff, they better contribute to the growth of the school and its mission.

To get involved with the IVO, or for more information, email ivo@infinityschool.org.

Volunteer Code of Conduct

General Guidelines

- Be a courteous, considerate representative of the school.
- Do not use volunteer time to discuss your child with the teacher. Please make other arrangements.
- Maintain the confidentiality of staff, students and families.
- Follow the school dress code to set a good example for the students.
- The use, possession or distribution of tobacco, alcohol or any controlled substance is forbidden during school hours, on school property or at any school-sponsored event.
- It is our policy to maintain a learning and working environment that is free from harassment in any form.

Volunteering for Field Trips

- In an effort to protect our students' privacy, we instruct those acting on behalf of the school (e.g. employees, volunteers) to not post group information or photos of our students (other than their own child) on social media. We also ask that you not update your status 'live' while on a field trip, as this could compromise the safety of our students.
- Parent chaperones are not guaranteed to be with their child's group on field trips. While teachers make an effort to place the parent and child together, it does not always happen.

- Siblings may not accompany parents on field trips. Non-enrolled siblings are not allowed on school buses due to insurance regulations.
- Students are expected to return to their classroom after a field trip to complete the school day. Your child, and their siblings, should not leave school early after a field trip.
- Chaperones should not be involved in classroom discipline. Please go to teacher with any issues.
- Chaperones are responsible for their small group. Your role is to encourage students to stay on task, follow the rules of the field trip location, and to help the students if needed.

Volunteering in and out of the Classroom

- Teachers may or may not choose to use classroom volunteers.
- Volunteers participate exclusively at the direction and discretion of the teacher.
- Volunteers should not be involved in classroom discipline or other conflicts.
- Please limit excessive socializing with the teacher or other volunteers.
- Due to liability issues, non-enrolled siblings should not be in the classroom during the school day.
- Only photograph students if doing so for the yearbook. Not all students have permission to be photographed. Do not post pictures of students to social media.
- Please do not share food with students while volunteering, as we have many students with food allergies
- Please see Infinity dress code in your parent handbook.

Volunteering as a Speaker/Mentor

Utilizing community and parent resources is an integral part of the educational program at Infinity. To meet the needs of our students, we need to identify resources and area experts who are willing to become involved with the school as speakers, information sources and mentors. If you are interested in helping, or know someone who might be, please contact our Community Resources Coordinator, Alyssa Fritz at alyssafritz@infinityschool.org or (717) 238-1880. This information will be used to assist the teachers in enhancing the classroom experience by coordinating speakers, field trips, assemblies and other resources in the community.

Infinity Suggestions Regarding Parent Participation

As teachers and staff at Infinity, we want to express how much we value and appreciate you. We know how deeply special your child is to you, and we also recognize the unique educational and social-emotional needs each child brings. By choosing Infinity, you have already a level of commitment to your child's education that goes beyond what most families pursue, and we respect that decision. We also understand that many of you wish to remain actively involved in your child's learning journey, and we warmly welcome that partnership. Together, we can accomplish far more for our students than any of us could achieve alone.

To help us work together most effectively, we've outlined a few reminders:

- Help us maintain a focused learning environment. Interruptions are distracting to the children.
- Please ensure your child is at school on time, and don't take him/her out unnecessarily. Many learning activities cannot be made up easily.
- While we are happy to set up times to talk with you, we are usually not able to do this while we are with the children. Please contact your child's teacher to set up an appointment.
- If you have made a volunteer commitment, please honor that commitment. We are counting on you. However, we understand emergencies and illnesses will occur. Please be sure to notify your child's teacher if you are not able to fulfill your commitment on a particular day.

We are thankful for each and every one of you! Together we will be able to do great things for our children.